

September 23, 2016

Announcement of Faculty Position
Graduate School of Social Sciences, Hiroshima University

1. Affiliation

Accounting and Management Information Program Division, Department of Management Studies, Graduate School of Social Sciences, Hiroshima University

2. Job Title and Number of Positions Available

Professor (full-time), one.

3. Commencing date of Employment

April 1, 2017

4. Fielded of Specialization

Management Information Systems

5. Teaching Responsibilities

The appointee will be required to teach courses at the undergraduate and graduate levels and to provide MA and Ph.D. thesis supervision.

(1) Lectures for graduate students (or Graduate level)

Management Information Systems and related subjects (Communication Systems Management, etc.)

Seminar in Management, etc.

(2) Lectures for undergraduate students (or Undergraduate level)

Business Information and related subjects (Programming, etc.)

Seminar in Management

Introductory Seminar for First-Year Students and others, etc.

(3) Research guidance to graduate students (Master's thesis and Doctoral dissertation) and undergraduate students (Graduation thesis), etc.

6. Application Requirements

Applicants must satisfy all of the following requirements:

- (1) Hold a doctoral degree (or equivalent degree conferred by a foreign university or institution).
- (2) Have experience to supervise master students in thesis preparation.
- (3) Have equivalent linguistic ability as a native English speaker, and be able to teach classes and support research activities in English.
- (4) Have working experience in a private sector enterprise more than 10 years.
- (5) Be able to teach classes and support research activities in Japanese.
- (6) In the department of Management Studies, students with different professions, ages, nationalities, and experiences study a wide variety of management-related themes under the guidance of faculty members from diverse fields of specialization.
Have proficiency and willingness for education in our educational ideal. In case of nationalities other than Japanese, have a proficiency in Japanese.

7. Application Materials Required

- (1) Curriculum vitae with your photo, e-mail address, and list of affiliated academic societies on A4 paper. No particular format. If you have a history of being employed by Hiroshima University (includes as a TA, RA, researcher, etc.) in the past five years, be sure to state all positions you have held.
- (2) List of publications and oral presentations: Research papers, books, conference presentations, invited lectures in conferences. All authors should be stated in the same order as in each publication. Classify articles into refereed (peer-reviewed) ones and non-refereed ones (Underline the three papers or books you submit).
- (3) Three major publications and Summary of each
Publications: reprints, photocopies, or books
Summary of each: 500 words on A4 paper, no particular format
- (4) List of major educational activities
Major educational activities and teaching experiences. A4 paper, no particular format

- (5) List of acquired external funding. A4 paper, no particular format
- (6) Aspirations for education after accepted as Professor (about 1000 words on A4 paper)
- (7) Research plan and Summary of past research (about 1000 words on A4 paper)
- (8) One letter of recommendation (Including full name, affiliation, position, and contact information (phone numbers and e-mail address))

*You may be asked to submit additional documents and materials as needed.

8. Application Deadline

All application materials must reach us by November 11, 2016 (Japan Time).

9. Address to Which to Send Application Documents

Professor Ichirou Hoshino

Chairperson, Department of Management Studies, Graduate School of Social Sciences,
Hiroshima University

1-1-89 Higashi-Senda-Machi, Naka-Ward, Hiroshima, 730-0053, JAPAN

Print in red "Application documents for a faculty member position at Organization and Management Program Division" on the envelope containing the application documents and send it by registered mail.

10. Selection Procedures

- (1) Selection will be made based on all application documents submitted.
- (2) We will conduct an interview as needed. The interview may include a trial lesson in Japanese and English. In such a case, please note that no travel expenses will be provided. If we conducted interviews, we will inform selected applicants of the form of interview that we plan to have.
- (3) Hiroshima University promotes a gender-equal society. In accordance with the legislative intent of the Basic Law for a Gender-Equal Society, our university will hire a female applicant rather than a male applicant when the achievements (including research achievements, teaching achievements, social contributions, etc.) and characters of both applicants are considered equal.

11. Salary, etc.

(1) The monthly salary system or annual salary system will be applied to successful candidates.

(Regulations Concerning Salaries of Hiroshima University Faculty Members will be applied. Regulations Concerning Salaries of Hiroshima University Faculty Members Employed under Annual Salary System will be applied.)

(2) Successful candidates may be reimbursed for travel expenses incurred for the trip from their home or former place of work to the new place of work to assume their post in accordance with the relevant regulations of Hiroshima University. For more information, please contact us.

12. Evaluation

We conduct individual performance evaluations for all Hiroshima University faculty members after their employment, numerically rate their performance, and salary and benefits are commensurate with performance indicators.

13. Miscellaneous

(1) Department of Management Studies is a graduate school opening a course during evening hours (from 18:00) on weekdays and Saturdays.

Please refer to <http://hiroshima-u.jp/mgt/>.

The laboratory and the main workplace are located on the Higashi Senda Campus of Hiroshima University (1-1-89, Higashi-Senda, Naka-Ward, Hiroshima). However, please note that some courses must be taught at the Higashi Hiroshima Campus of Hiroshima University (Kagamiyama, Higashi-Hiroshima).

(2) Personal information obtained from application documents will not be used or provided to any third party for purposes other than the necessary procedures related to personnel affairs, salary, and welfare.

(3) Application documents will be treated in an appropriate manner but will not be returned to applicants.

(4) In the case of applicants who will be employed by Hiroshima University after retiring from the national government, an independent administrative institution, local

public authority, government-affiliated financial corporation as specified in the Act on National Public Officers' Retirement Allowance, etc., their term of office at their former place of employment and at Hiroshima University will not be combined. Be sure to note this change from before the incorporation of national universities.

For applicants who will be employed by Hiroshima University after retiring from another national university corporation, independent administrative corporation national institute of technology, etc., their term of office at their former place of employment and at Hiroshima University will be combined as before, provided that their current place of employment has the same regulation as this.

(5) All the faculty members of Hiroshima University belong to the "Academy", which is the single university-wide faculty organization, and each faculty as a member of the Academy of the University is appointed to educational and/or research organizations such as an individual undergraduate school, graduate school, research center and institute.

14. Contact

Professor Yasukazu Tsubaki

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1-1-89 Higashi-Senda-Machi, Naka-Ward, Hiroshima, 730-0053, Japan

E-mail: tsubaki@hiroshima-u.ac.jp

Please contact our office via the e-mail (tsubaki@hiroshima-u.ac.jp), but NOT by phone.