Instruction for filling out the application forms

**Common to all forms**

・All forms must be written in Japanese or English.

・Fill in the forms in chronological order (oldest to newest).

**(2) List of publications and oral presentations**

・Put the serial numbers on items in each category.

・If you don’t have any achievement in the category, please write “None”. (Don’t delete the category title. ([Books], [Reviews]).

・List all authors’ names, translators’ names, or presenters’ names, and underline your name. (e.g. Hiroshima T.)

・If you are the Corresponding author of the publication, please put “\*” after your name. (e.g. Hiroshima T.\*)

・If you write about sharing writings in “Books”, specify which section you contributed.

・If you write about translated books, indicate it.

・You cannot include publications under submission.

・If you write publications in press, indicate it and attach the certifying document.

・You cannot include conference abstracts.

・Put a framed box on the number of your SCI / SSCI / A&HCI / ESCI publications. (e.g. )

・Choose 5 major publications representing your achievements, and write “Major publication” at the end of the publication details.

・When you write the publications that have Impact Factors, add the values referring to the latest year of “Journal Citation Reports” by Clarivate Analytics. (e.g. IF: 5.33 … rounding off to two decimal places)

・When you write Times Cited, add the values referring to ”Web of Science” by Clarivate Analytics. (e.g. TC:10)

(Form)

(2) List of publications and oral presentations

Name

|  |
| --- |
| [Doctoral dissertation] \*Author, Title, Name of university, Date(MM/YY)  [Books]\*Authors or translators (all in order), Title, pp., Publisher, Date(MM/YY) (e.g. 1. Hiroshima T: Clinical ##### of #####････. Handbook of ････: pp 100-150, Publisher, March 2005)  [Reviews]\*Authors (all in order), Title, Name of Journal, vol, pp., Date(MM/YY), Impact Factor, Times Cited  (Remark: List your published review articles as an author, not as an external reviewer)  [Original Papers (refereed)]\*Authors (all in order), Title, Name of Journal, vol, pp., Date(MM/YY), Impact Factor, Times Cited (e.g. 1. Hiroshima T.\*, Yamaguchi I, Okayama H: The relationship between ･･･. Journal of ###, 15: 200-215, May 2007, IF:5.00, TC:10)  [Original Papers (non-refereed)]\*Authors (all in order), Title, Name of Journal, vol, pp., Date(MM/YY)  [Presentations at International Conferences (Invited Lecture)]  \*Presenters (all in order), Title, Conference Name , Date(MM/YY)  [Presentations at International Conferences (Oral Presentation)]  \*Presenters (all in order), Title, Conference Name , Date(MM/YY)  [Presentations at International Conferences (Poster Presentation)]  \*Presenters (all in order), Title, Conference Name , Date(MM/YY)  [Teaching Experience]\*Target Schools, Period, Subject Name (e.g. 1. School of ##### Sciences, 2010-2015, ##### of ######)  [Contributions for Academic Societies]\*Academic Society’ name, Committee name, Title, Period.  [Social Contributions]  [Awards]\*Award Name, Summary, Date(Year/Month/Day)  [Patents]\*Patent holder’s Name(all in order), Patent Name, Summary, Date(Year/Month/Day)  [Additional Remarks] |

(4) Highlights of your past research in the subject field or related to the subject topics. (approximately 400 words)

Name

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|  |

(5) Major educational activities, teaching experience and social contributions (approximately 400 words)

Name

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(6) Major activities in university/institutional management and administration, especially focusing on the activities related to researcher development (approximately 400 words)

Name

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|  |

(7) Status of acquired external funding in the last ten years as a Representative or Collaborator

Name

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Period | Fund Name | Research theme | Allotted Amount of Money |
|  |  |  |  |  |

(8) Statement of intent (Please describe your interests in teaching and research as well as your aspiration and mid- to long-term plan in researcher development in approximately 1,000 to 1,500 words)

Name

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