

Application Procedures of Research Students Applicants living outside Japan

Name :

Required documents for application (Deadline: 4 months before enrollment)		Done
①	Application for Enrollment as a Research Student (prescribed forms)	
②	Personal History for Enrollment as a Research Student (Prescribed form)	
③	(Graduates) Original record of Graduation certificate issued by the university attended (School seal is required.) * 1	
③'	(Expected Graduates) Original certificate of Expected graduation issued by the university attended (School seal is required.) * 1	
④	Original copy of Academic transcript issued by the university attended (School seal is required.) * 1	
⑤	Recommendation Letter issued by the Dean of the Faculty or your supervisor at the university attended (School seal, title and signature of recommender are required.)	
⑥	Copy of Passport (the photo page) or Official document that certifies your nationality	
⑦	Copy of Certificate of English or Japanese communication ability [TOEIC score of 420 or above, TOEFL PBT score of 443 or above, TOEFL iBT score of 43 or above, or JLPT N2 level or above]	
⑧	1 Photo for Student ID card (Submit a digital image JPEG, more than width×height -228×300pixel)	
⑨	Application Fee (¥9,800)	
Remarks Those who have graduated or expect to graduate from the university in China (not including Taiwan, Hong Kong and Macau) must also submit the following documents: Graduates: 1. Online Verification Report of Higher Education Qualification Certificate or 教育部学历证书电子注册备案表 2. The certified copy of 毕业证书 and 学位证书 at the university attended. Expected Graduates: 1. Online Verification Report of Student Record or 教育部学籍在线验证报告		
Entrance procedures after coming to Japan		Done
⑩	Receipt of Payment for Admission Fee (¥84,600)	
⑪	(Applicants who were expected to graduate at the time of application) Original record of Graduation certificate issued by the university attended * 1	
⑫	(Applicants who were expected to graduate at the time of application) Original copy of the final academic transcript issued by the university attended (School seal is required.) * 1	
⑬	Student Information Registration Sheet	
⑭	1 Copy of Residence Card	
Remarks Applicants who were expected to graduate at the time of application and graduated from the university in China must also submit the following documents: 1. Online Verification Report of Higher Education Qualification Certificate or 教育部学历证书电子注册备案表 (※Must be valid for 6 month beyond the submitted date) 2. The certified copy of 毕业证书 and 学位证书 at the university attended.		

※ Graduation certificate and Academic transcript(Original) — Students wishing to be admitted into either the Master's or Doctoral program must submit the original transcript of Graduation certificate and Academic transcript issued by the university attended. **So, please prepare a few transcripts before coming to Japan.**

※Score Certificate of the English Proficiency — Students wishing to be admitted into Master's Course must submit the original score sheet. Please check the required score and prepare it before application.

* 1 Documents written in a language other than Japanese or English must be accompanied by a Japanese translation. The name, status, and contact address of the translator should be specified in the translation.