

Announcement of Faculty Position
Graduate School of Biomedical & Health Sciences, Hiroshima University, Japan

Date: June 26, 2017

Hiroshima University is working on forming and developing a Center of Excellence with the aim of being a world-class comprehensive research university ranked among the world's top 100 universities creating new forms of knowledge. We have also been selected by MEXT for "the Top Global University Project" and "the Program for Promoting the Enhancement of Research Universities". Please note that our hospital is the Flagship hospital of specialized training program in the field of otolaryngology.

The Graduate School of Biomedical & Health Sciences, Hiroshima University seeks applications for 1 professor position.

1. Affiliation (Appointment):

Academy of Hiroshima University (Graduate School of Biomedical & Health Sciences)

2. Position and the Number of Opening: Professor, one (1)

3. Date of Appointment : April 1, 2018

4. Field of Specialization: Otolaryngology, Head and Neck Surgery

5. Teaching responsibilities

Undergraduate programs (Liberal arts and Specialized education courses):

Lectures and clinical practices related to Otolaryngology, Head and Neck Surgery, etc.

Graduate programs (Doctoral programs):

Advanced seminar on Otolaryngology, Head and Neck Surgery,

Advanced research on Otolaryngology, Head and Neck Surgery, etc.

* Besides the above subjects, you may be requested to take charge of MD-PhD course, liberal arts education subjects and specialized education subjects of other schools or graduate schools.

6. Application Requirements

Applicants must satisfy all of the following qualifications.

- (1) Holding a Japanese medical license
- (2) Holding a doctoral degree (or equivalent degree)
- (3) Being able to supervise doctoral students in thesis preparation and research
- (4) Being able to teach classes and supervise students in English
- (5) Holding a Board Certified Otorhinolaryngologist

7. Application Documents

- (1) Recommendation Letter (Free Format)
- (2) Curriculum vitae (Form 1)
- (3) List of achievements (Form 2-1,2-2,2-3)

- (4) Summary of 10 major Publications (Form 3)
- (5) Overview and aspirations for research (Form 4)
- (6) Overview and aspirations for education (Form 5)
- (7) Overview and aspirations for clinical practice (Form 6)
- (8) Two copies of each 10 major publications or presentations
(Reprints, photocopies, books, etc.)

* All of the above documents must be written in English or Japanese.

* The application form is available on the following web site.

<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo/bhs>

8. Application Deadline

All application documents must reach us by 5 p.m. on August 4, 2017 (Japan Standard Time).

9. Postal Address for Application Submission

All application documents should be sent by registered mail to:
Personnel Affairs, General Affairs Group, Kasumi Campus Management Support Office,
Hiroshima University
1-2-3, Kasumi, Minami-ku, Hiroshima 734-8553, JAPAN

* Please write "Application (Otolaryngology, Head and Neck Surgery)" in red on the envelope.

* Submitted application documents will not be returned.

* Please submit CD-R with "Form 1-2" saved in Excel format.

10. Selection Procedure

- (1) The screening will be based on application documents
- (2) Applicants screened by submitted documents may be invited for an interview as needed. As a general rule, we will conduct simulated lessons in English. If we hold the interview, we will inform them of the details.
- (3) Hiroshima University promotes the gender-equality. In accordance with the spirit of the Basic Law for a Gender-Equal Society, our university will recruit a female applicant rather than a male applicant when their achievements (including research achievements, academic achievements, societal contributions, etc.) and characters are considered as equivalent.

11. Salary, etc.

- (1) The annual salary system or monthly salary system will be applied the successful applicant. Hiroshima University recommends an annual salary system.
(Regulations Concerning Salaries of Hiroshima University Faculty Members Employed under Annual Salary System or Regulations Concerning Salaries of Hiroshima University Faculty Members will be applied.)
- (2) Successful candidates may be reimbursed for travel expenses incurred for the trip from their home or former place of work to the new place of work to assume their post in accordance with the relevant regulations of Hiroshima University. For more information, please contact us.

12. Evaluation

We conduct performance evaluations for all faculty members after their employment. The scored result will be reflected in their treatment.

13. Additional Remarks

- (1) Personal information obtained from application documents will not be used or provided to any third parties for purposes other than the necessary procedures related to personnel affairs, salary, and welfare.
- (2) All the faculty members of Hiroshima University belong to the "Academy", which is the single university-wide faculty organization, and each faculty as a member of the Academy of the University is appointed to educational and/or research organizations such as an individual undergraduate school, graduate school, research center and institute.

14. Contact information

Personnel Affairs, General Affairs Group, Kasumi Campus Management Support Office,
Hiroshima University
1-2-3, Kasumi, Minami-ku, Hiroshima 734-8553, Japan
E-mail: kasumi-jinji[at]office.hiroshima-u.ac.jp (replace the "[at]" with "@")