

Application Procedures of Research Students
Applicants living outside Japan

Name :

Required documents for application enrollment)		(Deadline: 4 months before	Done
① Application for Enrollment as a Research Student (prescribed forms)			
②	Personal History for Enrollment as a Research Student (Prescribed form)		
③	(Graduates) Original record of Graduation certificate issued by the university attended (School seal is required.) *1		
③'	(Expected Graduates) Original certificate of Expected graduation issued by the university attended (School seal is required.) *1		
④	Original copy of Academic transcript issued by the university attended (School seal is required.) *1		
⑤	Copy of Passport (the photo page) or Official document that certifies your nationality		
⑥	Copy of Certificate of English or Japanese communication ability [TOEIC score of 420 or above, TOEFL PBT score of 443 or above, TOEFL iBT score of 43 or above, or JLPT N2 level or above]		
⑦	Photo data for Student ID card (JPEG file, more than width×height -228×300 pixel)		
⑧	Application Fee (¥9,800)		

Remarks

Those who have graduated or expect to graduate from the university in China (not including Taiwan, Hong Kong and Macau) must also submit the following documents:

Graduates:

1. Online Verification Report of Higher Education Qualification Certificate or 教育部学历证书电子注册备案表
2. The certified copy of 毕业证书 and 学位证书 at the university attended.

Expected Graduates:

1. Online Verification Report of Student Record or 教育部学籍在线验证报告

Entrance procedures after coming to Japan		Done
⑨	Receipt of Payment for Admission Fee (¥84,600)	
⑩	(Applicants who were expected to graduate at the time of application) Original record of Graduation certificate issued by the university attended *1	
⑪	(Applicants who were expected to graduate at the time of application) Original copy of the final academic transcript issued by the university attended (School seal is required.)	
⑫	Student Information Registration Sheet (Forms)	
⑬	1 Copy of Residence Card	

Remarks

Applicants who were expected to graduate at the time of application and graduated from the university in China must also submit the following documents:

1. Online Verification Report of Higher Education Qualification Certificate or 教育部学历证书电子注册备案表
(※Must be valid for 6 month beyond the submitted date)
2. The certified copy of 毕业证书 and 学位证书 at the university attended.

※ Graduation certificate and Academic transcript (Original) — Students wishing to be admitted into either the Master's or Doctoral program must submit the original transcript of Graduation certificate and Academic transcript issued by the university attended. **So, please prepare a few transcripts before coming to Japan.**

※Score Certificate of the English Proficiency — Students wishing to be admitted into either the Master's Course must submit the original score sheet. Please check the required score and prepare it before application.

*1 Documents written in a language other than Japanese or English must be accompanied by a Japanese or English translation. The name, status, and contact address of the translator should be specified in the translation.