

Hiroshima University (HU) herewith makes an open international job offer and seeks to appoint Tenure-Track Assistant Professor or Research Manager in the research area of Biomedical and Health Sciences. This position is based on the 'Policy for recruiting/cultivating excellent faculty members.' The university introduced this policy to create a secure environment in which junior-positioned faculty members can concentrate on their research/education.

The post above has been newly created at HU to enable a promotion of the applicant to the senior position of Lecturer on the condition that he/she passes the tenure-track review before the tenure-track period expires. Such a system assumes that the recruited person will settle down in one place so that he/she can dedicate himself/herself to research and education in accordance with his/her proposed research.

Therefore, when processing an application for recruitment, we evaluate not only each applicant's performance on research/education, but also the contents and the scope of his/her research plan. Thus, we assess whether or not the applicant's research plan is mid-to-long term (i.e. about 10 years) in scope, exceeding the tenure-track period. At the time of the review for the tenured promotion, we comprehensively evaluate the applicant's achievements during his/her term at HU and the future prospect of his/her research.

HU provides startup support money for assistant professors. By assigning a mentor to each newly-recruited faculty member on tenure track, HU continues to develop an environment where such faculty member can engage himself/herself in research activities independently. In case the recruited member does not secure tenure, he/she will be able to extend his/her term of employment for up to one year as a specially appointed faculty member. The special appointment starts on the day following the end date of the existing employment contract for the tenure-track position.

We are looking forward to welcoming those who are prepared to go along with the principles, long-term vision and medium-term target of HU (<https://www.hiroshima-u.ac.jp/en/about>), and who are motivated and can play key roles by committing themselves to research and education at HU.

Mitsuo Ochi, President of Hiroshima University

Please refer to the following URL for details about personnel system reform of Hiroshima University.

<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo>

Date: February 5, 2024

Announcement of Faculty Position

Graduate School of Biomedical and Health Sciences, Hiroshima University, Japan

1. Affiliation (Appointment)

For Faculty: Academy of Hiroshima University (Graduate School of Biomedical and Health Sciences)

For Research Manager: Graduate School of Biomedical and Health Sciences, Hiroshima University

2. Position and the number of opening

Assistant Professor or Research Manager, one (1)

(Depending on the result of the performance reviews of the applicant at the time of employment, he/she may be decided on any of the following titles: Assistant Professor on Tenure Track System/Research Manager)

3. Commencing date of employment

The earliest possible date after April 1, 2024

4. Terms of employment

For Tenure-track position(s)

Period of employment: Five (5) years (in case that tenure-track Assistant Professor gets promoted to tenured Lecturer)

- (1) Tenure-track faculty members will undergo a tenure review at least six (6) months or more in advance of the expiration date of appointment, and those who have successfully passed the review process will be granted tenure along with promotion to Lecturer.
- (2) Granting a candidate for tenure is subject to two reviewing process: an intermediate and final review. If a candidate is not granted tenure in final review, he/she will be dismissed from the university upon completion of the term of appointment.
- (3) If a candidate has taken a leave because of some life events such as delivering a baby, child-raising and caregiving, he/she may extend the term of appointment up to certain period according to the length of such leave.

For Research Manager

Period of employment

- (1) Retirement age: 60 years old

(2) About terms of employment

In the third year after employment, an interim evaluation of work performance will be conducted, and in the fifth year, a final evaluation will be conducted. As a result of the final evaluation, he/she will be hired without fixed term if he/she is recognized for his/her excellent performance. If a candidate does not pass the final evaluation, he/she will be dismissed from the university upon completion of the term of employment (5 years).

5. Field of specialization

Promotion of creative health development

6. Teaching responsibilities

For Tenure-track position(s)

- (1) Undergraduate level (general education courses): Introductory Seminar for First-Year Students, etc.
- (2) Undergraduate level (discipline specific courses): Subject in Pediatric Nursing/Maternal-Child Nursing/Public Health Nursing/National Nursing Examination Qualifications, etc.
- (3) Graduate level (master's programs): Lecture on Promotion of creative health development, Seminar on Promotion of creative health development, Research on Promotion of creative health development, etc.
- (4) Graduate level (doctoral programs): Advanced Lecture on Promotion of creative health development, Advanced Seminar on Promotion of creative health development, etc.
- (5) In addition to the courses listed above, he or she may be asked to teach other general education courses and/or discipline specific courses in other department(s) and graduate school(s).

For Research Manager

- (1) Undergraduate level (general education courses): Introductory Seminar for First-Year Students, etc.
- (2) Undergraduate level (discipline specific courses): Subject in Pediatric Nursing/Maternal-Child Nursing/Public Health Nursing/National Nursing Examination Qualifications, etc.
- (3) Graduate level (master's programs): Seminar on Promotion of creative health development, Exercise courses related to the Career Support major, etc.
- (4) In addition to the courses listed above, he or she may be asked to teach other general education courses and/or discipline specific courses in other department(s) and graduate school(s).

7. Qualifications

Applicants must satisfy all of the following requirements:

For Tenure-track position(s)

- (1) Hold a nurse's license of Japan
- (2) Hold a doctorate or an equivalent degree by the time the appointment begins
- (3) Be able to supervise doctoral students in preparation of doctoral dissertations
- (4) Have experience in supervising graduate students in a master's and/or doctoral program(s) in preparation of thesis/dissertation
- (5) Be able to teach classes and supervise students in English

* Holding a public health nurse's license of Japan and/or a midwife license of Japan is preferred

For Research Manager

- (1) Hold a nurse's license of Japan

* Holding a master's degree and a doctorate or an equivalent degree is preferred

* Holding a public health nurse's license of Japan, a midwife license of Japan or a qualification of school nurse teacher is preferred

* Having a work experience as a regular employee in the clinical or public health field is preferred

8. Application materials required

For Faculty: Applicants must satisfy the following requirements #1, 2, 3, 4, 5, and 6

For Research Manager: Applicants must satisfy the following requirements #1, 2, 3, and 7

- (1) Recommendation Letter (Free format)
- (2) Curriculum Vitae (Form 1)

If you have a history of being employed by Hiroshima University (as a TA, RA, researcher, etc.) in the past five years, be sure to state all positions you have held.

- (3) List of Achievements (Form 2)
- (4) Summary of 5 Major Publications (Free format)
- (5) Statement of intent (Please describe your interests in teaching and research as well as your mid- to long-term research plan in approximately 1,000-1,500 words, should you take this position.) (Free format)
- (6) Reprints or photocopies of up to 5 major publications and doctoral thesis/Master thesis
- (7) Overview of your current and/or previous research, and Summary of Achievements and Future Aspiration regarding duties mentioned above (Free format)

* All of the above documents must be written in English or Japanese. The application form is available on the following web site.

<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo/bhs>

9. Application deadline

All application materials must reach us by [5:00 pm on Friday, March 29, 2024 (Japan time)].

10. Please send all application documents to the following address

All application documents should be sent by registered mail to:

Personnel Affairs, General Affairs Group, Kasumi Campus Management Support Office,
Hiroshima University

1-2-3, Kasumi, Minami-ku, Hiroshima 734-8553, JAPAN

* Write in red “Application (Promotion of creative health development)” on the envelope.

* Submitted application documents will not be returned.

* Form1 and Form2 should also be submitted in Excel format. Please send an email to the following address about submission instructions.

Email: [kasumi-jinji\[at\]office.hiroshima-u.ac.jp](mailto:kasumi-jinji[at]office.hiroshima-u.ac.jp) (Replace [at] with @)

Online Submission is available

* Please send an email to the following address to notify us of your intention to apply. When you send the email, the subject should be “Application (Promotion of creative health development)” and your name should be clearly stated in the text. Please do not attach any application documents to the email.

Email: [kasumi-jinji\[at\]office.hiroshima-u.ac.jp](mailto:kasumi-jinji[at]office.hiroshima-u.ac.jp) (Replace [at] with @)

* Within a week of sending your email, you will receive a reply email with instructions on how to submit online.

* We recommend that you use your institution's e-mail address or your provider's e-mail address. Free e-mail addresses are not recommended.

11. Selection procedure

(1) Selection will be made based on all application documents submitted.

(2) Interviews will be conducted as needed. In such cases, please note that travel expenses will be the responsibility of the applicant. Applicants who pass the initial document review will be informed of interview date, time and format.

As a general rule, we will conduct simulated lecture in English for faculty

applicants.

- (3) Hiroshima University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society.

12. Employment status

- (1) If you are agreeable to the application of the Discretionary Labor System for Professional Work, you are deemed to work for 7 hours and 45 minutes a day. If not, working hours are from 8:30 to 17:00 (from Monday to Friday) and break time is from 12:00 to 12:45.
- (2) Workdays are from Monday to Friday (excluding public holidays) in principle.
- (3) Holidays are Saturdays, Sundays and public holidays in principle.

13. Salary, etc.

- (1) The annual salary system (II) which enforced in October 2021 will be applied to the successful candidates.
- (2) Successful candidates may be reimbursed for travel expenses incurred for the trip from their home or former place of work to the new place of work to assume their post in accordance with the relevant regulations of Hiroshima University. For more information, please contact us.

※Hiroshima University has introduced a system whereby researchers' personnel expenses are paid out of direct expenses such as competitive research grants and joint research grants, and the obtained research financial resources can be used to improve the treatment of researchers themselves (additional Salary) and to improve the research environment.

14. Evaluation

We conduct individual performance evaluations for all Hiroshima University faculty members after their employment, numerically rate their performance, and salary and benefits are commensurate with performance indicators.

15. Employer

Hiroshima University

16. Miscellaneous

- (1) Probationary employment period: six (6) months
- (2) Personal information obtained from application documents will not be used or provided to any third party for purposes other than the necessary procedures related to personnel affairs, salary, and welfare.

- (3) All the faculty members of Hiroshima University belong to the "Academy", which is the single university-wide faculty organization, and each faculty as a member of the Academy of the University is appointed to educational and/or research organizations such as an individual undergraduate school, graduate school, research center and institute.
- (4) Faculty members may also be assigned to teaching and/or research activities in other organizations of Hiroshima University and university-wide projects.
- (5) For each specialized field of faculty, Hiroshima University has defined Minimum standards for hiring new faculty ("the minimum standards"). We use the minimum standards for the initial screening process of the applicants, and only those who have cleared the minimum standards will qualify as the candidates for the post concerned. The minimum standards used for this international job offer can be viewed by clicking the following URL link.
<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo/>
- (6) HU provides other employment information (research job, desk job and etc.). If your spouse wishes to work for HU, please refer to the following URL link.
employment information: <https://www.hiroshima-u.ac.jp/en/employment/>
- (7) Hiroshima University has been entirely smoke-free from January 2020.

17. Contact

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