

【Enrolled after AY2025】

Degree Examination Schedule and Procedures for Students Enrolled in Their Course for Three Years or Longer and for Degree Conferral by Submitting a Thesis

With regard to the items marked with a black dot, applicants for the awarding of a degree need to take the necessary procedures.

(Items with a white dot are handled by supervisors and/or the Student Support Office (e.g., the office responsible for the graduate course).)

Item	Where to Submit	Submission Deadlines		Notes
		Conferral in Mar.	Conferral in Sep.	
●Mid-term presentation		Around Aug. (Second year)	Around Aug. (Second year)	Schedule etc. will be notified separately
●Submit of Doctoral Thesis Title (Must be prepared in consultation with the supervisor)	Program Support Student Office	Oct. 15	Apr. 15	Students wishing to graduate early must submit the Early Completion Application Form with all other required documents. (Please confirm the Early Graduation Arrangement.)
● Submit summary of Thesis Submitted by e-mail ● Submit draft Thesis	Program Support Student Office	Nov. 20	May. 20	
○Completion of review/report of results	Program Support Student Office	(Jan. 6)	(Jul. 6)	
●Submit of application documents, etc. Application for Review of Dissertation 1 Doctoral Thesis 1 List of publications 1 Thesis summary 1 Curriculum Vitae 1 Reference papers 1 Letter of consent 1 each Doctoral Thesis submission and publication confirmation (application form) & A copy of the screenshot of the iThenticate results 1 each	Program Support Student Office	Jan. 6 (Notification of acceptance of submitted paper) (Jan. 15)	Jul. 6 (Notification of acceptance of submitted paper) (Jul. 15)	*Reference papers (Degree application requirement papers) must include at least one paper published as the first author in a peer-reviewed journal.
○Recommendation of screening committee members (At least three faculty members(Educational Qualification I) of the University)	Program Support Student Office	Jan. 6	Jul. 6	
Acceptance of Thesis Approval by Screening Committee	Graduate School Board of Representatives	Mid-Jan.	Mid-Jul.	
●Thesis presentation (Can be held online)		After approval of the Graduate School Board of Representatives		The schedule shall be adjusted separately.
●Submit of electronic data (PDF) on Thesis, etc. (Thesis and Summary (Abstract))	Program Support Student Office	Feb. 20	Aug.20	
○Submission of Final Screening Materials •Summary of Thesis screening results 1 •Summary of examination results 1 •Doctoral Dissertation Plagiarism Checking Confirmation 1 • A copy of the screenshot of the iThenticate results (where the similarity rate (%) is displayed 1	Program Support Student Office	Feb. 20	Aug. 20	
Date of final examination/degree conferral	Graduate School Board of Representatives	Early-Mar.	Early-Sep.	

Notes:

1. The deadline specified herein shall be 5:00 p.m. on the designated date. If the day stipulated herein falls on a Saturday or a national holiday prescribed in the Act on National Holidays, the deadline shall be the previous day, and if the day falls on a Sunday, the day before the previous day.
2. The submission deadlines are subject to change.
3. Students wishing for early completion shall submit the "Application for Early Completion" form together with
4. At the end of each semester, students must prepare a research plan and progress report, check it with their main supervisor and sub-supervisors, and submit it to the support office in charge of the program to which they belong.