Research Plan & Progress Report

Graduate School of Integrated Sciences for Life

1. **Who needs to submit**

All graduate students who enrolled in the Graduate School of Integrated Sciences for Life (except a student who takes a leave of absence).

1. **Submission deadline**

First semester: by the end of August

Second semester: by the end of February

(You do not need to submit this document for the semester you are applying to complete the program.)

1. **Where to submit**

The student support office of your program

1. **Instructions**

* 1st submission: Write down your research plan
* Subsequent submission: Write down your research progress and any modification of your research plan.
* Suggestions by sub-supervisors should be included.
* List of presentations at conferences, progress of manuscripts, and job hunting, etc. should be also included.

1. **Signature of approval**

* This document must be approved and signed (or sealed) by your supervisor and sub-supervisor.
* Contents of suggestions by your sub-supervisor belonging to other campus or institution should be attached with this document such as a message by email. Signature or seal is not required.

1. **Important note**

* If you are absent at the time of submission for long-term internships or field works, please submit documents by email. You should also include documents that show the contents of the guidance such as email exchanges with your sub-supervisor.
* For students with career: If it is difficult for a student to receive guidance from a sub-supervisor in person or submit this document directly, the same treatment as above will be allowed.
* When applying these special provisions, the supervisor can submit these documents.

**Research Plan & Progress Report,**

**Graduate School of Integrated Sciences for Life**

Academic Year 2022, Semester 1st　　　 Master / Doctor Course

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Student Number |  | Student Name | |  |
| Program |  | | | |
| Research Title |  | | | |
| **Research Plan or Progress**  Note your research plan at 1st submission, and research progress and modification of research plan at subsequent submission. Suggestions by sub-supervisors should be included. Contents of presentation at meetings and progress of manuscript could be included. | | | | |
|  | | | | |
| (Year/Month/Day) 　　　　/ 　　　/ 　　　/  Student Name (Signature) | | | | |
| **Supervisor**Program: | | | Name: Seal | |
| **Sub-supervisor**Program: | | | Name: Seal | |
| **Sub-supervisor**Program: | | | Name: Seal | |
| **Sub-supervisor**Program: | | | Name: Seal | |
| **Sub-supervisor**Program: | | | Name: Seal | |

Signature or seal of supervisor is required.

Contents of suggestion by sub-supervisor belonging to other campus or institute should be attached with this document (such as message by e-mail; not required signature and seal).