

Hiroshima University (HU) herewith makes an open international job offer and seeks to appoint Professor with tenure in the research area of Human Behavior Science of Occupational Therapy. This position is based on the 'Policy for recruiting/cultivating excellent faculty members'.

We are looking forward to welcoming those who are prepared to go along with the principles, long-term vision and medium-term target of HU (<https://www.hiroshima-u.ac.jp/en/about>), and who are motivated and can play key roles by committing themselves to research and education at HU.

Mitsuo Ochi, President of Hiroshima University

Please refer to the following URL for details about personnel system reform of Hiroshima University.

<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo>

Date: September 26, 2024

### Faculty Open Position(s)

1. Affiliation (Appointment)

Academy of Hiroshima University (Graduate School of Biomedical and Health Sciences)

2. Work location

Kasumi Campus 1-2-3 Kasumi, Minami-ku, Hiroshimashi  
Other places of work designated by the University.

3. Position(s) and the number of opening(s)

Professor, one (1)

4. Commencing date of employment

The earliest possible date after April 1, 2025

5. Field of specialization

Human Behavior Science of Occupational Therapy

6. Teaching responsibilities

- (1) Undergraduate level (general education courses): Introductory Seminar for First-Year Students, etc.
- (2) Undergraduate level (discipline specific courses): Lectures and practical training courses related to the field of physical occupational therapy, Ethics & Management, Preliminary Research Practice, etc.
- (3) Graduate level (master's programs): Lecture on Human Behavior Science of Occupational Therapy, Seminar on Human Behavior Science of Occupational Therapy, Research on Human Behavior Science of Occupational Therapy, etc.
- (4) Graduate level (doctoral programs): Advanced Seminar on Human Behavior Science of Occupational Therapy, Advanced Research on Human Behavior Science of Occupational Therapy, etc.
- (5) In addition to the courses listed above, he or she may be asked to teach other general education courses and/or discipline specific courses in other department(s) and graduate school(s).

## 7. Qualifications

Applicants must satisfy all of the following requirements:

- (1) At least 5 years' experience of working as an occupational therapist (health, medical, social care, education, etc.) after obtaining an occupational therapy qualification.
- (2) One of the following requirements in the new rules for the designation of training institutions must be met
  - (a) Currently a teacher at an occupational therapist training school.
  - (b) Completed at least 4 credits of education-related subjects at a university based on the School Education Law, graduated from said university, and have at least 5 years of work experience (clinical, administrative, business, etc.) related to occupational therapy.
  - (c) Completion of 4 or more credits in educational subjects at a graduate school under the School Education Act, graduation from said graduate school, and 3 or more years of work experience (clinical, administrative, business, etc.) related to occupational therapy.
  - (d) Scheduled to complete a training course designated by the Minister of Health, Labour and Welfare, and have at least 5 years of work experience (clinical, administrative, business, etc.)
- (3) Hold a doctorate or an equivalent degree by the time the appointment begins
- (4) Be able to supervise doctoral students in preparation of doctoral dissertations
- (5) Have experience in supervising graduate students in a master's and/or doctoral program(s) in preparation of thesis/dissertation
- (6) Be able to teach classes and supervise students in English

## 8. Application materials required

- (1) Recommendation Letter (Free format)
- (2) Curriculum Vitae (Form 1)

If you have a history of being employed by Hiroshima University (as a TA, RA, researcher, etc.) in the past five years, be sure to state all positions you have held.
- (3) List of Achievements (Form 2)
- (4) Summary of 10 Major Publications (Free format)

Write a summary of the above 10 major publications in either Japanese (approximately 2000 characters), or English (approximately 1000 words).
- (5) Statement of intent (Please describe your interests in teaching and research as well as your mid- to long-term research plan in approximately 1,000-1,500 words, should you take this position.) (Free format)
- (6) Reprints or photocopies of 10 major publications and doctoral thesis/Master thesis

\* All of the above documents must be written in English or Japanese.

\* The application form is available on the following web site.

<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo/bhs>

#### 9. Application deadline

All application materials must reach us by [5pm on October 25, 2024 (Japan time)].

#### 10. Postal Address for Application Submission

All application documents should be sent by registered mail to:

Personnel Affairs, General Affairs Group, Kasumi Campus Management Support  
Office, Hiroshima University

1-2-3, Kasumi, Minami-ku, Hiroshima 734-8553, JAPAN

\* Write in red “Application (Human Behavior Science of Occupational Therapy)” on the envelope.

\* Submitted application documents will not be returned.

\* Form1 and Form2 should also be submitted in Excel format. Please send an email to the following address about submission instructions.

Email: kasumi-jinji[at]office.hiroshima-u.ac.jp (Replace [at] with @)

#### Online Submission is available

\* Please send an email to the following address to notify us of your intention to apply.

When you send the email, the subject should be “Application (Human Behavior Science of Occupational Therapy)” and your name should be clearly stated in the text. Please do not attach any application documents to the email.

Email: kasumi-jinji[at]office.hiroshima-u.ac.jp (Replace [at] with @)

\* Within a week of sending your email, you will receive a reply email with instructions on how to submit online.

\* We recommend that you use your institution's e-mail address or your provider's email address. Free e-mail addresses are not recommended.

#### 11. Selection procedure

- (1) Selection will be made based on all application documents submitted.
- (2) Interviews will be conducted as needed. As a general rule, we will conduct simulated lessons in English. Applicants who pass the initial document review will be informed of interview date, time and format.
- (3) Hiroshima University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society.

## 12. Employment status

- (1) If you are agreeable to the application of the Discretionary Labor System for Professional Work, you are deemed to work for 7 hours and 45 minutes a day. If not, working hours are from 8:30 to 17:00 (from Monday to Friday) and break time is from 12:00 to 12:45.
- (2) Workdays are from Monday to Friday (excluding public holidays) in principle.
- (3) Holidays are Saturdays, Sundays and public holidays in principle.

## 13. Salary, etc.

- (1) The annual salary system (II) which enforced in October 2021 will be applied to the successful candidates.
- (2) Successful candidates may be reimbursed for travel expenses incurred for the trip from their home or former place of work to the new place of work to assume their post in accordance with the relevant regulations of Hiroshima University. For more information, please contact us.

※Hiroshima University has introduced a system whereby researchers' personnel expenses are paid out of direct expenses such as competitive research grants and joint research grants, and the obtained research financial resources can be used to improve the treatment of researchers themselves (additional Salary) and to improve the research environment.

## 14. Evaluation

We conduct individual performance evaluations for all Hiroshima University faculty members after their employment, numerically rate their performance, and salary and benefits are commensurate with performance indicators.

## 15. Employer

Hiroshima University

## 16. Miscellaneous

- (1) Probationary employment period: six (6) months
- (2) Personal information obtained from application documents will not be used or provided to any third party for purposes other than the necessary procedures related to personnel affairs, salary, and welfare.
- (3) The retirement age is 65 years old.
- (4) All the faculty members of Hiroshima University belong to the "Academy", which is the single university-wide faculty organization, and each faculty as a member of the Academy of the University is appointed to educational and/or research

organizations such as an individual undergraduate school, graduate school, research center and institute.

- (5) Faculty members may also be assigned to teaching and/or research activities in other organizations of Hiroshima University and university-wide projects.
- (6) For each specialized field of faculty, Hiroshima University has defined Minimum standards for hiring new faculty (“the minimum standards”). We use the minimum standards for the initial screening process of the applicants, and only those who have cleared the minimum standards will qualify as the candidates for the post concerned. The minimum standards used for this international job offer can be viewed by clicking the following URL link.  
<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo/>
- (7) HU provides other employment information (research job, desk job and etc.).  
If your spouse wishes to work for HU, please refer to the following URL link.  
employment information: <https://www.hiroshima-u.ac.jp/en/employment/>
- (8) Hiroshima University has been entirely smoke-free from January 2020.

## 17. Contact

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Tel: 082-257-5445

E-mail: hkimimoto[at] hiroshima-u.ac.jp (Replace [at] with @)