



iStudy -Fact Sheet

Name of the institution	UNIVERSITÄT GRAZ
PIC, ECHE, Erasmus codes	999873188; 28563-EPP-1-2014-1-AT-EPPKA3-ECHE; A GRAZ01
Visiting & post address	Universitätsplatz 3, A-8010 Graz, Austria/Europe http://www.uni-graz.at/en/
Head of institution	Mag. Dr.iur. Peter Riedler, Rector
Legal Representative for bilateral agreements	Prof. Dr. Şebnem Bahadır-Berzig Vice Rector for Internationalisation and Equal Opportunities

Office of International Relations	Universitätsplatz 3, A-8010 Graz- Austria/Europe ph:+43-316-380-1249, international@uni-graz.at , https://international.uni-graz.at/en/	
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Bilateral agreement Staff mobility	Doris KNASAR (North, Central and South America, Asia, Australia), ph:+43-316-380-2213, int.cooperation@uni-graz.at Mediha OHRANOVIĆ (South East Europe, Africa, CIS, Georgia, Middle East, Ukraine), ph:+43-316-380-2214, int.cooperation@uni-graz.at	
OUTGOING students	Petra RABITSCH ph:+43-316-380-1243 / outgoing.exchange@uni-graz.at	
INCOMING students	Christa GRASSAUER ph:+43-316-380-1254 / incoming.exchange@uni-graz.at	
Websites	Partner Website (for partners) 	Orientation Platform (for students) 

	Winter semester (W)	Summer semester (S)
Planning your trip & Arrival	Students must arrive in time for the Orientation Days, in case of participation in the intensive German course in time for the start of the German course.	
Pre-semester German Course	3 weeks in September	3 weeks in February
Orientation Days (Link) 	Orientation Days are mandatory. Sessions are NO walk-in sessions!	
	Orientation Days I beginning of September Orientation Days II Mid-September	Orientation Days I beginning of February Orientation Days II Mid-February
Academic Calendar (Link) 	Lecture period beg. October - end January Exam period usually in last week of lecture period, in rare cases possible until ~mid-Feb	Lecture period beg. March - end June Exam period usually in last week of lecture period, in rare cases possible until ~mid-July

Nomination	Nomination via Mobility-Online including the following information • Student's first and last name as it appears in the passport • student's date of birth • student's email address • student's field/s and level of study Nomination deadlines 1st May for the winter semester / academic year 1st October for the summer semester	
Application (online)	Application deadlines 1st June for the winter semester / academic year 1st November for the summer semester	
Acceptance	Following the successful online application, Acceptance Letter and Visa/Residence Permit Letter (if required) will be available for download in Mobility-Online	
Fields of Study	University of Graz is a public university with an enrolment of 31.100 students and a strong international profile offering more than 120 BA, MA and PhD degrees which are open to exchange students. The university's regional focus on South-Eastern Europe is one of the defining factors throughout all areas of study Restrictions • <u>Lab placements</u> are generally difficult and cannot be guaranteed • <u>Joint Degree Programs</u> are only open to exchange students enrolled in one of these programs already at their home university (= partner in the Joint Degree program) • <u>Translation/interpretation/transcultural communication</u> is only open to students if they have a clearly identifiable focus on the German language in their degree at the home university	
ECTS requirements	All exchange students must successfully complete a minimum of 16 ECTS per semester at University of Graz as their primary host institution (exceptions: research stays, short-term programs, Erasmus traineeships) If academically relevant, additional courses can be taken at other Graz universities via co-enrollment (no extra cost). Those courses will NOT count towards the ECTS requirement of University of Graz.	
Course information	→ Searching for courses → Workload & Grading	 
Early exams / Alternative exam modes	Cannot be guaranteed! Whether or not early exams / alternative exam arrangements are possible is subject to the decision of each professor for his/her course. Students intending to leave early must contact professors early on and definitely before finalizing their travel arrangements. NO early exams → for lecture-type courses at the Faculty of Business and of the field of English and American Studies.	
Housing	MONTCLAIR GRANTEES of the "Overseas Neighbors Scholarship" → housing arrangements will be made by the City of Graz / Overseas Neighbours Graz ALL OTHER STUDENTS: will make their own housing arrangements. <i>Further information → Check on the Orientation Platform</i>	
Language Requirements	University of Graz recommends language level B2 in German in order to take full advantage of the mobility. Students who will only take courses in English must have language level B2 in English. Students who will only take courses in English <u>must check whether they can find enough English-taught courses</u> to fulfill their home university's credit requirements.	
German Language courses	Treffpunkt Sprachen offers a 3-week German Intensive Language Course (6 ECTS credits incl. in transcript) in September and February before the start of the semester at a reduced fee. Also, German courses during the semester are offered. <i>Further information → Check on the Orientation Platform</i>	

Buddy program	Buddies are Austrian students interested in supporting international exchange students as unpaid volunteers during their time in Graz (pick-up service, support in practical matters, etc.). <i>Further information → Check on the Orientation Platform</i>
Students - special needs	Integrated Studies offers support for students with special needs and counselling. Students are advised to get in touch once they are nominated and well ahead of the start of their mobility. Students in need of counselling are also advised to contact the Counselling Center for Students well ahead of their arrival if an appointment immediately after arrival is needed (approx. 3-month waiting period). <i>Further information → Check on the Orientation Platform</i>
Health & Safety Policy	The compulsory student union fee includes liability and accident insurance. (way to/from the university as well as on campus). This does, however not replace full health insurance coverage for the exchange stay. Safety facilities and trainings are provided in specific departments where applicable (e.g., labs).
Health Insurance	EU/EEA students need to bring their European health insurance card (EHIC) to Austria. The EHIC must be valid for the full duration of their stay. Non-EU/EEA students nominated for 2 semesters are required by law to register for Austrian health insurance upon arrival (assistance and more information available during the mandatory Orientation Days). This insurance will NOT cover the student's journey to and from Graz or medical evacuation and repatriation – the student has to make sure s/he purchases travel insurance accordingly. Non-EU/EEA students nominated for 1 semester are free to choose their insurance as long as this insurance is in accordance with the requirements for an Austrian visa application. For details students have to contact the Austrian embassy in their country of residence. The insurance must also cover their journey to Graz including medical evacuation and repatriation.
Visa & Residence Permit	For detailed information go to → https://oead.at/en/to-austria/entry-and-residence/Student-jobs-available/allowed? Visa regulations make finding a job very difficult (unless students also hold an EU passport). Graz University has no facilities to help secure a job or advise students in this matter. Students should NOT rely on getting a job in Graz when budgeting their exchange!
Transcripts	Students are expected to initiate and download their electronically signed transcript within the timeframe of their enrollment and provide the transcript and cover letter to the home university. Home universities can verify the transcript online. Courses taken at other universities in Graz via co-enrollment will come on a separate transcript issued by the university at which the courses were taken. <i>Further information → check on the Orientation Platform</i>