Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University)

Master's Course, Graduate School of Advanced Science and Engineering, Hiroshima University AY2022 Self-inspection and Annual Report

(Joint International Master's Programme in Sustainable Development (Hiroshima University -

Leipzig University))

General comments on the evaluation results

The Graduate School of Advanced Science and Engineering consists of two departments: the Department of Advanced Science and Engineering, which offers both the master and the doctoral programs, and also the Joint International Master's Program in Sustainable Development (Hiroshima University – Leipzig University) (hereinafter referred to as the Joint Degree Program), which offers a master's program. The Graduate School was established in April 2020 (October 2020 for the Joint Degree Program). The basic philosophy of the Graduate School is to develop human resources with a high degree of specialization, interdisciplinarity, internationality, practical social skills and problem-solving skills, etc., and each major and degree program comprising the major has its specific 'three policies' to realise this philosophy. To establish the Graduate School, repeated consultations were held with MEXT's institution in charge of the application for approval of its establishment, and the basic principles, policies and curricula were meticulously designed and approved for establishment.

The result of the self-inspection in FY2022 was a rating of (5) (fully compliant) for all analysis items, except for items (6-6-1 to 6-6-4) which could not be evaluated due to a lack of analysis data, etc., based on the evidence described in this document.

Until the year 2021, students who were unable to travel to Japan due to the COVID-19 pandemic were affected, forcing them to change their study schedules. However, we will continue to work together with the Leipzig University to identify issues and to consider improvement measures based on the needs of students and, etc.

Area 1: Criteria for basic organization for education and research

Criterion 1-1: A management system necessary for developing educational and research activities, etc. is properly established and functioning.

Analysis item 1-1-1	Faculty Meeting, etc. carry out necessary activities to deliberate on important
	matters concerning educational activities.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering

Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Number of meetings held:
	Board of Representatives: 13(Number of members: 26)
	Faculty Meeting: 2
	Academic Affairs Committee: 13 (Number of members: 19)
[Remarks]	${\rm \textcircled{O}}$ To carry out appropriate educational activities for the students (admission
① Grounds and reasons for evaluation	quota: 2) in cooperation with Leipzig University, the Board of Representatives
② Supplementary explanation of	(Faculty Meeting) deliberates on important matters concerning educational
evidence ③ Distinctive activities and	activities, such as the establishment of the Thesis Screening Committee and
efforts	the recognition of completion and credits. In addition, the Academic Affairs
	Committee deliberates on matters concerning the organization of the
	curriculum, preparation of the syllabus and timetables, guidance for new
	students, education for students on learning, employment and research ethics,
	and other matters related to support for students on academic affairs and
	student life.
	③ The Graduate School has built a system in which the program faculty
	meeting will deliberate on the implementation status of grading/ credit
	approval/ student guidance/ and research ethics education, on the career paths
	of graduates, on verification of the results of questionnaires at the time of
	graduation and questionnaires about job hunting, and on self-assessment of
	program education. It has also built a system in which the results of these
	deliberations will be checked and evaluated by the Delegates' Meeting, and if
	any problems are found, the Board of Representatives (Self-inspection and
	Evaluation Committee) or the Academic Affairs Committee will examine the
	curriculum and other areas for improvement.

Area 2: Criteria for internal quality assurance

Criterion 2-1: Internal quality assurance is functioning effectively.

Analysis item 2-1-1	Initiatives to systematically and continuously collect and analyze the
	information necessary for self-inspection/evaluation are implemented in the
	school or the program, and verification is conducted on whether such initiatives
	are functioning effectively.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering

Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	$\square \ \textcircled{O}$ Not very applicable $\square \ \textcircled{O}$ Not applicable
Evidence	Number of meetings held by the Self-inspection and Evaluation Committee: 7
	(Number of members: 23), The minute of the program faculty meeting.
[Remarks]	${\scriptstyle (\ensuremath{\mathbb D})}$ The Self-inspection and Evaluation Committee conducts inspections and
① Grounds and reasons for evaluation	evaluation of educational activities, etc. and accumulates the results of the
② Supplementary explanation of	class improvement questionnaire for each term as evidence. It also has a
evidence ③ Distinctive activities and	functioning feedback system, returning faculty members' comments in
efforts	response to students' evaluation in the class improvement questionnaire.
	3 Tha Graduate School has built a system in which the program faculty
	meeting will deliberate on the implementation status of grading/ credit
	approval/ student guidance/ and research ethics education, on the career paths
	of graduates, on verification of the results of questionnaires at the time of
	graduation and questionnaires about students' employers, and on
	self-assessment of program education. It has also built a system in which the
	results of these deliberations will be checked and evaluated by the Delegates'
	Meeting, and if any problems are found, the Board of Representatives
	(Self-inspection and Evaluation Committee) or the Academic Affairs
	Committee will examine the curriculum and other areas for improvement.

Analysis item 2-1-2	The opinions of students, alumni and other parties concerned are collected and
	analyzed systematically and continuously, and efforts for utilizing such opinions
	are made.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Results of the class improvement questionnaire by MOMIJI
	Completion Schedule (Master's Courses) (Student Handbook p.64-65)
	"Notification of the Research Title" "Outline of Research Plan" (Student
	Handbook P71-72)
	The schedule and various forms for graduation are posted on the Graduate
	School's website. (https://www.hiroshima-u.ac.jp/en/adse/student/form)
[Remarks] ① Grounds and reasons for	$\ensuremath{}$ Each laboratory has established a communication system between the

evaluation ② Supplementary explanation of	faculty and the students. Interviews are held as necessary to share issues
evidence	related to educational and research activities and student life. In addition,
③ Distinctive activities and efforts	faculty members in charge of class subjects reflect on the results of the class
	improvement questionnaire by MOMIJI and prepare improvement plans.
	The program has not yet graduated any graduates; a completion questionnaire
	at the time of graduation will be carried out from the end of FY2023 onward.
	⁽³⁾ Based on the "Completion Schedule (Master's Courses)," there is a functioning
	system to share and inspect issues and progress in educational and research
	activities through interviews between the students and supervisors each time
	the students submit the "Notification of the Research Title" and the "Outline
	of Research Plan" and conduct interim presentations

Criterion 2-2: The quality of the faculty and those who support or assist educational and research activities is ensured through an organization-wide initiative, and efforts are made to maintain and improve it.

Analysis item 2-2-1	Information on grading and student guidance is shared at the program
	committee, etc. for improvement.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Number of mutual class observations by the faculty: 4
[Remarks] ① Grounds and reasons for	Mutual class observation by the faculty has been planned and implemented.
evaluation	There is a functioning system for improvement, whereby the faculty members
② Supplementary explanation of evidence	involved in the program can share the observers' comments as well as
③ Distinctive activities and	improvement plans made in response by the faculty members who conducted the
efforts	class. In addition, in order to grasp the status of the educational and research
	activities of the faculty, data is progressively collected and examined for future
	analysis.

Analysis item 2-2-2	Related personnel participate in faculty development (FD) workshops held by the university, schools, programs, etc., and the content is shared at the program
	committee, etc. for the improvement of education and research.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced

	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square 2 Not very applicable \square 1 Not applicable
Evidence	Number of FD workshops held and participants: 2, total 61 persons
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① An FD workshop on the University's information dissemination and press releases and an FD on the current status and results of student exchange, and also future issues were held. The content was shared among the faculty members to help them improve their teaching methods.

Area 3: Criteria for information disclosure

Criterion 3-1: Information on educational and research activities is properly disclosed and thus accountability is fulfilled.

Analysis item 3-1-1	The objectives of the schools, departments, programs, etc., the admission policy,
	the curriculum policy, and the diploma policy are properly publicized and made
	known to people, including faculty members and students.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Admission Policy, Curriculum Policy and Diploma Policy (The Graduate School's
	website; https://www.hiroshima-u.ac.jp/en/adse/about/div_int)
	Curriculum Policy and Diploma Policy (Student Handbook p3-4)
[Remarks]	① The Admission Policy, Curriculum Policy and Diploma Policy are all
evaluation	published on the website. Also, the Curriculum Policy and Diploma Policy are
② Supplementary explanation of evidence	also published in the Student Handbook.
3 Distinctive activities and	As to the Admission Policy, a review of some of the wording was considered and
efforts	the proposal was approved in the Board of Representatives in October, 2022. The
	Graduate School website and student application guidelinewere updated
	accordingly.

Area 4: Criteria for facilities/equipment and student support

Criterion 4-1: Facilities and equipment suitable for the educational research organization and curriculum have been established and effectively used.

Analysis item 4-1-1	Self-study rooms, group discussion rooms, information equipment rooms,
	classrooms and educational facilities are available outside of class hours, thus
	an independent learning environment is well prepared and effectively used.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Floor map of the IDEC Institute building
[Remarks]	\oplus Each laboratory has graduate student rooms and seminar rooms. The library
① Grounds and reasons for evaluation	has an open-stack reading area, an employment information material area,
② Supplementary explanation of evidence	and an open space for free discussion. Also, a new research space for students
③ Distinctive activities and efforts	was newly installed in the libraly due to the renovation of the book stacks.

Criterion 4-2: Counseling, advice and support are provided to students in terms of their daily lives, career paths, financial assistance, etc.

Analysis item 4-2-1	Appropriate support is provided to students in terms of course guidance,
	learning, daily life, financial matters, etc.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Stundent Handbook p64-65: Completion Schedule (Master's Courses)
	Student Handbook p71-72: "Notification of the Research Title," "Outline of
	Research Plan"
	Admission information for the Joint Degree Programme Hiroshima - Leipzig
	「Joint International Master's Programme in Sustainable Development」
	$https://static.uni\graz.at/fileadmin/projekte/jointdegree/SD/SD_Application_fileadmin/sD_SD_Application_fileadmi$
	Selection/Program_Information_for_Entrance_HU_20210113.pdf
[Remarks]	$$ Each laboratory has established a communication system between the
① Grounds and reasons for evaluation	faculty and the students. Interviews are held as necessary to share issues
② Supplementary explanation of evidence	related to educational and research activities and student life.
③ Distinctive activities and	③ Based on the "Completion Schedule (Master's Courses)," there is a
efforts	functioning system to share and inspect issues and progress in educational

and research activities through interviews between students and supervisors
each time the students submit the "Notification of the Research Title" and the
"Outline of Research Plan," and conduct interim presentations. In addition, a
scholarship system unique to the program has been established to provide
financial support to students whose entrance university is Hiroshima
University.

Analysis item 4-2-2	A system has been established and implemented to provide daily life support, etc.
	to students with disabilities, international students, and other students who
	require special support.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Application guidelines for the Joint International Master's Programme in
	Sustainable Development
	https://www.hiroshima-u.ac.jp/en/adse/news/62635
	Website of Hiroshima University Accessibility Center
	https://www.achu.hiroshima-u.ac.jp/
	Orientation for new students at the Graduate School of Advanced Science and
	Engineering
	https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation
	Supporter briefing documents 1-5
[Remarks] ① Grounds and reasons for	${\scriptstyle }$ ${\scriptstyle }$ Special consideration is given to students with disabilities, etc. in taking
evaluation	exams and studying in cooperation with their supervisors and the University's
② Supplementary explanation of evidence	Accessibility Center. For international students, all parts of the Student
③ Distinctive activities and	Handbook are prepared in English, and the Supporters, supervisors and the
efforts	Management Support Office work together to provide necessary support for
	their daily life and study.
	③ Instead of an orientation for new students by the entire Graduate School, a
	dedicated page consolidating necessary information has been set up on the
	website to ensure that the information is provided to all students. English
	materials, such as guidance on health and safety and guidance on harassment,
	are available on the online learning support system called Bb9, so that
	students can learn them at any time. In addition, in order that international

students who have difficulty in travelling to Japan can smoothly take classes
online, we held an explanatory meeting for Supporters and asked the
professors in charge of classes to respond to international students taking
classes online.

Area 5: Criteria for admission of students

Criterion 5-1: Students are properly admitted.

Analysis item 5-1-1	The admission process is carried out with an appropriate system in line with the
	admission policy.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Number of meetings held by the Admissions Committee: 10 (Number of
	members: 20)
	Admission Policy of the Joint International Master's Programme in Sustainable
	Development (Hiroshima University - Leipzig University)
	https://www.hiroshima-u.ac.jp/en/adse/about/div_int
	Examination schedule for the Joint International Master's Programme in
	Sustainable Development (Hiroshima University - Leipzig University)
	https://www.hiroshima-u.ac.jp/en/adse/news/62635
[Remarks] ① Grounds and reasons for	1 The Admissions Committee is responsible for the implementation plan and
evaluation	methods of the admission process, the management of examination questions,
② Supplementary explanation of evidence	and etc., and conducts appropriate selection in accordance with the admission
③ Distinctive activities and afformation	policy. The admission policy is clearly stated in the application guidelines and
efforts	on the website. In cooperation with Leipzig University, an online management
	system has been established in consideration of the time difference,
	convenience of applicants, and crisis management.
	Also, a review of some of the wording in the Admission Policy was considered
	and the proposal was approved in the Board of Representatives in October,
	2022. The Graduate School website and student application guidelinewere
	updated accordingly, and preparations were made to ensure that students are
	properly selected according to the new admission policy from the start of the
	new academic year.

Analysis item 5-1-2	Efforts are made to verify whether students are actually admitted in accordance
	with the admission policy, and the results are used to improve the admission
	process.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Application information for the Joint International Master's Programme in
	Sustainable Development (Hiroshima University - Leipzig University)
	Information on student recruitment for the program
	https://www.hiroshima-u.ac.jp/en/adse/news/62635
[Remarks]	$$ The admission policy is clearly stated in the application guidelines. A draft of
evaluation	the admission criteria is prepared jointly with Leipzig University in
② Supplementary explanation of evidence	accordance with the admission policy, and appropriate decisions are made at
③ Distinctive activities and	the admission decision meeting (Board of Representatives). A system has been
efforts	established to share information with Leipzig University and make
	improvements in case problems should arise in the admission process.

Criterion 5-2: The number of students enrolled is adequate for the admission quota.

Analysis item 5-2-1	The number of students enrolled does not significantly exceed or fall below the
	admission quota.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Number of students enrolled: 2; percentage of admission quota: 100%
[Remarks] ① Grounds and reasons for evaluation	① A system to manage the admission quota of the entire Graduate School has been established in close cooperation with Leipzig University. Thus, in
② Supplementary explanation of evidence	AY2022, two students (one student whose entrance university is Hiroshima
③ Distinctive activities and	University and one student whose entrance university is Leipzig University)
efforts	were enrolled to fill the admission quota of two.

Area 6: Criteria for curriculum and learning outcomes

Criterion 6-1: The organization of the curriculum and the content of the class subjects are systematic and of an appropriate level in accordance with the diploma policy and the curriculum policy.

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employment (employability) in the international labor market. Furthermore,
employment (employability) in the international labor market. Furthermore,
these class subjects are taught by faculty members with high expertise who
have been screened for educational qualifications at the Graduate School, and
thus educational content of a level appropriate for the degree to be awarded
has been ensured.
$\textcircled{3}$ $\ $ A systematic curriculum model based on the type of degree, the personnel to
be trained and the research theme is published on the website as a reference
for students during their studies.

Analysis item 6-1-2	A research guidance system, such as clearly defining the supervisor with regard
	to guidance for the preparation of the thesis (including the results of research on
	a specific subject), etc., are organaized and students receive research supervision
	based on formulated plans.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Student Handbook p32: Article 7 of the bylaws of the Graduate School.
	Orientation of the Graduate School
	https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation
	Student Handbook p64~65: Schedule for completion of the program
	Confirmation by the 'Research Title Notification' and introduction of the
	'Research Guidance Status Report'
[Remarks] ① Grounds and reasons for	①Article 7 of the detailed regulations of the Graduate School stipulates that a
evaluation	main supervisor and a sub-supervisors are to be appointed promptly after the
② Supplementary explanation of evidence	student's enrolment in order to provide guidance on coursework and research. In
③ Distinctive activities and	the 'Schedule to completion', it is notified at the new student orientation that
efforts	the submission of the 'research title notification' and also the examination of the
	study plan and research plan are to be discussed with the main supervisor. Six
	months after enrolment, students are required to submit a 'Research Plan
	Outline', confirm the validity of the degree they have obtained in relation to
	their research topic, and present their research in an 'Interim Presentation'. For
	the preparation of the master's thesis, students are required to resubmit a
	'research plan outline' if there is a revision of the research theme or research
	direction after the presentation of their research, to draw up a master's thesis

writing plan at the beginning of their second year of study, and to submit a
'master's thesis outline' at the beginning of their final semester. In addition to
these submissions, a system where supevisors can confirm their students'
research contents was established
③ In order for students to acquire the ability to see things from multiple
perspectives, at least one of the secondary supervisors is a teacher in a different
field of specialisation from the main supervisor, and it is possible for teachers
from other graduate schools or universities to supervise students. With regard
to students' Research Guidance Status Report, supervisors prepares a 'Research
Guidance Status Report' on the research guidance plan, research guidance
report (including guidance methods), the implementation status of course
guidance, the implementation status of study consultation (advice), etc, and this
is reported at the program faculty meeting and also confirmed by the Board of
Representatives.

Criterion 6-2: Appropriate forms of classes and teaching methods are adopted in accordance with the diploma policy and the curriculum policy.

Analysis item 6-2-1	The curriculum is systematically organized based on the curriculum policy; forms of classes and teaching methods (guidance for research, thesis, etc.) appropriate for the education of the field are prepared; and the methods and content of the classes
	are clearly shown to the students.
Self-inspection/evaluati	Joint International Master's Programme in Sustainable Development (Hiroshima
on unit	University - Leipzig University), Graduate School of Advanced Science and
	Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Curriculum Policy https://www.hiroshima-u.ac.jp/en/adse/about/div_int
	Student Handbook p49-50: "Class Subjects and Registration (Joint International
	Master's Programme in Sustainable Development (Hiroshima University and
	Leipzig University))"
	Curriculum Model
	https://www.hiroshima-u.ac.jp/system/files/206471/%E5%B1%A5%E4%BF%AE%E
	3%83%A2%E3%83%87%E3%83%AB_202304%E4%BF%AE%E6%AD%A3.pdf
[Remarks]	The curriculum for the program is organized and implemented based on the
① Grounds and reasons for evaluation	following policy so that students are able to achieve the objectives stated in the
② Supplementary explanation	Diploma Policy.

of evidence	· Basic Subjects (48 credits) are offered to allow students to develop the
③ Distinctive activities and efforts	capabilities required for studies regarding sustainable development, such as the
	interdisciplinary thinking and the fundamental ability for exploring sustainable
	development from various perspectives.
	• Specialization Subjects (65 credits) are offered to deepen students'
	understanding of basic theories, techniques and application cases/methods
	regarding the technologies necessary for achieving environmentally sustainable
	development.
	• Integration Subjects (46 credits) are offered to deepen students' understanding of
	sustainable development and enhance their practical skills by bringing together
	the various scientific approaches they have studied, and to encourage them to
	explore their research fields more deeply, develop their career after completion,
	and enhance their intellectual curiosity, etc.
	• Master Thesis Classes (30 credits) are offered to promote students' independent
	research and help them acquire research capabilities and practical skills to
	achieve the SDGs based on energy engineering, resource management
	engineering, environmental studies, and urban engineering.
	③ A systematic curriculum model based on the type of degree, the personnel to be
	trained and the research theme is published on the website as a reference for
	students during their studies.

Analysis item 6-3-1	A system for course guidance and study counseling that can meet the needs of	
	students is in place, and advice and support are provided.	
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development	
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced	
	Science and Engineering	
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable	
	\square ② Not very applicable \square ① Not applicable	
Evidence	Student Handbook p.64-65: "Completion Schedule (Master's Courses)"	
	Orientation for new students	
	https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation	
	Confirmation by 'Research Guidance Status Report'	
[Remarks] ① Grounds and reasons for	The academic committee members provide students with appropriate	
evaluation	guidance on registration and other methods, courses and student life, using	
② Supplementary explanation of	materials prepared by the Graduate School. The timing for students to	

Criterion 6-3: Appropriate course	guidance and support	are provided in accordance	e with the diploma policy.

evidence ③ Distinctive activities and	establish class registration plans and research plans is incorporated in the
efforts	Completion Schedule, and is shared by the students and the faculty. The
	faculty members provide appropriate support for course guidance and study
	consultation.
	$\ensuremath{\textcircled{3}}$ As a record of the implementation of course guidance and study counselling
	for students, a 'Research Guidance Status Report' is prepared every semester
	from FY2022. By accumulating information like a portfolio, it is expected that
	continuous course guidance and study consultation will be provided based on
	the content of past consultation.

Analysis item 6-3-2	Efforts are made to cultivate students' skills necessary for social and
	professional independence.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Student Handbook p49-50: "Class Subjects and Registration (Joint International
	Master's Programme in Sustainable Development (Hiroshima University and
	Leipzig University))"
[Remarks]	$$ As Common Graduate Subjects, Sustainable Development Subjects (four
 Grounds and reasons for evaluation 	subjects including "World Peace and Hiroshima") and Career Development
② Supplementary explanation of evidence	and Data Literacy Subjects (seven subjects including "Career Management for
③ Distinctive activities and	Engineers" and "Introduction to MOT") are offered to foster students with an
efforts	understanding of the SDGs, the ability to create science that leads to
	sustainable development, and the knowledge and skills to solve various
	problems in contemporary society. In addition, as Common Subjects for the
	Graduate School, subjects on sociality (seven subjects including "MOT and
	Venture Business") are offered to increase students' motivation for social
	contribution and develop their communication skills necessary for
	interdisciplinary and collaborative work and the ability to apply these skills to
	the real world.
	3 Credits of Integration Subjects are approved as necessary credits in order to
	deepen students' understanding of sustainable development and enhance
	their practical skills by bringing together the various scientific approaches
	they have studied, and to encourage them to explore their research fields more

deeply, develop their career after completion, and enhance their intellectual
curiosity, etc.

Analysis item 6-3-3	A system has been established and implemented to provide learning support to
	students with disabilities, international students, and other students who
	require special support in studying.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Application information for the Joint International Master's Programme in
	Sustainable Development
	https://www.hiroshima-u.ac.jp/en/adse/news/62635
	Website of Hiroshima University Accessibility Center
	https://www.achu.hiroshima-u.ac.jp/
	Orientation for new students by Graduate School of Advanced Science and
	Engineering
	https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation
	Supporter briefing documents 1-5
[Remarks] ① Grounds and reasons for	${\scriptstyle (\!$
evaluation	with disabilities, etc. in cooperation with their supervisors and the
② Supplementary explanation of evidence	University's Accessibility Center. For international students, the Supporters,
③ Distinctive activities and	supervisors and the Management Support Office work together to provide
efforts	necessary support for their daily life and study.
	3 Instead of an orientation for new students by the entire Graduate School, a
	dedicated page consolidating necessary information has been set up on the
	website to ensure that the information is provided to all students. In addition,
	in order that international students who have difficulty in travelling to Japan
	can smoothly take classes online, we asked the program faculties to respond to
	international students taking classes online.

Criterion 6-4: Fair grading is carried out rigorously and objectively in accordance with the curriculum policy.

Analysis item 6-4-1 Grading and credit recognition are carried out in light of the educational policy

	of the field, and are effective in the educational field.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Curriculum Policy: https://www.hiroshima-u.ac.jp/en/adse/about/div_int
	Results of deliberations on grading, credit approval, student guidance and
	research ethics education in the previous semester (Document of Board of
	Representatives held in November 2022)
[Remarks]	1 Courses are arranged in accordance with the Program's curriculum policy. In
 Grounds and reasons for evaluation 	addition, syllabuses clearly stating the grading methods, etc. are prepared for
② Supplementary explanation of evidence	all class subjects and are available to students.
 Distinctive activities and 	3 In order to systematically establish a self-inspection and evaluation system
efforts	for the Graduate School, the essential deliberation items of the Program
	Faculty Meeting have been defined, and the minutes of the deliberations
	results of these deliberation items are submitted to the Board of
	Representatives (Self-inspection and Evaluation Committee) for further
	inspection and evaluation from the perspective of the entire Graduate School.
	The deliberation items included the implementation status of grading, credit
	approval, student guidance and research ethics education, and it was decided
	to take the following actions.
	1) Confirm that grading and credit approval are carried out in light of the
	program's curriculum policy and that the educational content is effective. If
	there are any problems, their solutions and improvements are discussed on a
	case-by-case basis.
	2) Confirm that grading and recognizing credits are carried out rigorously and
	objectively in accordance with the grading criteria stated in the syllabus, and
	that there is no significant bias in the distribution of grades. If there are any
	problems, their resolution and improvement are discussed on a case-by-case
	basis.
	3) The results of the Research Guidance Status Report are checked and analysed
	using a tally table for each check item. The rate of participation in research
	ethics education is also analysed. If there are any problems in the formulation
	of research guidance plans, research guidance, course guidance, research
	progress, credit acquisition status, and the status of participation in research

ethics education, the solutions and improvements will be discussed on a
case-by-case basis.
The results of the first semester of 2022 were discussed at the Board of
Representatives held in November 2022 based on the deliberation results of
each program and department, and the results were found to have been
implemented appropriately. In addition, the distribution of grades for the
common courses of the Graduate School, which was not subject to deliberation
by the program faculty meetings, was also confirmed by the Board of
Representatives and was found to have been implemented appropriately.

Analysis item 6-4-2	Grading criteria are made known to students.
	Whether the grading criteria are announced to students
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Grade objection filing system
	https://momiji.hiroshima-u.ac.jp/momiji-top/en/learning/filing.html
[Remarks] ① Grounds and reasons for	${\rm (I)}$ An agreement on the credit transfer system has been signed between
evaluation	Hiroshima University and Leipzig University, and the rules are clearly stated
② Supplementary explanation of evidence	in the Student Handbook. In addition, Hiroshima University's system for
③ Distinctive activities and	filing grade objections is also clearly made public on the website. If a petition
efforts	is filed by a student, the University responds appropriately to the student and
	fulfills its accountability.

Analysis item 6-4-3	It is systematically confirmed that grading and credit recognition for each class	
	subject are carried out rigorously and objectively in accordance with the grading	
	criteria.	
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development	
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced	
	Science and Engineering	
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable	
	\square ② Not very applicable \square ① Not applicable	
Evidence	Curriculum Policy: https://www.hiroshima-u.ac.jp/en/adse/about/div_int	

	Grade objection filing system:
	https://momiji.hiroshima-u.ac.jp/momiji-top/en/learning/filing.html
	Results of deliberations on grading, credit approval, student guidance and
	research ethics education in the previous semester (Document of Board of
	Representatives held in November 2022)
[Remarks]	$$ D courses are arranged in accordance with the Program's curriculum policy.
 Grounds and reasons for evaluation 	Also, syllabuses clearly stating the grading methods, etc. are prepared for all
② Supplementary explanation of evidence	class subjects and are available to students. In addition, the system has been
③ Distinctive activities and	established to deal with appeals from students regarding their grades through
efforts	the 'Grade Evaluation Appeal System'.
	The Support Office in charge of students' performance evaluation and credit
	fulfilment receives consultations from students and faculties, checks the status
	of credits required for completion and responds to them as appropriate. Finally,
	the number of credits acquired by students who are expected to complete the
	program is made up and systematically confirmed at the Board of
	Representatives' to determine the completion of the program.
	③ In order to systematically establish a self-inspection and evaluation system
	for the Graduate School, the essential deliberation items of the Program
	Faculty Meeting have been defined, and the minutes of the deliberation results
	of these deliberation items are submitted to the Board of Representatives
	(Self-inspection and Evaluation Committee) for further inspection and
	evaluation from the perspective of the entire Graduate School. The
	deliberation items included the implementation status of grading, credit
	approval, student guidance and research ethics education, and it was decided
	to take the following actions.
	1) Confirm that grading and credit approval are carried out in light of the
	program's curriculum policy and that the educational content is effective. If
	there are any problems, their solutions and improvements are discussed on a
	case-by-case basis.
	2) Confirm that grading and recognizing credits are carried out rigorously and
	objectively in accordance with the grading criteria stated in the syllabus, and
	that there is no significant bias in the distribution of grades. If there are any
	problems, their resolution and improvement are discussed on a case-by-case
	basis.
	3) The results of the Research Guidance Status Report are checked and analysed
	using a tally table for each check item. The rate of participation in research

ethics education is also analysed. If there are any problems in the formulation
of research guidance plans, research guidance, course guidance, research
progress, credit acquisition status, and the status of participation in research
ethics education, the solutions and improvements will be discussed on a
case-by-case basis.
The results of the first semester of 2022 were discussed at the Board of
Representatives held in November 2022 based on the deliberation results of
each program and department, and the results were found to have been
implemented appropriately. In addition, the distribution of grades for the
common courses of the Graduate School, which was not subject to deliberation
by the program faculty meetings, was also confirmed by the Board of
Representatives and was found to have been implemented appropriately.
Therefore, there is an organized confirmation system to check and evaluate at
the Bord of Representatives through the program faculty meetings.

Criterion 6-5: Fair decisions on completion are made in accordance with the objectives of the university, etc. and the diploma policy.

Analysis item 6-5-1	Evaluation criteria for degree theses, etc. related to the recognition of
	completion have been established and are made known to the students, and
	completion is recognized under an appropriate screening system.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Student Handbook p68: "Decision Criteria for Awarding Degrees and Evaluation
	Standards for Degree Theses"
	Student Handbook p66-67: "Implementation Guidelines of the Master's Thesis
	Screening and Final Examination of the Graduate School of Advanced Science
	and Engineering, Hiroshima University"
	Student Handbook 64-65: "Completion Schedule (Master's Courses)"
[Remarks]	The "Decision Criteria for Awarding Degrees and Evaluation Standards for
① Grounds and reasons for evaluation	Degree Theses" and the "Implementation Guidelines of the Master's Thesis
② Supplementary explanation of evidence	Screening and Final Examination" have been established in cooperation with
3 Distinctive activities and	Leipzig University. The Completion Schedule is published in the Student
efforts	Handbook and is notified to the students. It is prescribed that the Thesis

Screening Committee consists of a chief referee and two or more sub-referees
and they are approved by the Faculty Meeting, that at least one of the
sub-referees shall be selected from among the faculty members of other
programs or other graduate schools, and that sub-referees can be selected
from among researchers of other universities, research institutes, companies,
etc. Ultimately, it is finalised by the Board of Representatives. Thus, a system
to recognize the completion of courses with more fairness and objectivity
under an appropriate screening system is in place.

Criterion 6-6: Appropriate learning outcomes are obtained in accordance with the objectives of the university, etc. and the diploma policy.

Analysis item 6-6-1	Learning outcomes are recognized based on the status of students' career paths,
	such as going on to higher education and finding employment.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	□ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square \textcircled{O} Not very applicable \square \textcircled{O} Not applicable
Evidence	
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	This item is not subject to evaluation because there are no graduates.

Analysis item 6-6-2	Learning outcomes are recognized based on the degree of skill growth required
	in the field of education and the status of course completion and acquisition of
	qualifications.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	□ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square \textcircled{O} Not very applicable \square \textcircled{O} Not applicable
Evidence	The Class Improvement Questionnaire
[Remarks]	©There are no graduates yet.
① Grounds and reasons for evaluation	©Since there are only four students to be assessed, it is not possible to analyze
② Supplementary explanation of	

evidence ③ Distinctive activities and	the class improvement questionnaires which were conducted without identifying
efforts	individuals. According to interviews with several students, their study
	situations are good and they are highly satisfied with their classes.

Analysis item 6-6-3	Results of interviews with students in terms of the levels of learning achievement and satisfaction indicate that learning outcomes have been achieved.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	□ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square \textcircled{O} Not very applicable \square \textcircled{O} Not applicable
Evidence	The Class Improvement Questionnaire
[Remarks] ① Grounds and reasons for	① There are no graduates yet.
evaluation	© Since there are only four students to be assessed, it is not possible to analyze
② Supplementary explanation of evidence	the class improvement questionnaires which were conducted without identifying
③ Distinctive activities and	individuals. According to interviews with several students, their study
efforts	situations are good and they are highly satisfied with their classes.

Analysis item 6-6-4	Results of interviews with alumni and individuals involved in their careers
	indicate that the learning outcomes have been achieved.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	S Fully applicable Applicable Slightly applicable
	\square \textcircled{O} Not very applicable \square \textcircled{O} Not applicable
Evidence	
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	This item is not subject to evaluation because there are no graduates.

Analysis item 6-6-5	There are systems and evaluation criteria to promote students' growth in
	research efforts and presentation of research results, and their growth in
	effectiveness (logical thinking, international perspectives, presentation skills,

	etc.) is recognized.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Student Handbook p64-65: "Completion Schedule (Master's Courses)"
	Student Handbook p72-75: "Outline of Research Plan," "Outline of the Master's
	Thesis," "Summary of the Master's Thesis"
[Remarks]	$\oplus\ $ The flow of the schedule until completion is shown as follows: submission of
evaluation	the "Outline of Research Plan," interim presentation, resubmission of the
② Supplementary explanation of evidence	"Outline of Research Plan" (when the research theme is revised), taking
③ Distinctive activities and	"Research Ethics Education (Graduate School Students - Advanced),"
efforts	submission of the "Outline of the Master's Thesis," submission of the master's
	thesis, submission of the "Summary of the Master's Thesis," oral presentation
	for the master's thesis, and final examination. There is a functioning system
	whereby students can check the progress of their research efforts and results
	through interviews with their supervisors in each phase.

Area 7: Criteria for the internationality of education

Criterion 7-1: Initiatives to internationalize the campus and develop global human resources are systematically implemented.

Analysis item 7-1-1	International students are admitted under an appropriate system at schools,
	departments, programs, etc.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Number of international students: 4 out of 4 (100%)
	Number of courses that can be completed in English: 1
	Orientation for new students (English version)
	https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation
	Student Handbook (English version)
[Remarks] ① Grounds and reasons for evaluation	$\ensuremath{}$ Two international students were accepted as the third cohort in October

② Supplementary explanation of evidence	2022. (Twostudents left the university because they were unable to travel to
③ Distinctive activities and	Japan due to the new Coronavirus, so the total number of students as of 1 May
efforts	2023 was four.) There is a curriculum that can be completed in English. The
	Supporters provide assistance even before international students' enrollment
	by supporting their course registration and preparing the Student Handbook,
	orientation handouts, and various submission forms in English, so that
	international students who cannot come to Japan can take classes online and
	in English. Assistance after enrollment includes improving the submission
	forms and materials on the bulletin board and providing support for daily life.

Analysis item 7-1-2	Students are properly informed about study abroad programs, and receive
	appropriate support such as course guidance.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Student Handbook p49-50: "Class Subjects and Registration (Joint International
	Master's Programme in Sustainable Development (Hiroshima University and
	Leipzig University))"
[Remarks]	① A joint curriculum with Leipzig University is provided for the program, and
① Grounds and reasons for evaluation	students spend their second and third semesters after enrollment at the
② Supplementary explanation of evidence	partner university (Leipzig University or Hiroshima University). Students are
③ Distinctive activities and	guided through an orientation for new students and course counseling by
efforts	supervisors so that they can proceed with their course plans until completion
	without problems.

Area 8: Criteria for the promotion of recurrent education

Criterion 8-1: Initiatives to promote recurrent education, programs for working adults, cooperation with primary and secondary education, and lifelong learning are systematically implemented.

Analysis item 8-1-1	Programs that contribute to the promotion of recurrent education (short-term
	programs, certificate programs, etc.) are open to the public.
Self-inspection/evaluati	Joint International Master's Programme in Sustainable Development (Hiroshima
on unit	University - Leipzig University), Graduate School of Advanced Science and
	Engineering

Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Admission information for the Joint Degree Programme Hiroshima - Leipzig
	https://www.jointdegree.eu/de/sustainable-development-jd/application-selection/reduced to the selection and the select
	quired-documents/
[Remarks]	① The program places importance on practical work experience as a working
① Grounds and reasons for evaluation	adult, which is confirmed at the stage of student selection. Upon completion,
② Supplementary explanation of evidence	students are awarded a degree in international cooperation.
③ Distinctive activities and	
efforts	

Analysis item 8-1-2	Programs are developed based on the needs of society and an appropriate
	guidance system is established.
Self-inspection/evaluation	Joint International Master's Programme in Sustainable Development
unit	(Hiroshima University - Leipzig University), Graduate School of Advanced
	Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable
	\square ② Not very applicable \square ① Not applicable
Evidence	Student Handbook p49-50: "Class Subjects and Registration (Joint
	International Master's Programme in Sustainable Development (Hiroshima
	University and Leipzig University))"
[Remarks] ① Grounds and reasons for	$$ As Common Graduate Subjects, Sustainable Development Subjects (four
evaluation	subjects including "World Peace and Hiroshima") and Career Development
② Supplementary explanation of evidence	and Data Literacy Subjects (seven subjects including "Career Management
③ Distinctive activities and	for Engineers" and "Introduction to MOT") are offered. The curriculum is
efforts	designed to foster students with an understanding of the SDGs, the ability to
	create science that leads to sustainable development, and the knowledge and
	skills to solve various problems in contemporary society, in line with the
	needs of society. In addition, as Common Subjects for the Graduate School,
	subjects on sociality (seven subjects including "MOT and Venture Business")
	are offered. The curriculum is designed to increase students' motivation for
	social contribution and to develop their communication skills necessary for
	interdisciplinary and collaborative work and also the ability to apply these
	skills to the real world.