**TEACHING CURRICULA VITAE DECLARATION**

For applying my TF (Teaching Fellow) qualification, I declare my records on teaching activities in universities as follows.

ID：　　　　　　　　　　　　　 Faculty：　　　　　　　　　　　　　　　　　　　　　　　　　　　 Name(Signature)：

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Period of Employment | Employer | Class Subjects in Charge | Occupation | Proof\*（a letter of appointment, etc.） | Signature of Employer（only if you do not have any proof to prove your records ） |
| ① QTA（Hiroshima Univ.）One representative QTA record of you would be fine.(if you do not have QTA record in HU, please declare your record in blank ② or ③) |  |  |  |  |  | 上記の者を左の期間にQTAとして雇用していたことを証明する。人事担当者名（自署）：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Details on the left have been verified. |
| ② Record equivalent to QTA of HU（e.g. above senior TA in case of other university）  |  |  |  |  |  | 上記の者を左の期間に（職名）　＿＿＿＿＿＿＿として雇用していたことを証明する。人事担当者名（自署）：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Details on the left have been verified. |
| ③ Lecturer/part-time lecturer(above professional training college） |  |  |  |  |  | 上記の者を左の期間に（職名）　＿＿＿＿＿＿＿として雇用していたことを証明する。人事担当者名（自署）：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Details on the left have been verified. |

**\*　Please submit a copy of your proof if you have any. If you do not have one, please ask for the signature of the employer.**