

Date: May 19, 2017

Graduate School Position in the Department of Geography, Archaeology, and Cultural Heritage

Applicants are invited from suitably qualified candidates for a tenured teaching position in the department. Details relating to the position, method of application, and required documents are given below:

1. Affiliation (Appointment): Academy of Hiroshima University (Department of Geography, Archaeology, and Cultural Heritage, Graduate School of Letters)

2. Position(s) and the number of opening(s): Associate Professor, one (1)

3. Commencing date of employment: April 1, 2018

4. Field of specialization: Human Geography

5. Teaching responsibilities

- Undergraduate level (general education courses): Introduction to Geography, Archaeology and Cultural Heritage, etc.
- Undergraduate level (discipline specific courses): Introduction to Human Geography, Lecture on National Land Development, Information Processing in Human Geography, etc.
- Graduate level (master's programs): Geography of Less-favored Areas (in English), etc.
- Graduate level (doctoral programs): Special Research Tutorial II

* In addition to the courses listed above, he or she may be asked to teach other general education courses and/or discipline specific courses in other department(s) and graduate school(s).

6. Qualifications

Applicants must satisfy all of the following requirements:

- (1) A doctorate degree or an equivalent academic ability is required as well as at least one academic publication (sole author) or at least 10 research papers (including three refereed papers or more) by the time the appointment begins.
- (2) Applicants who are non-native speakers of Japanese must have the level of Japanese language proficiency necessary for them to be able to carry out their

responsibilities and administrative duties effectively.

(3) Be able to teach classes and supervise students in English.

*It is desirable that you have research papers based on fieldwork in foreign countries, especially in South Asia.

7. Application materials required

(1) Resume (attached a recent photograph) One copy

1) school career, employment career, affiliated academic society, address, e-mail address, etc. are to be given.

2) If you have a history of being employed by Hiroshima University (as a TA, RA, researcher, etc.) in the past five years, be sure to state all positions you have held.

(2) List of publications and oral presentations (Number each publication/presentation, and underline the numbers of refereed articles. Affix an asterisk (*) to the numbers of your five major publications or presentations.) In the list of oral presentations, the title of a paper, the name of a conference, and its date and place are to be specified.

(3) Hard copies (original or offprint publications) of the five checked works with a summary (approximately 400 Japanese letters or 200 English words) for each of the major works are required.

(4) Major educational activities and teaching experience

(5) Major social contributions

(6) Major activities in university/institutional management and administration

(7) List of acquired external funding over the last five years

(8) Statement of intent (Please describe your interests in teaching and research in approximately 2,000 Japanese letters or 1,000 English words, should you take this position.)

*All of the documents may be either in English or Japanese. Applicants are requested to submit all documents in Word or PDF files on a CD-ROM or a USB memory stick, in addition to the hardcopies outlined above.

8. Application deadline: All application materials must reach us by [5:00 pm on July 31, 2017 (Japan time)].

9. Please send all application documents to the following address:

Prof. Keiichi Kubota

Dean, Hiroshima University Graduate School of Letters

1-2-3 Kagamiyama, Higashi-hiroshima 739-8522, JAPAN

- * Print in red “Application documents for faculty open position in the Department of Geography, Archeology, and Cultural Heritage (Geography), Graduate School of Letters” on the envelope containing the application documents and send it by registered mail.

10. Selection procedure

- (1) Selection will be made based on all application documents submitted.
- (2) Interviews will be conducted as needed. As a general rule, we will conduct simulated lessons in English. In such cases, please note that travel expenses will be the responsibility of the applicant. Applicants who pass the initial document review will be informed of interview date, time and format.
- (3) Hiroshima University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society.

11. Salary, etc.

- (1) The monthly salary system or annual salary system will be applied to successful candidates.
(Regulations Concerning Salaries of Hiroshima University Faculty Members will be applied.)
- (2) Successful candidates may be reimbursed for travel expenses incurred for the trip from their home or former place of work to the new place of work to assume their post in accordance with the relevant regulations of Hiroshima University. For more information, please contact us.

12. Evaluation

We conduct individual performance evaluations for all Hiroshima University faculty members after their employment, numerically rate their performance, and salary and benefits are commensurate with performance indicators.

13. Miscellaneous

- (1) Personal information obtained from application documents will not be used or provided to any third party for purposes other than the necessary procedures related to personnel affairs, salary, and welfare. Application documents of applicants whom we have decided not to employ will be returned to those applicants in an appropriate manner, after the completion of relevant selection processes.
- (2) All the faculty members of Hiroshima University belong to the "Academy", which is

the single university-wide faculty organization, and each faculty as a member of the Academy of the University is appointed to educational and/or research organizations such as an individual undergraduate school, graduate school, research center and institute.

14. Contact

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