Application for Academic Guidance and Approval Form

　　Date:

Hiroshima University

Executive Vice President (Research and Academia-Government-Community Collaboration)

Applicant

Name:

Address:

Representative:

Applicant accepts the “Rules for Conditions of Academic Guidance” on the back and apply for academic guidance as follows.

|  |  |
| --- | --- |
| Topic of Academic Guidance |  |
| Purpose and Outline | Purpose： |
| Outline： |
| Term of Academic Guidance（Number of Hours） | Start Date: 　　 Finish Date: （ hours） |
| Fee (JPY) | 　 Japanese Yen　　　　　　　　　　　　　　　　 |
| Supervisor at Hiroshima University | Affiliation: Title: Name:  |
| Coordinator | Name:  |
| Contact Information for Applicant | Department: Name: Tel: E-Mail:  |
| Notes (Special Conditions, etc.)  |  |

（ To be filled out by the University）

|  |  |
| --- | --- |
| Approval by Authorized Signer | Supervisor |
|  | Supervisor (Affiliation)Name: University Phone Number: E-mail:  |

Hiroshima University approves the above application for academic guidance.

Date:

TO:

Hiroshima University

Executive Vice President

(Research and Academia-Government-Community Collaboration)

 Rules for Conditions of Academic Guidance

Section 1, Purpose

These Rules stipulate the terms and conditions for the academic guidance and the handling of both parties’ confidential information and results in order to promote the smooth and rapid achievement of the objectives of academic guidance during the designated period.

Section 2, Procedures of Academic Guidance

2.1 Hiroshima University (hereinafter Hiroshima) shall, to the extent possible, respond to requests of the Applicant promptly and in good faith either orally or in writing.

2.2 Neither Hiroshima nor Applicant may unilaterally discontinue the academic guidance.

Section 3, Fee of Academic Guidance

3.1 Fee of academic guidance is the minimum 20,000 yen per hour multiplied by the number of hours designated. Applicants shall pay the fee by the date designated by Hiroshima.

3.2 Any additional expenses shall be subject to prior separate agreement with the Applicant and billed

separately by Hiroshima.

3.3 The fee is non-refundable except where natural disasters or other unavoidable circumstances render it impossible to continue with the academic guidance.

Section 4, Joint Research

If, in the course of the academic guidance, Hiroshima and Applicant decide that further research and development activities are necessary, such additional activities will be subject to a separate research agreement.

Section 5, No Warranty

Hiroshima provides no warranty for the results of the academic guidance.

Section 6, Confidentiality

6.1　Hiroshima shall not disclose all technical and business information (hereinafter referred to as “Technical Information, etc.”) disclosed or provided by Applicant in the course of this academic guidance, and the existence and contents of the Technical Information, etc. in Applicant, as well as the measures taken by Applicants to third parties without Applicant’s prior consent. However, this shall not apply to any of the following items.

 6.1.1　What was already known at the start of the academic guidance

 6.1.2　What was released by Applicant after the start of this academic instruction or released by a third party with the consent of Applicant

　6.1.3　What was obtained from a third party with a legitimate authority without obligation of confidentiality

　6.2　 Applicant shall not disclose the contents of the academic guidance provided by Hiroshima to a third party

without the prior consent of Hiroshima. However, this shall not apply to any of the following items.

　6.2.1　What was already known at the start of the academic guidance

 6.2.2　What became publicly known without any responsibility of Applicant after the start of this academic guidance

　6.2.3　What was owned by Applicant at the start of this academic guidance

　6.2.4　What was obtained from a third party with a legitimate authority without obligation of confidentiality

Section 7, Intellectual Property Rights

If Hiroshima or the Applicant wish to file any patent application based on the academic guidance, they shall notify the other party in advance and both parties shall discuss how to proceed.

Section 8, Term

　8.1 These Rules shall be applicable during the term of the academic guidance.

　8.2 The provisions of Section 6 shall survive for three (3) years after expiration of the term of the academic guidance. Section 7 shall survive expiration of the term of the academic guidance without limit.

Section 9, Miscellaneous

　All matters not covered by these Rules, or about which there is any doubt, shall be discussed and resolved by the parties in good faith.

※Contact for Notices and Billing

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| Name: Address: Phone:  |