Instruction for filling out the application forms (\* Please be sure to read.)

**Common to all forms**

・All forms must be written in Japanese or English.

・Fill in the forms in chronological order (oldest to newest).

**(1)(9) Résumé**

・Use an Excel file including two sheets.

[Vocational Technical School, Junior College, College of Technology, University, Graduate School]

・Fill in your academic background starting from undergraduate education.

[Academic Degree]

・Fill in your academic degree (bachelor, master, and doctor).

[Researcher ID and ORCID information]

・At least one of the Your Researcher ID or ORCID information is necessary.

 N.B. The ID above or ORCID information can be confirmed from Clarivate Analytics or ORCID website.

[Work Experience (Employment History etc.)]

・If you have a period of unemployment, explain the gap.

[Overseas Training etc.]

・You can fill in your overseas training courses if they are related to your research.

[Contact Address for the Reference Persons]

・Fill in the form with contact details of two reference persons whom we may contact directly.

**(2)(4)(5)(6) List of achievements**

・Put the serial numbers on items in each category.

・If you don’t have any achievement in the category, please write “None”. (Don’t delete the category title. ([Books], [Reviews]).

・List all authors’ names, translators’ names, or presenters’ names, and underline your name. (e.g. Hiroshima T.)

・If you are the Corresponding author of the publication, please put “\*” after your name. (e.g. Hiroshima T.\*)

・If you write about sharing writings in “Books”, specify which section you contributed.

・If you write about translated books, indicate it.

・You cannot include publications under submission.

・If you write publications in press, indicate it and attach the certifying document.

・You cannot include conference abstracts.

・Put a framed box on the number of your SCI / SSCI / A&HCI / ESCI publications. (e.g. )

・Choose 5 major publications representing your achievements, and write “Major publication” at the end of the publication details.

・When you write the publications that have Impact Factors, add the values referring to the latest year of “Journal Citation Reports” by Clarivate Analytics. (e.g. IF: 5.33 … rounding off to two decimal places)

・When you write Times Cited, add the values referring to ”Web of Science” by Clarivate Analytics. (e.g. TC:10)

**(7) Status of acquired external funding in the last ten years as a Principal Investigator**

・Fill in the acquired external funding during the last five years as a PI.

**(8) Statement of intent**

・Please describe your interests in teaching and research as well as your mid- to long-term research plan should you take this position.

(Form)

List of achievements

Name

|  |
| --- |
| [Doctoral dissertation] \*Author, Title, Name of university, Date(MM/YY)[Books]\*Authors or translators (all in order), Title, pp., Publisher, Date(MM/YY) (e.g. 1. Hiroshima T: Clinical ##### of #####････. Handbook of ････: pp 100-150, Publisher, March 2005)[Reviews]\*Authors (all in order), Title, Name of Journal, vol, pp., Date(MM/YY), Impact Factor, Times Cited(Remark: List your published review articles as an author, not as an external reviewer)[Original Papers (refereed)]\*Authors (all in order), Title, Name of Journal, vol, pp., Date(MM/YY), Impact Factor, Times Cited (e.g. 1. Hiroshima T.\*, Yamaguchi I, Okayama H: The relationship between ･･･. Journal of ###, 15: 200-215, May 2007, IF:5.00, TC:10)[Original Papers (non-refereed)]\*Authors (all in order), Title, Name of Journal, vol, pp., Date(MM/YY)[Presentations at International Conferences (Invited Lecture)]\*Presenters (all in order), Title, Conference Name , Date(MM/YY)[Presentations at International Conferences (Oral Presentation)]\*Presenters (all in order), Title, Conference Name , Date(MM/YY)[Presentations at International Conferences (Poster Presentation)]\*Presenters (all in order), Title, Conference Name , Date(MM/YY)[Teaching Experience]\*Target Schools, Period, Subject Name (e.g. 1. School of ##### Sciences, 2010-2015, ##### of ######)[Contributions for Academic Societies]\*Academic Society’ name, Committee name, Title, Period.[Social Contributions][Awards]\*Award Name, Summary, Date(Year/Month/Day)[Patents]\*Patent holder’s Name(all in order), Patent Name, Summary, Date(Year/Month/Day)[Additional Remarks] |

Status of acquired external funding in the last five years as a Principal Investigator

 Name

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Period | Fund Name | Research theme | Allotted Amount of Money |
|  |  |  |  |  |

Statement of intent

Name

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