**TEACHING CURRICULA VITAE DECLARATION**

For applying my TF (Teaching Fellow) qualification, I declare my records on teaching activities in universities as follows.

ID：　　　　　　　　　　　　　 Faculty：　　　　　　　　　　　　　　　　　　　　　　　　　　　 Name(Signature)：

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Period of Employment | Employer | Class Subjects in Charge | Occupation | Proof\*  （a letter of appointment, etc.） | Signature of Employer  （only if you do not have any proof to prove your records ） |
| ① QTA（Hiroshima Univ.）  One representative QTA record of you would be fine.  (if you do not have QTA record in HU, please declare your record in blank ② or ③) |  |  |  |  |  | 上記の者を左の期間にQTAとして雇用していたことを証明する。  人事担当者名（自署）：  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Details on the left have been verified. |
| ② Record equivalent to QTA of HU  （e.g. above senior TA in case of other university） |  |  |  |  |  | 上記の者を左の期間に（職名）　＿＿＿＿＿＿＿として雇用していたことを証明する。  人事担当者名（自署）：  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Details on the left have been verified. |
| ③ Lecturer/part-time lecturer  (above professional training college） |  |  |  |  |  | 上記の者を左の期間に（職名）　＿＿＿＿＿＿＿として雇用していたことを証明する。  人事担当者名（自署）：  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Details on the left have been verified. |

**\*　Please submit a copy of your proof if you have any. If you do not have one, please ask for the signature of the employer.**