

Application Guide

For Admissions in April 2025

**Overseas Entrance Interview Examination for
International and Japanese Applicants in November**

This examination provides an opportunity for applicants outside Japan, to take the entrance examination without coming to Japan.

Department of Integrated Global Studies (IGS)
School of Integrated Arts and Sciences



HIROSHIMA UNIVERSITY

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1. Number of Students to be Admitted

Department of Integrated Global Studies (IGS), School of Integrated Arts and Sciences	10
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(Note) If the number of successful applicants falls below the number of students to be admitted, the number of vacancies will be included in the number of students to be admitted in the *On Campus Entrance Interview Examination for International and Japanese Applicants in November*. If the sum of successful applicants of *Overseas Entrance Interview Examination for International and Japanese Applicants in November* and *On Campus Entrance Interview Examination for International and Japanese Applicants in November* falls below the number of students to be admitted, the number of vacancies will be included in the number of students to be admitted in the *General Entrance Examination (February term)* and *On Campus Entrance Interview Examination for International Applicants in February*.

2. Application and Selection Schedule

The times and dates on this document are based on Japan Standard Time (JST).

Application and selection process	Date
Application period	From October 2, 2024 at 0:00 to October 7, 2024 at 17:00
First selection	Document screening
Announcement of the first selection results	November 1, 2024
Final selection	Time and date specified by the university between November 11, 2024 and November 14, 2024
Announcement of the final selection results	December 2, 2024
Enrollment date and start of the semester	April 1, 2025

(Note) Applicants need to submit their application documents by post and the documents must be received by the IGS by the application deadline. However, applicants can bring their application documents at the student support office of the School of Integrated Arts and Sciences only on October 7, 2024 from 9:00 to 17:00.

3. Admissions Policy

The IGS hopes to admit students with the following attributes, based on the diploma policy and curriculum policy for the Integrated Global Studies Program.

- (1) Students who would like to understand global issues with an integrative perspective to pursue world peace while respecting linguistic, cultural, and religious differences;
- (2) Students who are interested in natural sciences and would like to work towards the harmonious relationship between human beings and nature; and
- (3) Students who are willing to improve language skills and make a contribution to global society.

The IGS expects that, before enrollment, prospective students have developed an interest in and learned about the following:

- The subjects learned in high school, namely, Language and Culture Studies, History and Geography, Ethics, Political and Economic Science, Mathematics, Science, Foreign Language, and Informatics;
- A wide range of academic areas across disciplinary boundaries such as the humanities and sciences, and various challenges confronting present-day society; and
- Problems and issues regarding the international community, the global environment, and cross-cultural understanding.

The IGS hopes to admit students who, after their enrollment, will be able to:

- Understand and analyze the various challenges confronting the international community from multifaceted perspectives transcending disciplinary boundaries between the humanities and sciences (integrated thinking);
- Understand others irrespective of the differences among countries/regions, cultures, religions and languages, and think about things from a global perspective encompassing human society and its surrounding natural environment (global vision); and
- Address various challenges of the international community from a peace-seeking viewpoint, and work toward the realization of world peace and harmony between people and nature, in a cooperative and creative manner (cooperative action).

Important evaluation items

Basic and fundamental knowledge and skills [Knowledge and skills]	Abilities to think, make decisions, and express oneself, which are necessary to use one's knowledge and skills in order to discover problems, consider to solve them, and convey one's findings to others [Ability to think, make decisions, and express oneself]	Proactive attitude of learning independently while working with diverse people [Independence and cooperativeness]
<ul style="list-style-type: none"> • Academic transcripts and test results • Personal Statements • Documents to prove English language proficiency 	<ul style="list-style-type: none"> • Interview • Personal Statements 	<ul style="list-style-type: none"> • Interview • Personal Statements

4. Application Eligibility

Applicants must fulfill the following **Requirements 1 and 2**.

Requirement 1: Education Qualifications

We highly recommend that you inquire before August 5, 2024, regarding your eligibility to apply to IGS. It may be necessary for applicants—especially applicants who have attended an international school or a school for foreign students—to undergo the Individual Review of Eligibility for Application by Hiroshima University as described in point (14) below. Please note that it may take time to confirm applicants' eligibility, so please inquire as soon as possible.

Applicants must satisfy any one of the following conditions:

- (1) Persons who have, by March 31, 2025, graduated, or who are expected to graduate from a high school or other school of secondary education in Japan.
- (2) Persons who have, by March 31, 2025, completed, or who are expected to complete 12 years of formal school education in Japan.
- (3) Persons who have completed, or who are expected to complete 12 years of school education in a country other than Japan by March 31, 2025, or those possessing equivalent academic qualifications specified by the Minister of Education, Culture, Sports, Science and Technology of Japan (Note 1).

(Note 1) Those possessing equivalent academic qualifications specified by the Minister of Education, Culture, Sports, Science and Technology means that you meet any one of the following qualifications from a to e.

- a. Persons who will be at least 18 years old by March 31, 2025, and who have, in a country other than Japan, passed or are expected to pass a nationally recognized academic qualification test certifying that the applicant has academic ability equivalent to a 12-year school education curriculum (including examinations equivalent to national examinations; the same shall apply in the next item).

- b. Persons who have completed—in a country other than Japan—a school curriculum that is equivalent to that of senior high school level (including those who have passed an examination in the said country that is recognized as an academic qualification test that certifies that the applicant has an academic ability equivalent to or higher than that of those who have completed such a curriculum), and who have, by March 31, 2025, completed, or who are expected to complete a pre-university preparation education curriculum required for admission to universities in Japan, which is designated by the Minister of Education, Culture, Sports, Science and Technology, or other preparatory curriculum consisting of education relating to subjects required for admission to universities in Japan and training at facilities separately designated by the Minister of Education, Culture, Sports, Science and Technology.
 - c. Persons who have, by March 31, 2025, completed, or who are expected to complete—in a country other than Japan—a school curriculum that is equivalent to that of a senior high school level, which is separately designated by the Minister of Education, Culture, Sports, Science and Technology (only if the completion of the curriculum is considered comparable to the completion of an 11-year or more-year school curriculum in the said country, and the curriculum satisfies other requirements specified by the Minister of Education, Culture, Sports, Science and Technology).
 - d. Persons who have, by March 31, 2025, completed, or who are expected to complete, a curriculum at an educational institution established in Japan within the scope of the educational system of a foreign country, that is equivalent to the curriculum of schools that correspond to high school level in the said country (only if the completion of the curriculum is considered comparable to the completion of a 12-year school curriculum in the country's educational system).
 - e. Persons who have, by March 31, 2025, completed, or who are expected to complete, a curriculum at an educational institution established in Japan within the scope of the educational system of a foreign country, that is equivalent to the curriculum of schools that correspond to high school level in the said country (except if the completion of the curriculum is considered comparable to the completion of a 12-year school curriculum in the country's educational system), and who have completed the preparatory education curriculum specified in item b above.
- (4) Persons who have, by March 31, 2025, completed on or after the date specified separately by the Minister of Education, Culture, Sports, Science and Technology, or who are expected to complete, an advanced course at a specialized training college (only if the required period of study is not less than three years, and the course curriculum satisfies other requirements specified by the Minister of Education, Culture, Sports, Science and Technology).
 - (5) Persons who have, by March 31, 2025, completed, or who are expected to complete, a course of study at an overseas educational institution that is recognized or specified by the Minister of Education, Culture, Sports, Science and Technology as being equivalent or corresponding to that of a Japanese high school.
 - (6) Persons who have, by March 31, 2025, obtained, or who are expected to obtain, the International Baccalaureate Diploma qualification granted by the International Baccalaureate Organization, which is a foundation established in accordance with the Swiss Civil Code.
 - (7) Persons who have, by March 31, 2025, obtained, or who are expected to obtain, the Abitur certificate, recognized as the qualification for admission into a university by the Federal Republic of Germany.
 - (8) Persons who have, by March 31, 2025, obtained, or who are expected to obtain, the Baccalauréat Diploma, recognized as the qualification for admission into a university by the Republic of France.
 - (9) Persons who have, by March 31, 2025, obtained, or who are expected to obtain, the General Certificate of Education Advanced Level (GCE A Level) or the International General Certificate of Education Advanced Level (International

A Level), recognized as the qualification for admission into a university by the United Kingdom of Great Britain and Northern Ireland.

(10) Persons who have, by March 31, 2025, obtained, or who are expected to obtain, the European Baccalaureate Diploma, recognized as the qualification for admission into a university by the EU member states.

(11) Persons who have, by March 31, 2025, completed, or who are expected to complete, a 12-year education curriculum in a school accredited by the Western Association of Schools and Colleges (WASC) headquartered in California, the United States of America; the Association of Christian Schools International (ACSI) headquartered in Colorado, the United States of America; the Cognia headquartered in Georgia, the United States of America; the New England Association of Schools and Colleges (NEASC) headquartered in Massachusetts, the United States of America; the Council of International Schools (CIS) headquartered in South Holland, the Kingdom of the Netherlands; or the Council of British International Schools (COBIS) headquartered in London, the United Kingdom of Great Britain and Northern Ireland.

(12) Persons who have passed, or who are expected to pass by March 31, 2025, the Examination for the Certificate for Students Achieving the Proficiency Level of Upper Secondary School Graduates, held in accordance with the Regulations for the said Examination (the Ministry of Education, Culture, Sports, Science and Technology [MEXT] Ordinance No. 1 of 2005) (including those who have passed the University Entrance Qualification Examination held in accordance with the Regulations for that Examination [MEXT Ordinance No. 13 of 1951] before it was abolished in accordance with Article 2 of the supplementary provisions of MEXT Ordinance No. 1 of 2005), and will be at least 18 years old by March 31, 2025.

(13) Persons who entered a university pursuant to the provisions of Article 90, Paragraph 2 of the School Education Act (Law No. 26 of 1947) and are deemed to have academic ability suitable for receiving university education at the University (Note 2).

(14) Persons who have been recognized through the Individual Review of Eligibility for Application by Hiroshima University as being equivalent to or higher than a high school graduate in scholastic activity, and will be at least 18 years old by March 31, 2025 (Note 3).

(Note 2) Persons whose academic background falls under (13) must apply for the Individual Review of Eligibility for Application. Persons who intend to apply for the individual review must send an email to Office of Admissions, Hiroshima University (email: nyusi-group@office.hiroshima-u.ac.jp) from 9:00 September 2, 2024 to 17:00 September 6, 2024 (JST). The subject of the email must be “Individual Review of Eligibility for Application”.

(Note 3) Persons whose academic background falls under (14) must apply for the Individual Review of Eligibility for Application by Hiroshima University from 9:00 September 2, 2024, to 17:00 September 6, 2024 (JST). For details of the Individual Review of Eligibility for Application, see the IGS website (<https://www.hiroshima-u.ac.jp/en/igs/admissions/IndividualReview>). Persons who are not sure of their application eligibility should contact the IGS before August 5, 2024. **Please remember that it may take time to confirm your application eligibility. If you inquire into your application eligibility after August 5, 2024, it is possible that there will not be enough time to confirm your eligibility before the end of the application period, which ends on October 7, 2024.**

Requirement 2: English Language Requirements

Applicants must satisfy one of the requirements noted in the following items 1 through 9:

1. Cambridge English	160 or above in overall score The eligible tests are described below: B1 Preliminary, B1 Preliminary for Schools, B2 First, B2 First for Schools, C1 Advanced, and C2 Proficiency
2. EIKEN	A passing Pre-1st grade or above EIKEN CSE score is not used for this application. The eligible tests are described below:

	The EIKEN Test in Practical English Proficiency (Conventional type), EIKEN S-Interview, and EIKEN S-CBT
3. GTEC (CBT Type Only)	1180 or above
4. IELTS™ (Academic Module)	5.5 or above The eligible tests are described below: Paper-based IELTS (Academic Module), Computer-delivered IELTS (Academic Module), and IELTS for UKVI (Academic Module) IELTS One Skill Retake is not accepted.
5. TEAP (4 skills)	Test of English for Academic Purposes 309 or above
6. TEAP CBT (4 skills)	Test of English for Academic Purposes Computer Based Test 600 or above
7. TOEFL iBT®	72 or above TOEFL iBT® and TOEFL iBT® Home Edition scores from a single test date are accepted. MyBest® scores are not accepted.
8. TOEIC®	TOEIC® Listening & Reading Test and TOEIC® Speaking & Writing Tests 1560 or above (This score is determined by multiplying your S&W score by 2.5 and adding your L&R score) TOEIC-IP is not accepted.
9. Persons who satisfy either one of the following two requirements: <ol style="list-style-type: none"> Persons who have undertaken three years or more of their secondary education (Senior high school, Junior high school, etc.) in English as their primary language of instruction; or Persons who are taking or have taken the International Baccalaureate Diploma* with English as the language of instruction. *DLDP (Dual Language IB Diploma Programme) is excluded since the language of instruction is not entirely in English 	

5. Application Procedures

(1) Application Method

- ① Register an account with UCARO
- ② Enter your application data online
- ③ Upload your photo
- ④ **Pay the application fee**

In addition to the JPY 17,000 application fee, the following fees are also required:

- JPY 900 as a processing fee for ALL applicants
- JPY 300 as a disclosure fee (ONLY for applicants who request disclosure of their entrance examination results*)

- ⑤ **Send the application documents listed in [7. Application Documents] by post using the fastest international mail method such as EMS (Express Mail Service).**

*For details of disclosure of entrance examination results, please refer to the page 24.

Note: Entering application data online and paying the application fee do not constitute the completion of online application procedures. You must separately send your application documents, etc. that require mailing by post using the fastest international mail method such as EMS: Express Mail Service. You must also ensure that the documents reach the University no later than the prescribed deadline. Please note that all times and dates indicated in this Guide are based on Japan Standard Time (JST).

(2) Data entry into the online application system

[1] UCARO

Hiroshima University uses the UCARO system, where procedures from application to admission are consolidated.

Making an application requires account registration with the UCARO (free of charge).

An UCARO account must be created for each user.

Please do not share one UCARO account with your siblings or others.

Please do not use the translation function on your device. It might cause errors on the UCARO.

At Hiroshima University, tasks performed in the UCARO system include checking the examinee's number, printing the examination card, etc., checking the examination guide, processing part of the enrollment procedure, disclosing entrance examination results*, etc.

*You will continue to use the email address you have registered for your UCARO account throughout the process from making an application to checking your examination results. Be sure to make a note of your ID (email address) and the password created at the time of your UCARO account registration.

Please note that you may register an account with the UCARO prior to the application period. If you already have an UCARO account, you will not need to register an account again.

Please check the webpages below for more details regarding the UCARO system;

UCARO system website (Japanese only): <https://www.ucaro.net/>

UCARO FAQ (Japanese only): <https://user-support.ucaro.net/hc/ja>

[2] Online application

Step 1

Access the online application system from the Hiroshima University Admission Information website
<https://www.hiroshima-u.ac.jp/en/nyugaku>

Step 2

Register an account with UCARO

- ▶ Select [New member registration] in the Hiroshima University Online Application system. After completing the registration, proceed to the application procedure.

* For those who have already registered their UCARO accounts, select [Login] to continue the application procedure.

* **Since important information from the University will be sent via UCARO, please check the UCARO website so as not to miss any notices.**

Step 3

Enter application data (Select the examination category, etc. for which your application is being made.)

- ▶ For those requesting disclosure of their entrance examination results (see “Disclosure of Entrance Examination Results (Personal Information)), a disclosure fee of JPY 300 per application will be added to their application fees. **No changes will be accepted after you have paid the application fee.**

Step 4

Enter personal information

- ▶ Enter your personal information accurately according to the instructions on the screen.
- ▶ If the Kanji characters used in the name registered on the online application differ from the Kanji characters (e.g., old or variant characters) used in the name on the application document such as

school record, the Kanji characters registered on the online application will be used. However, if there may be a mistake or obvious difference, we will contact you for confirmation. If the registered name includes the Kanji character that does not correspond to the JIS (Japanese Industrial Standards) level 1 and 2 kanji sets, it will be replaced with an appropriate alternative Kanji.

- ▶ Any errors in your contact information, including email address and phone number, may prevent us from sending important information to you or calling you when necessary for your entrance examination. Be sure to provide contact information (home, parent/guardian, etc.) for where you can be reached.

Step 5

Confirm entries

- ▶ Confirm the data entered in Step 3 and Step 4. If an erroneous entry or entry requiring correction is noted, please be sure to make the necessary modification.
- ▶ Many errors have been made every year in items such as **address (house number), name, date of birth, email address, and phone number**. Please double check the data to be entered to ensure the accuracy of your entries.
- ▶ **Any changes in items related to the examination category and the names of school, department, and examination subjects for which the application has been made will not be accepted after the application period has closed.**

Step 6

Upload a photo and check required documents

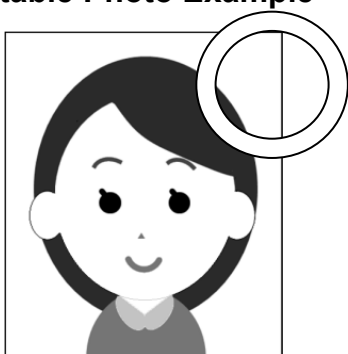
- ▶ Submission of the photo by post will not be accepted. It must be uploaded to the online application system.
- ▶ See [7. Application Documents] in this Guide and send the documents required for the application by post.

〈Photo instructions〉

- Must have been taken recently (within 3 months) prior to the application in color or black and white (A color photo is preferred.)
- Must be in JPEG file format, with 640 pixels high x 480 pixels wide as the preferred dimensions.
- **On the day of the entrance examination, we will check the photo you have uploaded at the time of the application against your face.**
- **The uploaded photo, which will be used for your photo ID card for the examination, will also be used for your student ID card after enrollment and will be maintained in the University's educational affairs system for use until graduation.**
Therefore, please upload an appropriate photo for use after enrollment as well.
Once uploaded, your photo will not be allowed to be replaced.
A fee of JPY 1,000 will be charged for changing the content of your student ID card (photo and your name) after enrollment.
- **Using the Acceptable Photo Example for reference, upload a photo showing your upper body, facing forward (in focus) without wearing a hat or cap, and with nothing in the background.**
- * The size of your face photo data can be adjusted on the screen. Before registering, please adjust the size as needed to ensure that the photo shows your face clearly.
- * **In cases where your photo is deemed inappropriate as an application photo as shown by the Unacceptable Photo Examples, you may be required to submit a new photo.**

For submission of your photo, refer to the Acceptable Photo Example below.

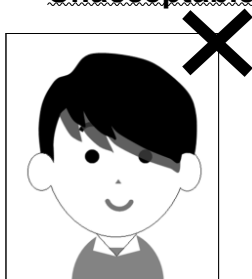
• **Acceptable Photo Example**



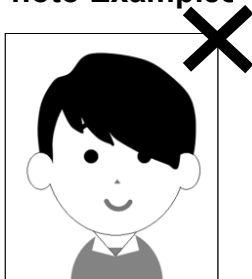
- There is blank space in the upper part of the photo.
- Subject is facing horizontally and squarely to the front.
- The face is occupying at least one half of the overall image area.
- Both eyes are visible.
- The photo shows part of the shoulders.
- There is nothing in the background (plain).
- The photo must be clear.

If you have difficulty meeting these acceptable photo specifications, please contact the IGS prior to application.

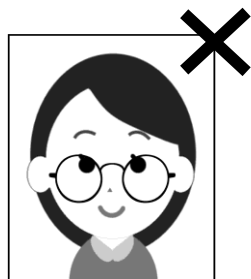
• **Unacceptable Photo Examples**



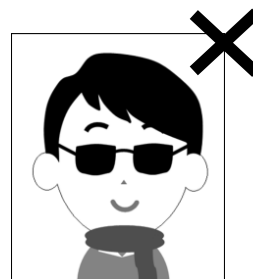
Hair, smartphone or other object is creating a shadow on the face.



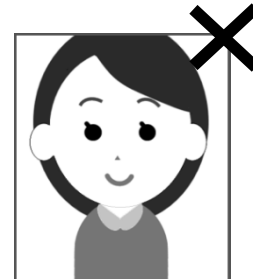
Hair is falling across eyes.



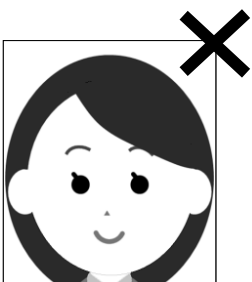
Frame of glasses overlaps eyes.



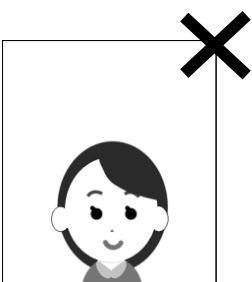
Wearing a scarf or sunglasses



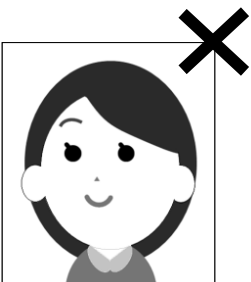
Entire head or facial contours do not fit into the photo.



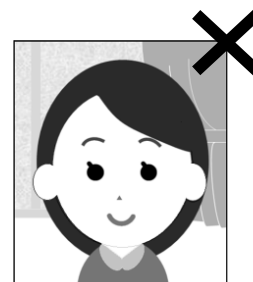
Head occupies an extremely large proportion of the entire space of the photo.



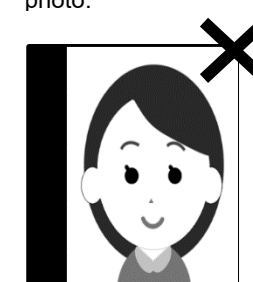
Head occupies an extremely small proportion of the entire space of the photo.



Not facing squarely to the front



Objects appear in the background (curtains, windows, shadows, etc.)



The photo size does not fit the frame.

Step 7

Initial application process complete

- When the application registration is completed, an application number will be issued and displayed on the screen. As an application completion notification email will be automatically sent to your registered email address, please make a note of the number or print out the screen or email and keep it.

Application number							
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* You will need the application number when checking or changing your registered application details.

- * To check or change your registered application details, you should log in to the online application website, select the relevant application data from the “List of Applications” on the top page. And then, click [Check] (in case of “Paid”) or [Check/Change/Payment] (in case of “Not yet paid”) to display the application registration completion screen again.
- * The following items/tasks can be confirmed/performed on the Initial application process complete screen.
 - Confirm the registered application details
 - Check the number required for payment of the application fee
 - Check the payment status of the application fee
 - Print a mailing label (Available only within Japan)
- * **You may change your registered application details only before paying the application fee.**
Once the payment has been made, any changes in registered application details will not be allowed, except for those for personal information such as address.
- * If you change your registered application details, the information required for payment will be canceled (the registered application details will not be canceled). In that case, please select a payment method again and re-obtain the information required for payment.
- * You can print out a mailing label to be used when sending the application documents.
Click the [Print Mailing Label] button to print it out (In the case of using smartphone and tablet, the button may not be displayed, so you should use a PC).
- * If you do not own a printer and cannot print the mailing label, please write the same information as the form on the envelope.

Step 8

Enter payment information

- ▶ Select the payment method for the application fee and the examination result disclosure fee (only for those requesting the disclosure) from among the following options.

For details, refer to **(3) “Payment method for the application fee”** in this Guide.

- Credit card (Available both within and outside Japan)
- Convenience store, Banking institution ATM [Pay-easy], and Internet banking (NOT available from outside Japan)

Please make sure to check a payment completion notification email that will be automatically sent to your registered email address after the payment. You can also check your payment status from the “List of Applications” on the top page by logging in to the online application website again.

Please note that your application will not be accepted in case that the application fee has not been paid even if your application documents arrive during the application period.

<For inquiries concerning online application system and UCARO website>	
Online Application Help Desk and UCARO Support Office (Japanese Speaking Only)	Phone: +81-3-6634-6494 Inquires accepted from 10:00 to 18:00 (Except from December 30 to January 3)

For checking/changing registered application details

Timing of “online data entry period and application fee payment period”	When you wish to check/change the entries	Instructions
Within the prescribed period	Before payment of the application fee	You may check/change your entries by logging in to the online application website, and clicking the [Check/Change/Payment] button of the relevant application data from the “List of Applications” on the top screen.
	After payment of the application fee (*)	Changing the entries is not allowed. You will only be able to check them by logging in to the online application website, and clicking the [Check] button of the relevant application data from the “List of Applications” on the top screen. If you notice any errors, etc. in items related to the examination category, names of school and department, examination subjects, or personal information, contact the IGS by email.
After the prescribed period		Changing the entries is not allowed. You will only be able to check them by logging in to the online application website, and clicking the [Check] button of the relevant application data from the “List of Applications” on the top screen. Any changes in items related to the examination category, names of school and department, examination subjects will not be accepted after the prescribed period has closed. If you notice any errors, etc. in your personal information, contact the IGS by email.

(*) For those wishing to use a credit card whereby their application fee payment will be settled online, the instructions provided under “After payment of the application fee” will apply.

(3) Payment method for the application fee**Application fee: JPY 17,000**

Go through the payment procedure based on the payment method you have selected in Step 8.

It is not possible to make payment after the payment/application period has closed. Failure to complete the payment within the prescribed period will invalidate the data you have registered online.

For details on the payment method, please check the payment method page that you will be taken to after completing the initial application process.

In addition to the application fee, processing fee of JPY 900 will be charged for each application.

Those requesting disclosure of their entrance examination results must pay an additional fee of JPY 300 for the disclosure.

Note: Applicants for admission to Hiroshima University who were affected by any of the disasters that occurred on or after August 28, 2019 and to which the Disaster Relief Act applied are eligible for an exemption of the application fee. The fee for disclosure of entrance examination results is also subject to exemption. For details, refer to the website below or contact the Office of Admissions.
<https://www.hiroshima-u.ac.jp/en/nyugaku>

① Credit card (for applicants both **within** and **outside Japan**)

You must settle the payment on the page linked from the Initial application process complete screen in the online application system.

Credit cards whose logos are shown in the right table are accepted.

The name of the credit card holder does not need to be identical to that of the applicant.

Payment must be made in a lump sum only.

Please check your credit limit in advance.

Please also make sure to check the payment status on the Initial application process complete screen after the payment.

VISA	
MasterCard	
JCB	
AMERICAN EXPRESS	
DinersClub	

(Note) Payment method ② to ④ below is NOT available from outside Japan.

- ② Convenience store
- ③ Financial institution ATM [Pay-easy]
- ④ Internet banking

Important notices regarding the application fee

The application fee, once paid, will not be refunded for any reason.

However, in cases ① or ② below, the application fee is refundable after deducting the bank transfer fee. If the disclosure fee is paid, it is also refundable. Therefore, in such cases, please clearly write the reason for demand of refund, name, postal code, address, transfer destination information and contact telephone number in the prescribed format given from the IGS and send it back by February 28, 2025.

- ① If the application documents have not been submitted, or if they have not been accepted.
- ② If duplicate payments of the application fee have been made in error.

Note that, unsuccessful applicants for the first selection will receive a refund of JPY 13,000.

How to obtain a refund will be notified to the applicants along with their first selection results.

(4) Submission of application documents by the fastest international mail service

Prepare an envelope that accommodates A4 size documents for sending application documents. Write the postal code, address, and the name of the applicant in English on the envelope. Send the envelope containing all the necessary documents, by the fastest international mail service such as EMS (Express Mail Service) to the following address.

Where to submit	Address	Phone
Student Support Office (IGS), School of Integrated Arts and Sciences, Hiroshima University	1-7-1 Kagamiyama, Higashi-Hiroshima, 739-8521 Japan	+81-82-424-7988

6. Application Period

The application documents must be received by the deadline shown below. Earlier submission is encouraged (See Note).

From October 2, 2024 to October 7, 2024, NO LATER THAN 17:00 (JST)

(Note)

1. Be sure to complete the application procedure within the period above. You cannot enter your information or pay the application fee after this period.
2. Incomplete or late applications will not be accepted. If you want to send your application documents before the application period to meet the deadline, please contact the IGS.
3. Application documents must reach us by 17:00 on the last day of the application period.

4. Inquiries by phone or other means about acknowledging the receipt of application documents will not be accepted. Please use the tracking service of the postal company.
5. No replies can be made to inquiries as to whether an application procedure has been completed.

7. Application Documents

Submit the following documents A to G within the application period.

Document A: Personal Statement

Document B: Educational Background

Document C: Document to Prove Your Application Eligibility

Document D: Document to Prove Your English Language Proficiency

Document E: Academic Transcripts and Test Results

Document F: Copy of Passport

Document G: Application Documents Checklist

(IMPORTANT)

1. In principle, application documents must be originals, unless otherwise designated. For certificates and other documents that cannot be reissued, however, submit a certified copy*¹ instead of the original document, as none of your submitted application documents can be returned.

*¹ A copy certified by an official organization (preferably an organization, such as a school, that issued the said document) as true to the original, and on which the said organization has placed its official seal

2. Documents serving as certificates written in a language other than Japanese or English must be accompanied by a Japanese or English translation. Please attach an official translation with the translator's name, contact information and signature or official seal for documents*². The translations are accepted only when they are made by the organization that issued the said document, a translation company, or a qualified translator*².

*² Except for the documents attached to the Personal Statement 3 (Additional Information) form (Document A).

3. If the applicant's present name is different from that written on the application documents due to a name change or other reasons, please provide a copy of official documents, such as an official copy of the applicant's family register, issued by an official institution, to prove that the applicant is the same person as the person indicated on the documents submitted.

Document A: Personal Statement

Access the IGS website (<https://www.hiroshima-u.ac.jp/en/igs>), and download the Personal Statement forms from the page that provides information on the entrance examination. Complete the forms **by typing** in English, print them on A4 paper, and manually sign your name on the forms. Print each form on a single page, and submit all the "Personal Statement 1", "Personal Statement 2", and "Personal Statement 3(Additional Information)" forms.

For the Personal Statement 1 and 2 forms, please write essays on the following two topics in around 400 words, respectively.

Topic 1: Explain what you want to study in the Department of Integrated Global Studies at Hiroshima University and why. (around 400 words)

Topic 2: Which global issue do you consider to be the most important or urgent? Explain why, and how to address any relevant problem or problems. Express yourself in your own words, integrating scientific, technological and socio-cultural aspects. (around 400 words)

On the Personal Statement 3 (Additional Information) form, indicate whether you have any documents that prove your accomplishments and achievements. When you have such a document or documents, type the title of the document(s) in English or Japanese and a brief explanation of the document(s) **in English** on this form. Then submit this form with the relevant documents attached (photocopies are accepted). When making document copies, please use **A4 paper or an equivalent size paper (29.7cm × 21cm)**. If the documentation is in a language other than Japanese or English, then provide a translation in either Japanese or English. For this documentation only, the applicants may do the translation by themselves.

Please note that the maximum number of documents you can attach to the Personal Statement 3 (Additional Information) form is **FIVE**.

Do not use a stapler. Instead, please type or write (as with a pen) the corresponding number in the upper right-hand corner of each submitted hardcopy document and submit them along with a printout of this form. **Accomplishments or achievements which are claimed (listed under a document number), but which are not substantiated by attached documents proving them, will not be recognized in the application process.**

As regards the applicants who do not have any of the following documents, tick the box “None in particular” and submit your documentation along with a printout of this form.

The document includes such as:

If you won a prize in an English speech contest or other activity, taken proficiency examinations in foreign languages other than English, studied abroad, or participated in events such as the Science Olympics or other contests or competitions at national and higher levels, submit the documents that prove your participation and/or results in such events.

Please refer to the example below.

Document Number	Title	Brief Explanation
1	<i>Volunteer activity</i> (1) <i>A Volunteer Guide</i> (2) <i>River Cleanup</i>	(1) This activity consists in providing English language tour guide service for foreign visitors visiting the Peace Memorial Park. I participated in this activity for about a year when I was in eighth grade. (2) With colleagues, I picked up plastic garbage around the river. I also had a chance to research the biology of the river.
⋮	⋮	⋮
5	<i>Winning Speech Contest</i> <i>Certificate of Hirodai English</i> <i>Speech Contest 1st prize</i>	This speech contest is a national level contest. Some 200 students apply to take part in this contest and only 10 speakers can make speeches at the final tournament. I presented my thoughts regarding my experiences of learning Hiroshima history.

Document B: Educational Background

Applicants who fall under the categories of application eligibility [Requirement 1: Education Qualifications] (1), (2) and (5) do not need to submit this form.

Access the IGS website (<https://www.hiroshima-u.ac.jp/en/igs>), and download the specified form for Educational Background from the page that provides information on the entrance examination. Submit the completed specified form for Educational Background (1/2) and (2/2).

Document C: Document to Prove Your Application Eligibility

Please see page 2 to 4 for the application eligibility [Requirement 1: Education Qualifications].

Application eligibility [Education Qualifications]	Application documents	Description
(1) (2) (5)	School record	Submit a school record (prepared and sealed by the principal of the student's school), which must be created in the form prescribed by MEXT. (Note) If applicants cannot obtain a school record because of the expiry of the period for preserving school records or for other reasons, submit documents as follows; 1. Applicants submit the original document or a certified copy of the certificate of graduation/completion and academic transcript (or certificate of credits earned).

		<p>Applicants who are expected to graduate from their high school etc. must submit their school record that states their academic performance up to the first term (first semester) of the third year. If academic records up to the first term (first semester) of the third year cannot be submitted, follow the instructions below:</p> <p>[Three-term system] -Submit a school record that states academic performance up to their third term of the second year and the courses the applicant is studying in the third year*</p> <p>[Two-semester system] -Submit a school record that states academic performance up to the middle of the first semester in the third year. If such a school record cannot be submitted, the applicant may submit a school record that states academic performance in the second semester of the second year and the courses the applicant is studying in the third year.*</p> <p>* Courses the applicant is studying in the third year should be clearly indicated and the statement: “Since academic performance up to the first term (semester) cannot be issued” should be added in the remarks column.</p> <p>2. If certificate of graduation/completion or academic transcript (or certificate of credits earned) cannot be submitted, the applicant should submit a document prepared by their high school etc. that stated the reason why their certificate of graduation/completion or academic transcript (or certificate of credits earned) cannot be issued.</p>
(3)	Certificate of (expected) completion of 12-year school curriculum	<p>Submit the original document or a certified copy of the certificate of (expected) graduation/completion, issued by the school attended by the applicant in his/her 12-year school curriculum, or the high school graduation equivalency certificate (or the certificate of expected success in the high school graduation equivalency examination).</p> <p>It is highly recommended that applicants who have graduated high schools in China (excluding that in Taiwan, Hong Kong, and Macao) additionally submit the Verification Report of China Secondary Education Qualification Certificate (中国中等教育学历认证报告). Please obtain the certificate for which the Web authentication will be valid as of October 11, 2024 via the authentication system of the Ministry of Education of China. Without the qualification certificate, Hiroshima University may not be able to confirm your application eligibility.</p> <p><u>If the Verification Report of China Secondary Education Qualification Certificate (中国中等教育学历认证报告) is unavailable, please contact the IGS Office (igs-application@hiroshima-u.ac.jp).</u></p> <p>For details of the qualification certificate, see the page below: https://www.chsi.com.cn/xlrz/index2.jsp (in Chinese)</p>
(4)	Certificate of (expected) completion	Submit the original document or a certified copy of the certificate of (expected) completion issued by the principal of the school attended by the applicant.
(6)	International Baccalaureate Diploma	<p>[Those who have already obtained the International Baccalaureate Diploma] Submit the following 1 and 2.</p> <ol style="list-style-type: none"> 1. Copy of the International Baccalaureate Diploma. 2. Original document of the official transcript of grades for the Diploma Programme of six subjects. If you cannot submit the original document,

		<p>submit a request to the International Baccalaureate Office to send your official transcript of grades directly to Hiroshima University. It must be received by Hiroshima University by the end of the application period.</p> <p>[Those who are expected to obtain the International Baccalaureate Diploma by March 31, 2025] Submit the following 3 and 4. In addition to that, submit a request to the International Baccalaureate Office to send your official transcript of grades directly to Hiroshima University. Make sure to submit the request when apply for the IB examination.</p> <p>3. Certificate of expected obtaining date of the International Baccalaureate Diploma issued by the high school attended by the applicant.</p> <p>4. Predicted Grades or Anticipated Grades.</p> <p>If an applicant is unable to submit documentation validating the conferral of his/her I.B. diploma, or if the IGS office is unable to verify from submitted documents whether an applicant has received a I.B. diploma by January 15, 2025 no later than 17:00 (JST), please contact the IGS in advance.</p>
(7)	Certificate granted to those who have the Abitur qualification	<p>[Those who have already obtained the Certificate] Submit the original document or a certified copy of the certificate of general higher education entrance qualification (Zeugnis der allgemeinen Hochschulreife), which is granted when they pass the Abitur.</p> <p>[Those who are expected to obtain the Certificate by March 31, 2025] Submit a certificate of expected obtaining date of the certificate of general higher education entrance qualification (Zeugnis der allgemeinen Hochschulreife) issued by the high school attended by the applicant.</p>
(8)	Baccalauréat Diploma	<p>[Those who have already obtained the Baccalauréat Diploma] Submit the original document or a certified copy of the French Baccalauréat Diploma.</p> <p>[Those who are expected to obtain the Baccalauréat Diploma by March 31, 2025] Submit the following 1 and 2.</p> <p>1. Certificate of expected obtaining date of the Baccalauréat Diploma issued by the high school attended by the applicant.</p> <p>2. Predicted score of the French Baccalauréat Diploma.</p>
(9)	Document to show GCE-A Level/International A Level examination results	<p>[Those who have already passed the GCE-A Level/the International A Level examination] Submit the original document or a certified copy that proves that the applicant has passed at least one subject in the General Certificate of Education, Advanced Level (GCE-A Level) or the International General Certificate of Education, Advanced Level (International A Level) examination.</p> <p>[Those who are expected to pass the GCE-A Level/the International A Level examination by March 31, 2025] Submit the following 1 and 2.</p> <p>1. Certificate of expected obtaining date of the GCE-A Level/the International A Level examination results issued by the high school attended by the applicant.</p> <p>2. Certificate of predicted scores of the GCE-A Level/the International A Level examination.</p>
(10)	European Baccalaureat Diploma	<p>[Those who have already obtained the European Baccalaureat Diploma]</p>

		<p>Submit the original document or a certified copy of the European Baccalaureat Diploma.</p> <p>[Those who are expected to obtain the European Baccalaureat Diploma by March 31, 2025]</p> <p>Submit the following 1 and 2.</p> <ol style="list-style-type: none"> 1. Certificate of expected obtaining date of the European Baccalaureat Diploma issued by the high school attended by the applicant. 2. Predicted grade of the European Baccalaureat Diploma.
(11)	Certificate of (expected) completion	Submit the original document or a certified copy of the certificate of (expected) completion of 12-year education curriculum at the school attended by the applicant.
(12)	Passing Score Certificate	<p>Applicants who have passed the Examination for Students Achieving the Proficiency Level of Upper Secondary School Graduates or the University Entrance Qualification Examination should submit the Passing Score Certificate.</p> <p>(Note) Those who are expected to earn the credits for the remaining subjects required to pass the aforementioned examination by March 31, 2025 should submit the original or a certified copy of the certificate that shows that the applicant is expected to pass the examination, issued by the Minister of Education, Culture, Sports, Science and Technology.</p>
(13) (14)	Submit a copy of the review results sent from Hiroshima University.	

Document D: Document to Prove Your English Language Proficiency

Applicants should submit any one of the certificates noted in the following items 1 through 9. If applicants have more than one score, choose only ONE of the following tests. Any certificates accepted as an application document will not be returned to the applicant.

Only certificates obtained after April 1, 2022 are valid, regardless of the specific expiration dates of scores, etc.

1. Cambridge English	A copy of the Statement of Results sent to the applicant, in addition to this, complete the procedure of “Send my result” to Hiroshima University on the following online page by the last day of application period. (https://www.cambridgeenglish.org/cmp/verifiers/)
2. EIKEN	<p>A copy of the “PROOF OF EIKEN CERTIFICATION (合格証明書)” sent to the applicant or a printout of the preview screen of the digital version of “PROOF OF EIKEN CERTIFICATION (合格証明書)” (available on EIKEN’s Candidate My Page)</p> <p>Note: When inputting your application data into the Hiroshima University online application system, please enter the Examinee Number (7digits) described in the “PROOF OF EIKEN CERTIFICATION (合格証明書)”.</p> <p>*Please enter the date of qualification, not the date of examination on the online system.</p> <p>*Please do not send the “Certificate (合格証書)” and the “Certification Card” because they will not be reissued.</p> <p>Sample of “PROOF OF EIKEN CERTIFICATION (合格証明書)” https://www.eiken.or.jp/eiken/result/certificate.html</p> <p>Sample of the digital version of “PROOF OF EIKEN CERTIFICATION (合格証明書)” https://www.eiken.or.jp/eiken/digital-certificate/sample/</p> <p>Difference between the above two versions (Please see the image at the bottom of the page below.) https://www.eiken.or.jp/eiken/apply/examinee/flow/</p>
3. GTEC (CBT Type only)	A copy of the Official Score Certificate sent to the applicant

4. IELTS™ (Academic Module)	A copy of the Test Report Form sent to the applicant
5. TEAP (4 skills)	A copy of the Official Score Report sent to the applicant
6. TEAP CBT (4 skills)	A copy of the Official Score Report sent to the applicant
7. TOEFL iBT®	<p>A copy of the Test Taker Score Report or Examinee Score Report sent to the applicant <u>In addition to this, submit a request to Educational Testing Service (ETS) to send your Institutional Score Report directly to Hiroshima University-IGS (Institution code: C339).</u></p> <p>Note 1: TOEFL-ITP is not accepted. Note 2: Those who fail to submit the request, so that the IGS can confirm their official score by the final day of enrollment procedures, will have their enrollment cancelled. Note 3: The TOEFL test fee includes up to 4 official score reports that ETS will send directly to the institutions or agencies you select BEFORE you take the TOEFL test. Applicants can send the score report to Hiroshima University-IGS (Institution code: C339) in advance to avoid additional score report costs.</p>
8. TOEIC®	<p>The original Official Score Certificates sent to the applicant or the Digital Official Score Certificates downloaded from the TOEIC application site and printed out</p> <p>Certificates for both Listening & Reading Test and Speaking & Writing Tests are necessary. TOEIC IP is not accepted.</p>
9. “English Language Requirement Confirmation Form” (prescribed form)	<p>Applicants who meet one of the following conditions (a or b) are NOT required to submit score certificates of external English proficiency tests to prove their English language proficiency. Alternatively, submit the “English Language Requirement Confirmation Form” (prescribed form).</p> <p>a. Persons who have undertaken three years or more of their secondary education (Senior high school, Junior high school, etc.) in English as their primary language of instruction. Those who have undertaken their secondary education in a country other than Australia, Canada, Ireland, New Zealand, Singapore, the United Kingdom or the United States should additionally submit a document that proves that English is the primary language of instruction at school (e.g., certificate issued by the high school attended by the applicant); or</p> <p>b. Persons who are taking or have taken the International Baccalaureate Diploma with English as the language of instruction.</p> <p>The “English Language Requirement Confirmation Form” can be downloaded from the page that provides information on the entrance examination on the IGS website: https://www.hiroshima-u.ac.jp/en/igs.</p>

Document E: Academic Transcripts and Test Results

If the applicant has the certificates or other documents specified in both (E1) and (E2) below, submit the documents of both types. If the applicant does not have the certificates or documents specified in (E2), it is sufficient to submit the documents of type (E1) only.

(E1) Academic Transcripts

Please see page 2 to 4 for the application eligibility [Requirement 1: Education Qualifications]. In case your schools/institutions cannot issue the following documents due to the retention deadline, please submit an official letter explaining the situation by them

Application eligibility [Education Qualifications]	Application documents	Description
(1) (2) (5)	School record	For those who submit a school record, which must be created in the form prescribed by MEXT as the “Document C: Document to Prove Your

		Application Eligibility” are NOT required to submit the “Document E: Academic Transcripts and Test Results”.
(3) (4) (6) (7) (8) (9) (10)	Academic transcript	Submit the original or a certified copy* of your full transcripts. <u>The transcripts must contain all courses taken for the last three years of your secondary education issued by your school(s).</u> Furthermore, those who have attended the pre-university course/university need to submit the certificate of grades for this course. <u>*If your transcripts have more than two pages, all the sheets must be certified.</u>
(11)	Academic transcript from an international school which has been accredited by an international evaluation organization	Submit the original or a certified copy of your full transcripts. <u>The transcripts must contain all courses taken for the last three years of your secondary education issued by your international school, which also includes a clear statement that the school has been accredited by an international accreditation organization (WASC, ACSI, Cognia, NEASC, CIS or COBIS) designated by the Minister of Education, Culture, Sports, Science and Technology.</u> If the academic transcript does not clearly state that the school has been accredited by an international accreditation organization (WASC, ACSI, Cognia, NEASC, CIS or COBIS), submit a separate document to prove that the school has been accredited by any of the above organizations.
(12)	School record (or Academic transcript)	<u>Only if</u> applicants (4. Application Eligibility, Requirement 1: Education Qualifications (12)) have taken subjects at a senior high school, submit a school report or academic transcript (or certificate of credits earned) from the senior high school.
(13) (14)	In cases when further documentation is necessary, applicants will be informed regarding the results of their previously submitted documents, and also regarding which further application documents will be required for submission.	

(Note) Applicants who are unsure of the content of document (E1) or who cannot submit the document (E1), for example those who have passed high school graduation equivalency examinations (i.e. GED in USA), should send an email inquiry to the IGS (igs-application@hiroshima-u.ac.jp) as early as possible.

(E2) Mandatory or standardized test results to enter the university

Applicants who have taken the following mandatory or standardized national tests must submit the original or a certified copy of the examination result certificates.

a. Mandatory or standardized national test results to enter the university, or to complete a 12-year school education curriculum

- International Baccalaureate: final examination results certificate of six subjects
- Abitur: results certificate of the Abitur
- Certificate of the results of the Baccalauréat
- Standardized tests for university admission in the relevant country/region (e.g. China, South Korea, Taiwan, Indonesia, New Zealand, Malaysia, etc.)

b. Standardized test result certificates

- SAT*
 - ACT*
 - EJU (Examination for Japanese University Admission for International Students) *, etc.
- *Applicants can submit a copy of the score report.

Document F: Copy of Passport

Submit a copy of the page(s) that contains the applicant’s name, nationality and photograph of his/her face. If the applicant does not have a passport, he/she must submit a copy of an official document that certifies his/her nationality.

Document G: Application Documents Checklist

Access the IGS website (<https://www.hiroshima-u.ac.jp/en/igs>), and download the specified form for Application Documents Checklist from the page that provides information on the entrance examination. Submit the completed specified form for Application Documents Checklist.

(IMPORTANT)

1. Applicants for the *Overseas Entrance Interview Examination for International and Japanese Applicants in November* are not permitted to concurrently apply for the *On Campus Entrance Interview Examination for International and Japanese Applicants in November*.
2. Application documents should be typed or handwritten by the applicant. The applicant must place his/her handwritten signature on these documents. When application documents are handwritten, use a black ballpoint pen. To make a correction, draw a horizontal double line on the erroneous portion, and write the correct information in the margin of the page. Do not use correction fluid/tape to erase errors.
3. Late or incomplete applications will not be considered.
4. Once application documents are accepted, the information contained therein cannot be modified.
5. Application category cannot be changed after the application period.
6. Application documents that have been accepted may not be returned for any reason.
7. A false entry or false statement in the submitted documents or application forms may impede the subsequent enrollment procedure. Furthermore, depending on the situation, successful examination results or program admission may be voided.
8. For other matters regarding application, please contact the IGS.
9. The personal information of applicants that Hiroshima University obtained through the process of their applications (name, date of birth, gender, etc.) will only be used for the selection of applicants, announcement of selection results, and admission procedures.

Only if successful applicants approve, the personal information of them will be used to send reference materials about the Hiroshima University Sports Association, the Hiroshima University Festival Executive Committee and Hiroshima University Co-op, and to select applicants to reside in the Ikenoue Student Dormitory. However, for the selection of applicants for the Ikenoue Student Dormitory, only the personal information obtained through the application documents will be used.

Personal information of successful applicants will be used for student support services (academic advising, scholarship applications, application for tuition fee exemption, issuance of student ID cards, etc.) and surveys and studies (improvement of the admission examinations, research and analysis of motivation for application, etc.).

Regarding the use of personal information in the aforementioned matters, such information may be handled by an outside company to which Hiroshima University has entrusted to conduct part of its work (hereinafter referred to as “outsourced company”). In such case, the university provides the outsourced company with only that part of the personal information it has obtained that is necessary for the outsourced company to conduct its work.

8. Examinee's Number and printing the Examination Card

After Hiroshima University has received the application documents and confirmed that the application eligibility has been fulfilled, the university will enable applicants check their examinee's number on the UCARO website after 12:00 on October 16, 2024 (scheduled).

Applicants who have passed the first selection will be able to print the Examination Card and examination guide at the UCARO after 12:00 on November 1, 2024 (scheduled), so please print them out from the UCARO and bring them on the day of the final selection.

If you cannot print the Examination Card and examination guide, please contact the IGS.

9. Applicant Selection Process

Applicants are selected through the first and final selections.

(1) First selection

- a. Screening method: The screening is done based on application documents (Personal Statement (Document A), Document to Prove Your English Language Proficiency (Document D), and Academic Transcripts and Test Results (Document E)).
- b. Pass/fail decision: The decision will be made based on a comprehensive evaluation of the application documents (Personal Statement (Document A), Document to Prove Your English Language Proficiency (Document D), and Academic Transcripts and Test Results (Document E)) by classifying them into four grades from A to D.

(2) Final selection

- a. Screening method: The applicants who have passed the first selection will be interviewed in English via the Internet. The interview will be conducted completely in English. The applicants should be able to understand social, global, and scientific issues in English and to express their own ideas logically and persuasively. They are also expected to show their creativity and adaptability in order to work in society.
The interview examination will be held on the **time and date specified by the university between November 11, 2024 and November 14, 2024**. The details will be sent via email individually only to applicants who have passed the first selection.
- b. Pass/fail decision: The decision will be made based on a comprehensive evaluation of the interview results based on a scale of 300, combined with the evaluation of the application documents (Personal Statement (Document A), Document to Prove Your English Language Proficiency (Document D), and Academic Transcripts and Test Results (Document E)).

(IMPORTANT)

On the day of examination, applicants must follow the directions given by interviewers. In case of any cheating, the examination will be failed. Other information will be separately provided to successful applicants of the first selection.

10. Announcement of the Selection Results

(1) Announcement of the first selection results 12:00, November 1, 2024 (JST) (scheduled)

The first selection results will be announced on the UCARO website (No announcement will be made on our official website).

[For successful applicants]

The final selection guidance will be announced through the UCARO, on the day on which the first selection results are announced.

[For unsuccessful applicants]

Information on how to obtain a refund for part of the application fee will be available on the UCARO.

(2) Announcement of the final selection results 12:00, December 2, 2024(JST) (scheduled)

The results will be notified on the UCARO website (No announcement will be made on our official website).

As the successful applicants will receive the results notification* (PDF file) via the UCARO website, please be sure to download and keep it.

* If the results notification cannot be found on the UCARO website by 12:00 on the following day of the announcement, please contact the IGS office.

* A paper copy of the notification will not be issued, so please print the downloaded file out as needed.

* The results notification can be seen and downloaded on the UCARO website until April 30, 2025. Please note that it cannot be seen and downloaded any longer after May 1, 2025, nor will it be reissued.

Inquiries by phone or other means about the selection results will not be accepted.

11. Enrollment Procedures

(1) Period

Complete the enrollment procedures within the following periods. Details will be sent to the successful applicants.

Please note that you will continue to use the UCARO ID (email address) and password that you registered at the time of application to complete part of the enrollment procedures and to pay the enrollment fee.

From December 2, 2024 at 12:00 to December 16, 2024, NO LATER THAN 17:00 (JST)

(2) Procedures

Detailed instruction will be available at the “Enrollment Procedure Guide”. Successful applicants can download the “Enrollment Procedure Guide” from the UCARO website. Below is the brief instruction of the procedures.

- ① Log in to the UCARO and enter required information.
- ② Pay enrollment fee within the enrollment procedure period.

*Payment method of the enrollment fee from outside Japan is through credit card only. Check the credit card limit on your credit card prior to the enrollment procedure period.

- ③ Send the required documents by the Express Mail Service (EMS) or an equivalent most rapid international postal service. The documents must reach the IGS by the final day of enrollment procedure.

(3) Enrollment and tuition fees

a. Enrollment fee JPY 282,000

b. Tuition fee (full-year) JPY 535,800

- The enrollment fee, once paid, will not be returned under any circumstances.

- **In the case of tuition revision during enrollment, students will be required to pay the revised tuition fee.**

* **The above amounts are valid as of July 2024.**

The actual fees to be paid and specific payment methods will be notified separately.

(IMPORTANT)

1. In case you do not complete the enrollment procedure within the period stated above, you will be regarded as you withdraw from the admission.
2. If successful applicants fail to fulfill the requirements in the “4. Application Eligibility” section, their admission will be cancelled even after completion of the procedures.
3. Successful applicants who have no intention to enroll at Hiroshima University and thus decline admission, are required to submit by no later than 17:00, December 16, 2024, a handwritten notice of withdrawal from enrollment to the IGS by post. (Format is optional, but applicants should write their name, address, examinee’s number, the School/Department for which they took the entrance examination, and their reason(s) for withdrawal from enrollment.) If you are unable to submit a handwritten notice of withdrawal by the final day of enrollment procedures, please submit to the IGS a copy of the handwritten notice of withdrawal by email attachment, and then promptly send the hardcopy notice itself by post, via simplified registered express mail such as EMS (Express Mail Service).

*Please write on the surface of the envelope as follows:

“This envelope contains a notice of withdrawal from enrollment”

12. Scholarships

The IGS offers scholarship opportunities to international students enrolled in IGS bachelor’s program to help student succeed academically.

All these scholarship programs are offered to students who do not have Japanese nationality and will enter Japan with a valid “Ryugaku” student visa. Updated information must be obtained from the IGS website and emails from the IGS.

(1) Monbukagakusho Honors Scholarship

Applicants who are not residing in Japan and will come to Japan to enroll in the IGS will have an opportunity to apply for the Reservation Program for Monbukagakusho Honors Scholarship for Privately-Financed International Students by Pre-arrival Admission (University Recommendation).

Type	Government (MEXT/JASSO)
Award	Monthly allowance of JPY 48,000 (The amount is valid as of AY2024)
Term	One year
Eligibility	<ul style="list-style-type: none"> - Not living/studying in Japan - Success in IGS admissions for April 2025 intake - High academic performance in the previous education institution
Application	Candidates will be contacted by the IGS Office in March of the following year.
Decision	April of the following year

(2) IGS Scholarship

Applicants who possess a nationality other than Japanese and have “Ryugaku” student visas, including those who have initiated the application process are eligible for the IGS Scholarship.

Type	University (Hiroshima University)
Award	JPY 300,000 for the amount of full year for the first-year students From the second-year onward, scholarship recipients and the amount of the scholarships will be determined based on student’s academic records and financial circumstances.

Eligibility	- Success in IGS admissions for April 2025 intake
Application	After the announcement of successful applicants of IGS program
Decision	April of the following year

13. Pre-Enrollment Education

The IGS will provide pre-enrollment education materials to all successful applicants in order to prepare them for the subjects they will study within the program. The details will be sent only to successful applicants who have completed the enrollment procedures.

14. Other Points to be Considered

(1) Contact address

Higashi-Hiroshima Campus (excluding Saturday, Sunday, national holidays, Summer break (from August 13 to August 16), and Winter break (from December 29 to January 3))

- Department of Integrated Global Studies (IGS)
School of Integrated Arts and Sciences, Hiroshima University
1-7-1 Kagamiyama, Higashi-Hiroshima, 739-8521 Japan
Phone: +81-82-424-7988 E-mail: igs-application@hiroshima-u.ac.jp
- Office of Admissions, Hiroshima University
1-3-2 Kagamiyama, Higashi-Hiroshima, 739-8511 Japan
E-mail: nyusi-group@office.hiroshima-u.ac.jp
- The IGS official website: <https://www.hiroshima-u.ac.jp/en/igs>
- Hiroshima University official website: <https://www.hiroshima-u.ac.jp/en/>

(2) Pre-arrangements for special needs applicants

Those who require special consideration for taking examinations and/or pursuing an academic program due to a disability or other legitimate reason have to contact the IGS in advance and then submit an application form (in free format) that describes the following matters for consultation.

a. Period of statement submission

Those who require specific arrangements, such as the preparation of examination texts in Braille, must contact the School of Integrated Arts and Sciences no later than three weeks before the date on which acceptance of applications begins.

For other special needs applicants, please contact the School of Integrated Arts and Sciences no later than one week before the date on which acceptance of applications begins.

It is recommended to consult the IGS as early as possible since certain arrangements will require sufficient time to prepare.

b. Information to include in the statement

- Applicant's name, address, and contact telephone number
- Name of the last school attended
- Entrance examination classification and the names of the school, department, and course for which the application is being made
- Type and degree of disability (attach the medical certificate or copy of disability certificate)
- Requested consideration regarding examinations
- Requested consideration studying at the IGS
- Arrangements made at school(s) previously attended
- Description of daily life

(3) Extended Study Program

Students who fall under the following categories can benefit from this program, which enables them to complete their curriculum in a period exceeding the standard duration of studies, in accordance with a prearranged schedule:

- (1) Individuals that are employed and working (including persons working part-time) for whom securing time for studies is especially difficult; or
- (2) Individuals that carry out domestic duties, childcare, or caregiving at home for whom securing time for studies is especially difficult.

If you have any questions regarding the eligibility of the program, please contact the IGS.

(4) Smoke-free campus

Smoking has been prohibited entirely in all Hiroshima University campuses from January, 2020.

Disclosure of Entrance Examination Results (Personal Information)

1. This Entrance Examination Results (Personal Information) as defined in the following will be disclosed only to those who have applied the disclosure of examination results by the online application system from Hiroshima University.

Item	Information disclosed
Grade	First selection: A comprehensive evaluation by classification into four grades * Grading criteria is indicated in Table 1 below.
	Final selection: A comprehensive evaluation by classification into four grades * Grading criteria is indicated in Table 2 below.

Table 1. First selection

A	Those whose applications are deemed adequate to qualify for the final selection for the IGS Entrance Examination.
B	Those whose applications are deemed inadequate by a small margin to qualify for the final selection for the IGS Entrance Examination.
C	Those whose applications are deemed inadequate for the final selection for the IGS Entrance Examination.
D	Those whose applications are deemed inadequate to qualify for the final selection for the IGS Entrance Examination, and are considered to be highly unlikely to be accepted.

Table 2. Final selection

A	Those whose examination results are deemed adequate to obtain admission to the IGS through this Entrance Examination.
B	Those whose examination results are deemed inadequate by a small margin to obtain admission to the IGS through this Entrance Examination.
C	Those whose examination results are deemed inadequate to obtain admission to the IGS through this Entrance Examination.
D	Those whose examination results are deemed inadequate to obtain admission to the IGS through this Entrance Examination, and are considered to be highly unlikely to be accepted.

2. The disclosure of examination results may be requested in the following manner:

The request procedures for a disclosure should be done at the time of application for the entrance examination.

- (1) Access the online application system from the Hiroshima University Admissions Information website:
<https://www.hiroshima-u.ac.jp/en/nyugaku>.
- (2) Please select “Yes” in the Disclosure of Entrance Examination Results section if you would like to request a disclosure.
Please note the following points.
 - JPY 300 is required as the disclosure fee. It is added to the application fee. Even if you do not take this examination after the application, the disclosure fee cannot be refunded.
 - Note that the result is only indicated with a grading scale letter (A, B, C, or D).
- (3) Do the payment procedures for the disclosure fee together with the application fee in the ‘Select a Payment Method’ section through the Internet application system.
- (4) **The result will be available from April 21, 2025 to May 31, 2025 on the UCARO website.**
 - * The result can NOT be seen before/after the above period
 - * No disclosure by mail or telephone will be accepted.

Inquiry
Office of Admissions, Hiroshima University
E-mail: nyusi-group@office.hiroshima-u.ac.jp

(Note) Only the Office of Admissions accepts inquiries regarding disclosure of examination results. The IGS will not accept such inquiries.

This scholarship program is not only for IGS students but for all students at Hiroshima University who meet the requirements.

Splendor Scholarship Program

Full tuition exemption



Monthly scholarship: JPY100,000

“Splendor Scholarship Program” is Hiroshima University’s original program to assist students with excellent academic record and remarkable personality but have financial difficulties continuing their university education.

1. Overview

Contents of support: Full tuition exemption (from the 3rd grade until the end of the standard period of study) and monthly scholarship of JPY 100,000

Number of recipients: Only a few students (New 3rd year undergraduates who enrolled in AY2023)

*Scholarship recipients who failed to meet the academic requirements set by Hiroshima University (HU) during their period of study will lose their eligibility for the scholarship.

* Students who graduate and proceed to one of HU’s graduate schools can continue to receive scholarship if they meet the requirements set by HU.

2. Application

Conditions: 2nd year undergraduates (except enrollees admitted by the Entrance Examination by Recommendation for the Department of Medicine, School of Medicine (“Furusato quota”) in AY2023) who meet the three requirements written in the following “3. Selection criteria” at the time of application.

How to apply: Submit the necessary documents during the application period (**from January 14, 2025 to January 24, 2025 (Scheduled)**).

Refer to the University’s website for details of the application documents (format) and the latest information for application.

<https://momiji.hiroshima-u.ac.jp/momiji-top/life/keizaishien/hikarikagayaku.html>

From the top page of the Momiji website (Japanese page) -> “学生生活のサポート” -> “経済支援” -> “広島大学光り輝く奨学制度”

*Applicants need to submit documents verifying their annual income such as withholding slip (*gensen-choushu-hyo*) and tax return (*kakutei-shinkoku-sho*). Please obtain and prepare necessary documents in advance.

3. Selection criteria

Screening method: Scholarship recipients are selected from the applicants who meet the following 3 requirements.

• Academic requirements

Students who earned the standard number of credits of the school they enrolled in, and maintained **a GPA of 80 or above** (from their 1st year until the end of the first half of the 2nd year)

• Economic situation

Applicants’ degree of economic hardship is measured based on the total annual income of the previous year (January through December, 2024). The amount remaining after subtracting the amount of special tax deduction (specified according to family structures and circumstances) from the total household’s income, must be equal to or less than the amount set by HU.

• Character evaluation

Students who have never been subjected to disciplinary punishment by “Hiroshima University Student Disciplinary Regulations” before.

[Inquiries]

Student Services Group, Hiroshima University (in charge of Splendor Scholarship Program)

1-7-1 Kagamiyama, Higashi-Hiroshima City, Hiroshima, Japan 739-8514 Mail: gkeizai-group@office.hiroshima-u.ac.jp

HU website top (Japanese version) -> 高校生・保護者の方へ キャンパスライフ情報（学生情報の森もみじ） -> 「学生生活のサポート」 -> 「経済支援」 -> 「広島大学光り輝く奨学制度」 <https://momiji.hiroshima-u.ac.jp/momiji-top/life/keizaishien/hikarikagayaku.html>

Information on the Necessity of a Laptop Computer

At Hiroshima University, students are required to have a laptop because they will use it in many situations, including attending lectures such as “Introduction to University Education”, reports writing, theses writing, online lectures, etc.

Students have to log in to the student information website MOMIJI (<https://momiji.hiroshima-u.ac.jp/momiji-top/en/index.shtml>) to complete various procedures such as class registration, grades check and confirmation of communication from teachers and administrative offices, etc. Other than that, laptop is necessary in your whole campus life. Therefore, you must prepare a laptop before enrolling.

Requirements for AY 2024 are available at:

https://www.hiroshima-u.ac.jp/en/about/initiatives/jyoho_ka/hikkei_pc

Requirements for AY 2025 will be available from December 2024 at the same URL.

[Important] For those who have difficulty preparing a laptop due to financial reasons

Laptop rental service is available for students who have difficulty preparing laptops due to financial reasons. Students who wish to use the service can borrow a laptop for free for a year. Please read “Guidance Regarding Laptop Rental Service” in “Student's Guide” to check the conditions and other details of the service, and then take the necessary procedures.

For inquiries	
Information Promotion Group, Department of Information, Financial and General Affairs Office, Hiroshima University	phone +81-82-424-5687 Inquires accepted from 9:00 to 17:00 (excluding Saturday, Sunday and national holidays) e-mail: st-pc@ml.hiroshima-u.ac.jp

Exemption of Application Fees for Prospective Students

Hiroshima University will implement special measures for exemption of Application Fees in AY 2024 (for enrollment in AY 2025) in order to reduce the financial burden of those affected by natural disasters and secure opportunities for prospective students to enter the university.

If you wish to request exemption from the Application Fees, please be sure to contact us (See “7. Inquiries”) before applying for admission.

1. Type of Examinations Subject to Exemption

Entrance examinations conducted in AY 2024 for Schools, Graduate Schools, and Special Course of Special Support Education.
(including examinations for re-enrollment and transfer)

2. Details of Exemption

Exemption of Application Fees

*The fees for disclosure of entrance examination results is also subject to exemption.

3. Disasters for Exemption

Any of the disasters that happened in or after August 28, 2019 and to which the Disaster Relief Act was applied.

*Entrance examinations subject to exemption from application fees are limited to those whose application periods (the final day) are set within five years from the date on which the relevant Disaster Relief Act was applied.

*Only the disasters happened in Japan would be the Subject of the Exemption.

4. Eligibility for Exemption

Applicants who were affected by the disasters under “3. Disasters for Exemption” and who fall under any of the following cases:

- (1) When the home owned by the main school expenses supporter was completely destroyed, substantially damaged, or moderately damaged.
- (2) When the main household supporter is deceased or missing.

For details on the areas covered by the Disaster Relief Act, access the Cabinet Office website:

https://www.bousai.go.jp/taisaku/kyuujo/kyuujo_tekiyou.html (Japanese text only)

5. How to Apply

Please contact us as directed at “7. Inquiries” in advance, and then submit the documents required for exemption, together with other admission application documents.

Note: In this case, please do not pay the application fees when applying for admission.

6. Required Documents

- (1) “Application for Exemption of Application Fees” which can be downloaded from the Hiroshima University website (<https://www.hiroshima-u.ac.jp/en/nyugaku>)
- (2) Disaster damage certificate (photocopy is also acceptable) [Those who fall under 4 (1)]
- (3) Document certifying that the main household supporter is deceased or missing (photocopy is also acceptable) [Those who fall under 4 (2)]

7. Inquiries

Department of Integrated Global Studies (IGS)
School of Integrated Arts and Sciences, Hiroshima University
E-mail: igs-application@hiroshima-u.ac.jp

〈CONTACT ADDRESS〉

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1-7-1 Kagamiyama, Higashi-Hiroshima, 739-8521 Japan

Phone: +81-82-424-7988 E-mail: igs-application@hiroshima-u.ac.jp