

Application Procedures of Research Students Applicants living in Japan

Name :

Required documents for application (Deadline: 1 month before enrollment)		Done
①	Application for Enrollment as a Research Student (prescribed forms)	
②	Personal History for Enrollment as a Research Student (Prescribed forms)	
③	Original record of Graduation certificate issued by the university attended (School seal is required.) * 1	
④	Original copy of Academic transcript issued by the university attended (School seal is required.) * 1	
⑤	Recommendation Letter issued by the Dean of the Faculty or your supervisor at the university attended (School seal, title and signature of recommender are required.)	
⑥	Copy of Certificate of English or Japanese communication ability [TOEIC score of 420 or above, TOEFL PBT score of 443 or above, TOEFL iBT score of 43 or above, or JLPT N2 level or above]	
⑦	Application Fee (¥9,800)	
⑧	1 Copy of Residence Card	
Remarks Those who have graduated from the university in China (not including Taiwan, Hong Kong and Macau) must also submit the following documents: 1. Online Verification Report of Higher Education Qualification Certificate or 教育部学历证书电子注册备案表 2. The certified copy of 毕业证书 and 学位证书 at the university attended.		
Entrance procedures		Done
⑨	Receipt of Payment for Admission Fee (¥84,600)	
⑩	Student Information Registration Sheet	
⑪	1 Photo for Student ID card (Submit a digital image JPEG, more than width × height - 228×300pixel)	
⑫	1 Copy of Residence Card (If no amendment, no need to submit again.)	

※ Graduation certificate and Academic transcript — Students wishing to be admitted into either the Master's or Doctoral program must submit the transcript of Graduation certificate and Academic transcript issued by the university attended. **So, please prepare a few transcripts before coming to Japan.**

※ TOEIC score of 420 or above — Students wishing to be admitted into either the Master's Course must submit TOEIC score sheet. So, please prepare it before application.

* 1 Documents written in a language other than Japanese or English must be accompanied by a Japanese translation. The name, status, and contact address of the translator should be specified in the translation.