

Call for Proposals for the Phoenix Postdoctoral Fellowships for Research at Hiroshima University

1. Purpose

This fellowship program will employ domestic and international researchers with outstanding research capabilities and provide them with opportunities to conduct joint research, have scientific discussions, and exchange opinions with outstanding researchers at Hiroshima University. The purpose of this program is to promote the said joint research, strengthen the University's research capabilities, activate international networks, and contribute to the development of international joint research in the future.

2. Candidate Requirements

Candidates must meet the following three requirements:

- (1) have a doctoral degree or expect to obtain one by March 31, 2023 (Note 1)
- (2) do not hold a full-time position at the time of being selected for this program (Note 2)
- (3) have not been selected for other programs similar to this program (JSPS Postdoctoral Fellowships, etc.) (Note 3)

(Note1) In cases where a successful candidate no longer expects to obtain a doctoral degree by March 31, 2023, his or her selection will be revoked.

(Note2) The full-time positions stated herein include fixed-term faculty members/researchers.

(Note3) Candidates may apply for this program and other similar programs (JSPS Postdoctoral Fellowships, etc.) at the same time but will not be eligible to receive both fellowships simultaneously. A candidate who has been provisionally selected for another program and intends to withdraw from acceptance of a provisional fellowship offer from this program must inform the contact provided on this Call for Proposals to that effect within 14 days of being notified of the said offer from this program. The provisional fellowship offer may be revoked upon the lapse of the said period of time.

3. Number to Be Accepted

4 people

4. Employment Period

Successful candidates will be employed as full-time contract employees belonging to their respective host graduate schools.

The employment period will be from the earliest possible date on or after April 1, 2023 to March 31, 2024.

(This includes a six-month probationary period. The employment period may be renewed every fiscal year depending on performance on duty and budgetary conditions. However, the maximum employment period is until March 31, 2026. For candidates with a history of being employed by Hiroshima University on or after April 1, 2013, the employment period under this program will be determined in consideration of the employment period in the former positions.)

* For researchers under this program, who are subject to the provisions of Article 15-2 of the Act on Activation of the Creation of Science and Technology Innovation, the total contract term required for the accruing of a right to apply for conversion to a labor contract without a fixed term, set forth in Article 18, paragraph 1 of the Labor Contracts Act, will be ten years.

5. Salary, etc.

(1) Salary

Regular salary: 6,000,000 yen per year

(as provided for in Article 145-2, paragraph 3 of the Hiroshima University Regulations for Appointment, Removal, Salaries, Working Hours, Time-off and Leave of Contracted Teaching and Research-Related Employees)

Mutual aid association insurance, employment insurance, and workers' accident compensation insurance will be applicable.

(2) Working hours, etc.

As provided for in the Hiroshima University Regulations for Appointment, Removal, Salaries, Working Hours, Time-off and Leave of Contracted Teaching and Research-Related Employees (As being full-time employees, researchers under this program will not be allowed to concurrently hold other positions at the University.)

(3) Service duties

As provided for in the Hiroshima University Work Regulations for Contract Employees and Regulations for Appointment, Removal, Salaries, Working Hours, Time-off and Leave of Contracted Teaching and Research-Related Employees

In cases where researchers under this program intend to concurrently hold other positions, such as part-time lecturers at other universities, etc., they must file an application with Hiroshima University in advance pursuant to the Hiroshima University Regulations on Side Businesses of Employees.

6. Allowances Other Than Salary

(1) Relocation allowance *to be provided pursuant to Hiroshima University's relevant regulations

(2) Research allowance: 500,000 yen per year

7. Application Documents

<Documents for submission by Prospective Host Researchers >

- Form A-1: Application Form for Host Researchers — The online form should be completed and submitted by the host researcher.
- Form A-2: Collaborative Research Plan — This should be converted to PDF at the time of submission and should be prepared by the host researcher and the candidate and uploaded by the host researcher for submission.
- Form A-3: Letter of Consent — This should be converted to PDF at the time of submission and should be prepared by the head of the host Graduate School, or other appropriate head, and uploaded by the host researcher for submission.

<Documents for submission by Prospective Fellows>

- Form B-1: Application Form for Candidates (Prospective Fellows) — The online form should be completed and submitted by the candidate.
- Form B-2: Letter of Recommendation (Note 1) — This should be converted to PDF at the time of submission and should be prepared by a recommender and uploaded by the candidate for submission.

(Note1) The Recommendation Form should be prepared by a researcher other than the host researcher. Any researcher belonging to Hiroshima University, except for the host researcher, is also acceptable as a recommender.

(Note2) The University will properly control personal information contained in the application documents in accordance with the Hiroshima University Regulations on the Handling of Personal Information, strive to prevent leakage thereof, and

use such information solely for the purpose of conducting selection and personnel and other related procedures for selectees. The submitted application documents will not be returned.

8. How to Apply and Deadline

Host researchers and candidates must submit applications online **no later than 12:00 noon (JST) on Thursday, September 22, 2022**. Application document forms and online forms can be accessed from the Hiroshima University's call for proposals information website.

Call for proposals information website:

<https://www.hiroshima-u.ac.jp/en/research/news/72589> (Under construction)

9. Screening

- (1) First round of screening (selection based on application documents (Note 1))
- (2) Second round of screening (selection based on interviews via online conference system) (Candidates will make oral presentations regarding their research to date, research plan after they are awarded a fellowship under this program, and career plans, followed by a Q&A session in English or Japanese.) (Note 2)

(Note1) There may be cases where candidates eligible for the second screening are selected depending on their first screening results.

(Note2) The date and time of the second screening and the URL to access the online conference system will be separately advised. No change will be made to the screening schedule due to candidates' personal reasons (sickness, job interviews, travel, etc.)

10. Notification of Selection Results

The successful candidates will be notified of the selection results by e-mail around late January 2023.

11. Annual Reports and Final Reports

Researchers employed through this call for proposals must submit reports at the end of the relevant fiscal year and immediately after the completion of their employment period mainly regarding achievements made and research conducted during the period from the commencement of their employment to each of the said points in time. Details, such as forms and where to submit, will be communicated as things progress.

12. Contact for Inquiries

Research Strategy and Promotion Division, Headquarters for Research in Collaborative Sciences Enabling the Future, Hiroshima University
(division in charge of Call for Proposals for the Phoenix Postdoctoral Fellowships for Research at Hiroshima University)

1-3-2 Kagamiyama, Higashi-Hiroshima City, Hiroshima 739-8511, Japan

Email Inquiry Form: <https://forms.office.com/r/SCCQMtRWdQ>

13. Other Matters to Note

- (1) This fellowship program does not promote any research with military purposes.
- (2) Hiroshima University has established the Hiroshima University Rules on Security Export Control in accordance with the Foreign Exchange and Foreign Trade Act, and it conducts strict examinations for acceptance of international students and researchers. Accordingly, international applicants may be unable to receive their desired education or conduct their desired research due to restrictions under the

said regulations.

In the case of international candidates, their host researchers must perform required checks on the [Confirmation Sheet about Security Export Control](#) (accessible only to those affiliated with Hiroshima University) and go through required procedures according to the instructions provided there prior to filing applications. For details regarding the security export control, please refer to the [Security Export Control page](#) on Iroha, a campus-wide information infrastructure system (accessible only to those affiliated with Hiroshima University).

- (3) In cases where the foregoing examinations under the Hiroshima University Rules on Security Export Control are prolonged, new entries into Japan from abroad are suspended as a result of strengthened border enforcement measures against COVID-19, or other unforeseen events occur, fellowships may not be awarded as planned at the time of application.