

## Information Sheet for the Certificate of Eligibility Online Application System

For International Students (visa status: "Student")

Please have the following documents on hand to complete the Certificate of Eligibility Online Application.

- Information sheet for the CoE Online Application System (Form 2)
- Passport
- **A photo copy of Statement of Financial Support and Certificate of Bank Account and Certificate of Scholarship(Form8 and Form9 of the HUSA application documents)**

You need the following information when you complete the Certificate of Eligibility Online Application, or it may not be accepted.

Please input information either in English or Japanese.

No.	Input Items	Input Contents
Entrance Page	Status at Hiroshima University	Select ' <b>Special Auditing Student / 特別聴講学生</b> '
1	Name (氏名)	Enter your name in the same alphabetic characters as shown on your passport.
2	Name in Chinese characters (if applicable) (氏名の漢字表記)	Enter your name in Chinese characters as shown on your passport (if applicable).
3	Sex (性別)	Select one item.
4	Date of birth (生年月日)	Select 'Year-Month-Day'.
5	Nationality (国籍)	Please refer to your passport.
6	Your contact e-mail address (連絡先Eメールアドレス)	Enter your email address which you can be reached. (twice)
7-(1)	School or Graduate School at Hiroshima University (広島大学での所属)	Select ' <b>HiroshimaUniversityStudyAbroadProgram(HUSA) / (広島大学短期交換留学プログラム)</b> '
7-(2)	Contact phone number at Hiroshima University (広島大学の連絡先電話番号)	Enter ' <b>082-424-6188</b> '
7-(3)	Supervisor's name at Hiroshima University (指導教員の氏名)	Enter ' <b>Dr. Naomi TSUNEMATSU</b> '
	Supervisor's e-mail address at Hiroshima University (指導教員のメールアドレス)	Enter ' <b>ntsunema@hiroshima-u.ac.jp</b> '
8	Period for which you have been accepted to Hiroshima University (From "Year-Month-Day" to "Year-Month-Day") (広島大学での在籍期間/受入期間)	<b>For those who are staying for a semester:</b> Enter [ from '2019-09-01' to '2020-03-31']  <b>For those who are staying for a year:</b> Enter [ from '2019-09-01' to '2020-08-31']
9	Place of birth (出生地)	Please refer to your passport.
10	Marital status (配偶者の有無)	Select one item.
11	Occupation (職業)	Enter 'Student' or your current occupation.

12	Home town / city (本国における居住地)	Enter your current address.
13	Passport number and date of expiration (パスポート番号と有効期限)	Please refer to your passport.
14	Expected date of your entry into Japan (入国予定年月日)	Select 'Year-Month-Day'. <b>*Recommended Arrival Date: "2019-09-25"</b>
15	Port of entry (上陸予定港)	Enter information. (Place of Entry into Japan.)
16	Accompanying family members, if any (同伴者の有無)	Select one item. Not include temporary visit.
17	Place to apply for visa (査証申請予定地)	Enter the city name in your country.
18	Past entry into / stay in Japan (日本への過去の出入国歴)	Select and/or enter information.
19	Criminal record (in Japan or overseas) (犯罪を理由とする処分を受けたことの有無 (日本国外におけるものを含む))	Select and/or enter information.
20	Departure by deportation / departure order or not (退去強制又は出国命令による出国の有無)	Select and/or enter information.
21	Family in Japan or co-residents (既に日本に滞在する家族及び同居者の有無)	Select and/or enter information.
22	Class/Research hours per week at Hiroshima University (広島大学での週間の授業 (研究) 時間)	Please enter the number of hours intended. It has to be more than <b>10 hours per week</b> . (Self-study hours are not included.)
23	Status at Hiroshima University (広島大学での身分)	Select <b>'Special Auditing Student / 特別聴講学生'</b> .
24	Major field of study (専攻・専門分野)	Select and/or enter information.
25	Total period of education prior to entering Hiroshima University (from elementary school to the last institution of education) (広島大学に入る前までの修学年数 (小学校~最終学歴))	Select one item.
26	Education (last school or institution) or present school (最終学歴又は在学中の学校)	Select and/or enter information.
27	Method of support to pay for expenses while studying at Hiroshima University* (広島大学在学中の経費支弁方法)	For those who are <b>nominated for the JASSO scholarship</b> : ①Select 'Scholarship'. ②Enter '80,000' yen.  For those who are <b>nominated for Sato Yo Foundation scholarship</b> : ①Select 'Scholarship'. ②Enter '100,000' yen.  For those who are <b>selected as a scholarship</b> (except for JASSO and Sato Yo) <b>recipient</b> <b>*Only if you have submitted the "Certificate of Scholarship" as part of the HUSA application documents (Form 8)</b> ①Select 'Scholarship'. ②Enter the amount (yen/per month). <b>*The monthly amount of scholarship needs to be consistent and identical with the amount stated in your "Certificate of Scholarship".</b>

	<p>※申請人は必ずこの様式を記入する。  <b>*The amount of 80000 yen/ month or above is required.</b></p>	<p>For those who are <b>NOT</b> nominated for any scholarships above:</p> <p>①-1. If you are the account holder of the 'Certificate of Bank Account' which you have submitted as part of the HUSA application documents (Form 8), fill out 'Self' section.</p> <p>①-2. If you are NOT the account holder of the 'Certificate of Bank Account' which you have submitted as part of the HUSA application documents (Form 8), fill out either 'Remittance from outside Japan' section or 'Carrying from abroad' section.</p> <p>②Enter amount based on the 'Certificate of Bank Account' which you have submitted as part of the HUSA application documents (Form 8).  <b>*The monthly amount of scholarship needs to be consistent and identical with the amount stated in the HUSA application documents (Form 8: Certificate of Bank Account).</b></p>
28	<p>Supporter  (経費支弁者)</p>	<p>*This needs to be filled out by only those who chose ①-2. of question No.27, 'Remittance from outside Japan' or 'Carrying from abroad'.</p> <p>Enter information on the 'Statement of Financial Support' which you have submitted as part of the HUSA application documents (Form 9).</p> <p><b>*The name of financial supporter needs to be consistent and identical with the person stated in your application document: "Form9: Statement of Financial Support".</b></p>
29	<p>Organization which provide scholarship  (奨学金支給機関)</p>	<p>For those who are <b>nominated for the JASSO scholarship</b>:  ①Select 'Yes' to 'Public Service Corporation'.  ②Enter 'JASSO'.</p> <p>For those who are <b>nominated for Sato Yo Foundation scholarship</b>:  ①Select 'Yes' to 'Public Service Corporation'.  ②Enter the name of the organization which provides the scholarship.</p> <p>For those who are <b>selected as a scholarship</b> (except for JASSO and Sato Yo) <b>recipient</b>:  <b>*Only if you have submitted the "Certificate of Scholarship" as part of the HUSA application documents (Form 8)</b></p> <p>①Select 'Yes'.  ②Enter the name of the organization which provides the scholarship</p> <p>For those who are <b>NOT</b> nominated/selected for any scholarship above:  Select 'No' to all the items.</p>
30	<p>Plans after graduation / completion of study  (卒業/修了後の予定)</p>	<p><b>Select 'Return to home country'.</b></p>
31	<p>Your postal mailing address for the CoE  (CoEの送付先住所)</p>	<p><u>Please enter a mailing address where you are sure to be able to receive your CoE in your country.</u> It will be sent to you 1-2 month later by EMS or DHL.</p>

## Notes