



EXCHANGE PARTNER INFORMATION 2019 – 2020

CONTACT INFORMATION	
University Name	Universitas Katolik Parahyangan (UNPAR), Indonesia
Address	Office for International Affairs and Cooperation Universitas Katolik Parahyangan, 0 Building, 2nd Floor Jalan Ciumbuleuit 94 Bandung 40141 West Java INDONESIA
Contact (s) for Incoming and Outgoing Students	Theodorus Riswandi, A. Md Tiara Regina Phasa, S.IP Email : io@unpar.ac.id (+62) 222 032 655 or (+62) 222 042 364 Ext. 100263
Web Page	http://unpar.ac.id http://io.unpar.ac.id
Area of Study	<ul style="list-style-type: none"> ➤ International Relations ➤ Law ➤ Management ➤ Public Administration ➤ Internship ➤ Indonesia Language
Nomination & Application Deadline	
Nomination	Fall Semester: 01 March Spring Semester: 01 August
Online Application	Fall Semester: 30 March Spring Semester: 30 August
Nomination & Application Process	
Nomination Process	Filled Nomination Form and send it via email to io@unpar.ac.id
Application Process	<ol style="list-style-type: none"> 1) After being nominated by home university. Student will receive email to filled the online application. 2) Printed the application, complete the missing information and signed by nominated student 3) Prepared all documents ready in JPEG file size 1 MB 4) Scan and send the required documents via email:

	<ol style="list-style-type: none"> a. Application Form b. Academic transcript c. Front Cover of Passport d. Passport (please follow the example) e. Photo (please follow the example) f. Copy of Personal Bank Account with minimum \$1500 g. Proof of English Proficiency (TOEFL: 550 / IELTS: 6) h. Letter of Fund Guarantee i. Recommendation Letter j. Declaration Not to Work and to Obey Indonesian Law k. Proof of Good Health l. Insurance m. Study Plan
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Courses Information

	Odd Semester / Fall Semester (August - December)	Even Semester / Spring Semester (January - June)
Semester Program	<ol style="list-style-type: none"> 1. International Communications 2. International Organizations 3. International Political Economy 4. Security Studies 5. Indonesian Foreign Policy 6. International Relations in South East Asia 7. US Global Politics 8. Humanitarian Law 9. Investment Law 10. Labour Law 11. Internship (Coordinate by 2 Department: International Relation and Management) 12. Basic Indonesian Language* 	<ol style="list-style-type: none"> 1. Global Issues 2. Foreign Policy Analysis 3. NGOs, CSOs and Empowerment 4. Politic of International Business 5. Peace and Conflict Studies 6. Strategic Studies 7. International Relations in Africa 8. Humanitarian Law** 9. Investment Law** 10. Labour Law** 11. Internship (Coordinate by 2 Department: International Relation and Management) 12. Basic Indonesian Language*

Notes:

*Mandatory Subject non Credit

**The availability of Law subject in this semester depend on Faculty

Visa Information & Insurance

International Students (Student Exchange Program) that study in Indonesia must have:

1. Study Permit	Mandatory document from Indonesian Higher Education Department and can only be apply by host university	Process ± 1 – 2 months
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2. Telex Visa	Approval letter for foreigner to apply Student Visa in Indonesian Embassy at each home country. Can only be apply by host university	Process ± 10 days
3. Student Visa	Visa code: 316	Process depend on Indonesian Embassy at each home country.
4. Domicile Letter	Mandatory document for apply Limited Stay Permit at local immigration office. Document will be process after student have temporary accommodation address.	Process ± 3 weeks
5. Police Report	International Student must report their arrival or presence to local police station in 1 x 24 hours – 7 x 24 hours.	Process ± 1 – 2 days
6. Limited Stay Permit	Official document from local immigration office that stated of the permit holder can stay in Indonesia for 6 or 12 months.	Process ± 14 days

Notes:

- Each permit will be help by International Office, except point no. 3
- International Office will provide Student Buddy to help the student to process the permit, especially point no. 4

Insurance

We advise that the student to have their own insurance before coming to Indonesia

Semester Start & Orientation Day*

	Fall Semester	Spring Semester
Semester Start	12 August 2019	20 January 2020
Orientation Day	1 week before semester start	1 week before semester start

*will update the schedule later and plan for arrival earlier or late **MUST** be discussing first with inbound coordinator (Mr. Theodorus Riswandi)

Off – Campus Accommodation

We do not provide On-Campus accommodation, only Off – Campus accommodation. For list off – campus accommodation, please check: <http://io.unpar.ac.id/acomodation-2017/>

Transcript

Transcript will be process ± 1 (one) month after the last day of Final Exam

Living Cost (exclude accommodation)	
Meal's (per day, 3 meals a day)	US\$5 - \$8 *(times 30 days)
Transportation: - Public transportation - Online Taxi (Grab) - Online Ojek (Gojek)	US\$ 0,5 - \$1 US\$ 2 - \$ 4 US\$ 1- \$ 3
Internet Connection & Mobile (per month)	US\$ 15 - \$20
Entertainment (per month)	US\$ 30 - \$50
Book per copy	US\$ 10 - \$40
Total per month	US\$ 206 – \$352