**HIROSHIMA UNIVERSITY**

**Graduate School of Humanities and Social Sciences**

**..Reference Letter Form for Admission to Graduate School……………… ……………………………….**

*Note to Candidate*:Pleaseenter your name below. Deliver or mail this form to the person who will write your reference together with the reference envelope. Ask your recommender to return to you the reference letter form in the sealed and signed reference envelope. Do not open this envelope. Submit the sealed envelope with your application.

**Name of Applicant**

 **Last name (Family name / surname) First name Middle initial**

**Applicant’s Signature**

**About the applicant** (Please type or print. If necessary, a separate sheet of paper may be used.)

**How long have you known the applicant, and what capacity?**

**In marking this evaluation, what group is used as a basis for comparison?**

**Please rank the student by checking the appropriate box (**□**). Feel free to check “Insufficient Information” if you cannot make a judgment.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Top** |  |  |  |  | **Below** | **Insufficient** |
|  | **1%** | **5%** | **10%** | **20%** | **50%** | **50%** | **Information** |
| **Motivation and initiative** | □ | □ | □ | □ | □ | □ | □ |
| **Creativity** | □ | □ | □ | □ | □ | □ | □ |
| **Intellectual ability** | □ | □ | □ | □ | □ | □ | □ |
| **Overall potential for graduate study** | □ | □ | □ | □ | □ | □ | □ |
| **English Language Proficiency** | □ | □ | □ | □ | □ | □ | □ |
| **Japanese Language Proficiency** | □ | □ | □ | □ | □ | □ | □ |

**Please respond to the following.**

**1. Please describe the particular talents, strengths and weaknesses of the applicant.**

**2. If you have worked with the applicant on any special project, please give an evaluation of his or her performance.**

**3. Please describe any favorable to indications of individual (or team) research potential, and the ability of the applicant to do independent work.**

**4. Additional information (including evaluation of personality).**

**Recommender (Please type or print)**

**Name**

**Title of Position**

**University or Company**

**Telephone**

**Address**

**Signature Date**

Thank you for taking time to respond. The admission committee feels that references are among the most valuable data used in the selection process.

If you require further information, please contact: Support Office for the fields of Humanities and Social Sciences

1-2-1, Kagamiyama, Higashi-Hiroshima 739-8525, JAPAN