

Hiroshima University (HU) herewith makes an open international job offer and seeks to appoint Professor with tenure in the research area of Health Informatics. This position is based on the 'Policy for recruiting/cultivating excellent faculty members'.

We are looking forward to welcoming those who are prepared to go along with the principles, long-term vision and medium-term target of HU (<https://www.hiroshima-u.ac.jp/en/about>), and who are motivated and can play key roles by committing themselves to research and education at HU.

Mitsuo Ochi, President of Hiroshima University

Please refer to the following URL for details about personnel system reform of Hiroshima University.

<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo>

Date: January 23, 2023

## Faculty Open Position(s)

### 1. Affiliation (Appointment)

Academy of Hiroshima University (Graduate School of Biomedical and Health Sciences)

### 2. Position(s) and the number of opening(s)

Professor , one (1)

### 3. Commencing date of employment

The earliest possible date after September 1,2023

### 4. Field of specialization

Health Informatics

### 5. Teaching responsibilities

- (1) Undergraduate level (general education courses): Introductory Seminar for First-Year Students
- (2) Undergraduate level (discipline specific courses): Health Policies, Fundamental Nursing Care
- (3) Graduate level (master's programs): Lecture on Health Informatics
- (4) Graduate level (doctoral programs): Advanced Lecture on Health Informatics
- (5) In addition to the courses listed above, he or she may be asked to teach other general education courses and/or discipline specific courses in other department(s) and graduate school(s).

### 6. Qualifications

Applicants must satisfy all of the following requirements:

- (1) Hold a doctorate or an equivalent degree by the time the appointment begins
- (2) Preferable to hold a nurse's license of Japan
- (3) Preferable to hold a public health nurse's license of Japan
- (4) Preferable to have a work experience as a regular employee in the clinical or public health field
- (5) Have experience in supervising graduate students in a master's and/or doctoral program(s) in preparation of thesis/dissertation
- (6) Be able to teach classes and supervise students in English

## 7. Application materials required

- (1) Recommendation Letter (Free format)
- (2) Curriculum Vitae (Form 1)
- (3) List of Achievements (Form 2)
- (4) Summary of 10 Major Publications (Free format)

Write a summary of the above 10 major publications in either Japanese (approximately 2000 characters), or English (approximately 1000 words).

- (5) Statement of intent (Please describe your interests in teaching and research as well as your mid- to long-term research plan in approximately 1,000-1,500 words, should you take this position.) (Free format)
- (6) Reprints or photocopies of 10 major publications and doctoral thesis/Master thesis

\* All of the above documents must be written in English or Japanese.

\* The application form is available on the following web site.

<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo/bhs>

## 8. Application deadline

All application materials must reach us by [5pm on February 24, 2023 (Japan time)].

## 9. Postal Address for Application Submission

All application documents should be sent by registered mail to:

Personnel Affairs, General Affairs Group, Kasumi Campus Management Support  
Office, Hiroshima University

1-2-3, Kasumi, Minami-ku, Hiroshima 734-8553, JAPAN

\* Write in red “Application (Health Informatics)” on the envelope.

\* Please submit CD-R with “Form1, 2” saved in Excel format.

\* Submitted application documents will not be returned.

### **Online Submission is available**

\* Please send an email to the following address to notify us of your intention to apply.

When you send the email, the subject should be “Application (Health Informatics)” and yourname should be clearly stated in the text. Please do not attach any application documents to the email.

Email: kasumi-jinji[at]office.hiroshima-u.ac.jp (Replace [at] with @)

\* Within a week of sending your email, you will receive a reply email with instructions on how to submit online.

\* We recommend that you use your institution's e-mail address or your provider's email address. Free e-mail addresses are not recommended.

## 10. Selection procedure

- (1) Selection will be made based on all application documents submitted.

- (2) Interviews will be conducted as needed. As a general rule, we will conduct simulated lessons in English. In such cases, please note that travel expenses will be the responsibility of the applicant. Applicants who pass the initial document review will be informed of interview date, time and format.
- (3) Hiroshima University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society.

#### 11. Employment status

- (1) If you are agreeable to the application of the Discretionary Labor System for Professional Work, you are deemed to work for 7 hours and 45 minutes a day. If not, working hours are from 8:30 to 17:00 (from Monday to Friday) and break time is from 12:00 to 12:45.
- (2) Workdays are from Monday to Friday (excluding public holidays) in principle.
- (3) Holidays are Saturdays, Sundays and public holidays in principle.

#### 12. Salary, etc.

- (1) The annual salary system (II) which enforced in October 2021 will be applied to the successful candidates.
- (2) Successful candidates may be reimbursed for travel expenses incurred for the trip from their home or former place of work to the new place of work to assume their post in accordance with the relevant regulations of Hiroshima University. For more information, please contact us.

#### 13. Evaluation

We conduct individual performance evaluations for all Hiroshima University faculty members after their employment, numerically rate their performance, and salary and benefits are commensurate with performance indicators.

#### 14. Employer

Hiroshima University

#### 15. Miscellaneous

- (1) Probationary employment period: six (6) months
- (2) Personal information obtained from application documents will not be used or provided to any third party for purposes other than the necessary procedures related to personnel affairs, salary, and welfare.
- (3) All the faculty members of Hiroshima University belong to the "Academy", which is the single university-wide faculty organization, and each faculty as a member of the Academy of the University is appointed to educational and/or research

organizations such as an individual undergraduate school, graduate school, research center and institute.

- (4) Faculty members may also be assigned to teaching and/or research activities in other organizations of Hiroshima University and university-wide projects.
- (5) For each specialized field of faculty, Hiroshima University has defined Minimum standards for hiring new faculty (“the minimum standards”). We use the minimum standards for the initial screening process of the applicants, and only those who have cleared the minimum standards will qualify as the candidates for the post concerned. The minimum standards used for this international job offer can be viewed by clicking the following URL link.  
<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo/>
- (6) HU provides other employment information (research job, desk job and etc.). If your spouse wishes to work for HU, please refer to the following URL link.  
employment information: <https://www.hiroshima-u.ac.jp/en/employment/>

## 16. Contact

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