**Hiroshima University Writing Center**

**APPLICATION FORM for a job opening of Assistant Professor**

**1. Personal Information**

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| Name on Passport: |
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| Gender: |  |
| Date of Birth: | (Day) | (Month) | (Year) |
| Nationality: |  |
| Language(s): | (First Language) |
| (Other Language(s)) |
| E-mail: |  |
| Phone Number: |  |
| Postal Address: |
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**2. Academic History**

Beginning with the most recent one, please list your higher education, including any you are currently completing.

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| --- | --- | --- | --- | --- |
| Date (month, year)started graduated | Name of University/Institution | Degree Title | Country | Major/Specialization |
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\* You may add lines if needed.

**3. Employment History**

Beginning with the most recent position, please list all previous employment and/or professional experiences.

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| Date (month, year)start end | Name of University/Institution | Position | Location | Job Description |
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\* You may add lines if needed.

**4. List of publications and oral presentations**

Number each publication/presentation, and underline the numbers of refereed articles. Affix an asterisk (\*) to the numbers of your five major publications or presentations.

As for the five major publications or presentations, please attach copies of those publications to your application email. In case of open access publications, including the URL will suffice)

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| (Books/book chapters)(Journal papers/reviews/proceedings)(Presentations) |

\* You may expand this field if needed.

**5. Educational activities and teaching experience**

Please describe your major educational activities and teaching experience in approximately 400 words.

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\* You may expand this field if needed.

**6. Social contributions**

Please describe your major social contributions in approximately 400 words.

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\* You may expand this field if needed.

**7. Activities in university/institutional management and administration**

Please describe your major activities in university/institutional management and administration in approximately 400 words.

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\* You may expand this field if needed.

**8. List of acquired external funding over the last five years**

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| --- | --- | --- | --- | --- |
| Name of grant | Year | Research theme | Amount of grant | Leading researcher/collaborators |
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\* You may add lines if needed.

**9. Researcher ID or ORCID information**

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**10. Statement of intent**

Please describe your interests in teaching and research as well as your mid- to long-term research plan in approximately 2,000-3,000 words.

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\* You may expand this field if needed.

(Notes)

\* All documents should be submitted in PDF format with the file name:

WRC(AY2020)\_(last name of applicant\_first initial)

(e.g., WRC(AY2020)\_(Einstein\_A))

to the following e-mail address:

wrc-ct@hiroshima-u.ac.jp

To: Director of Hiroshima University Writing Center

\* Attach copies of five major publications to your application email. (In case of open access publications, including the URL will suffice)

\* The total file size must not exceed 20 MB. Larger documents may be submitted in separate files numbered as follows: 1/2, 2/2, etc. File compression must not be used. The secretariat will send a confirmation of receipt to each applicant.