

Date: June 12, 2026

Hiroshima University
International Institute for Sustainability with Knotted Chiral Meta Matter
(WPI-SKCM²)
Recruitment of a Specially Appointed Research Manager
(Specially Designated Faculty)

The International Institute for Sustainability with Knotted Chiral Meta Matter (WPI-SKCM²) was selected for the World Premier International Research Center Initiative (WPI) by the Ministry of Education, Culture, Sports, Science and Technology (MEXT) and was established in November 2022. The Institute promotes the creation of a new interdisciplinary research paradigm, 'Knotted Chiral Meta Matter,' while fostering early-career researchers and advancing international collaboration.

We hereby invite applications for a Specially Appointed Research Manager who will be responsible for science communication and international public relations at the Institute.

1. Position: Specially Appointed Research Manager (Full-time, fixed-term contract employee).
 - Depending on the candidate's background and experience, the conferral of a title such as Specially Designated Faculty may be considered.
2. Employment Period: From as early as possible on or after September 1, 2026, through March 31, 2027.
 - Renewal may be possible based on work performance and the continuation of duties, up to a maximum of March 31, 2032.
 - Pursuant to Article 15-2 of the Act on the Promotion of Science and Technology Innovation, the maximum fixed-term employment period prior to eligibility for conversion to an indefinite-term contract is 10 years.
 - Any prior employment at Hiroshima University on or after April 1, 2013 will be taken into account. Applicants with prior employment at Hiroshima University, including those with more than 10 years of service, are also eligible to apply; in such cases, the maximum renewal period will be determined separately.
3. Work Location: Science Knot, 1-3-1 Kagamiyama, Higashi-Hiroshima, Hiroshima, Japan.
 - (Scope of change: Higashi-Hiroshima Area (and other work locations as designated by the University.)
4. Affiliation: International Institute for Sustainability with Knotted Chiral Meta Matter, Hiroshima University.
5. Job Description: The successful candidate will engage in duties related to the WPI-SKCM² project, including:
 - (1) planning and implementing international public relations activities for research outcomes
 - (2) science writing
 - (3) outreach activities
 - (4) organizing events such as international symposia

- (5) operational support for WPI programs, including preparation of reports and related documents
- (6) other planning and operational duties related to WPI programs
(Scope of changes): None in principle; however, duties may be modified within a range that does not involve relocation or change of affiliation.
6. Qualifications: Applicants must meet the following requirements:
- (1) A Master's degree or higher in a science or engineering field, or equivalent expertise.
 - (2) Business-level proficiency in both Japanese and English.
Preference will be given to applicants with graphic design skills.
7. Working Hours: 7 hours and 45 minutes per day, 5 days per week (38 hours and 45 minutes per week).
- Working Days: Monday through Friday, 8:30 a.m. to 5:15 p.m. (break: 12:00 p.m. to 1:00 p.m.)
 - Days Off: In principle, Saturdays, Sundays, national holidays, and year-end/New Year holidays (December 29 to January 3)
 - If you are agreeable to the application of the Discretionary Labor System for Professional Work, you are deemed to work for 7 hours and 45 minutes a day. If not, working hours are from 8:30 to 17:00 (from Monday to Friday) and break time is from 12:00 to 12:45.
8. Salary and Benefits:
- Conditions are determined in accordance with Hiroshima University Regulations for Appointment, Removal, Salaries, Working Hours, Time-Off, and Leave of Contracted Teaching and Research-Related Employees.
- Monthly salary: JPY 552,500 to JPY 665,000
- The monthly salary includes a commuting allowance and bonus equivalent. Social insurance, etc.: mutual aid association of the Ministry of Education, Culture, Sports, Science and Technology, welfare pension insurance, employment insurance, workers' compensation insurance.
- Payday: the 21st of each month (salary closing date: end of the month).
9. Selection Method: Selection will be conducted through document screening and interviews. Interview dates will be individually communicated to applicants. Multiple interviews may be conducted. Interviews are conducted in principle in person; remote interviews may be arranged if necessary.
10. Application materials required:
- (1) Curriculum Vitae using Hiroshima University's designated format
https://www.hiroshima-u.ac.jp/jinji_seido/kakusyu/kakusyu_cap01#0102
 - (2) Professional work history (free format)
 - (3) Motivation letter (free format)
 - (4) Contact information for two individuals who can provide references for the applicant
(name, affiliation/position, e-mail address, telephone number, relationship to the applicant)
 - Applicants with prior employment at Hiroshima University (including TA, RA, or researcher positions) must disclose all such employment history.

- Any false statement may result in cancellation of employment or other appropriate measures in accordance with University regulations.

11. Employer: Hiroshima University.

12. Submission and Inquiries:

WPI Support Office, The International Institute for Sustainability with Knotted Chiral Meta Matter (WPI-SKCM²)

Email: chiral@office.hiroshima-u.ac.jp.

- Please indicate "Application for Specially Appointed Research Manager" in the subject line and submit all application documents by email.

13. Application Deadline: Open until filled. Recruitment will close once a suitable candidate has been selected.

14. Additional Information:

(1) Probationary period: six (6) months

(2) Application documents will not be returned.

(3) Personal information obtained from application documents will not be used or provided to any third party for purposes other than the necessary procedures related to personnel affairs, salary, and welfare.

(4) Application documents of unsuccessful candidates will be appropriately disposed of after completion of the selection process.

(5) Any expenses incurred for travel related to interviews must be borne by the applicant.

(6) Hiroshima University campuses are entirely smoke-free.